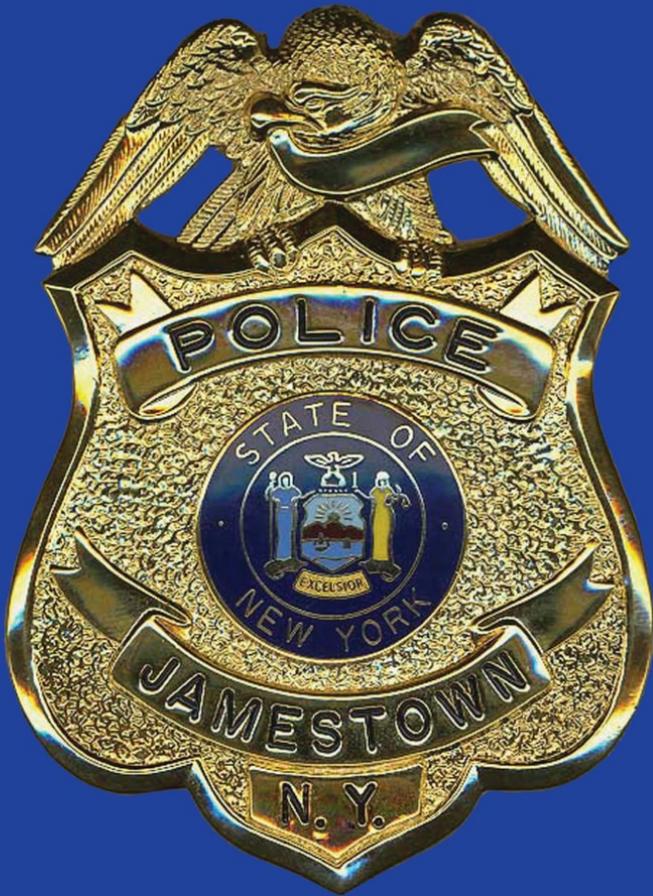


**Director of Public Safety  
Harry L. Snellings**



**2014 Annual Report  
City of Jamestown  
Office of Public Safety**



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# Jamestown Police Department

On behalf of the Jamestown Police Department, I am pleased to deliver the 2014 annual report. This document presents an overview of the hard work and dedicated service provided by our officers to the Jamestown community.

A key element of New York State's crime reduction strategy came to an end in 2014. Operation Impact was eliminated and the state shifted the focus to violence involving firearms. The GIVE (Gun Involved Violence Elimination Initiative) initiative is focused on reducing shootings and violent crime by promoting integrated, evidence based strategies. As with Operation Impact, agencies are awarded additional funding to support their efforts. The Jamestown Police Department was awarded \$69,174.

Heroin continues to be an issue of concern and remains at the forefront of our agencies drug enforcement effort. Operation Horseback demonstrated the significant presence of the drug in our community and the number of individuals involved in the trafficking of this powerful narcotic. As with many jurisdictions dealing with this issue, we have seen an increase in crime that is directly associated with the drug trade. The rise in crime has created new challenges and places a further strain on our already limited resources.

It was a record year for the drug enforcement unit with a considerable increase in the number of search warrants executed and narcotic seizures. The drug enforcement unit also expanded with the addition of the Ellicott Police Department forming the Jamestown Metro Drug Task Force (JMDTF). We will continue to aggressively attack this problem and look for ways to enhance our efforts.

As an agency we want to pass on our sincere appreciation to the community for their continued support and we look forward to providing public safety to the City of Jamestown in the coming year.



Harry Snellings  
Chief of Police & Director of Public Safety

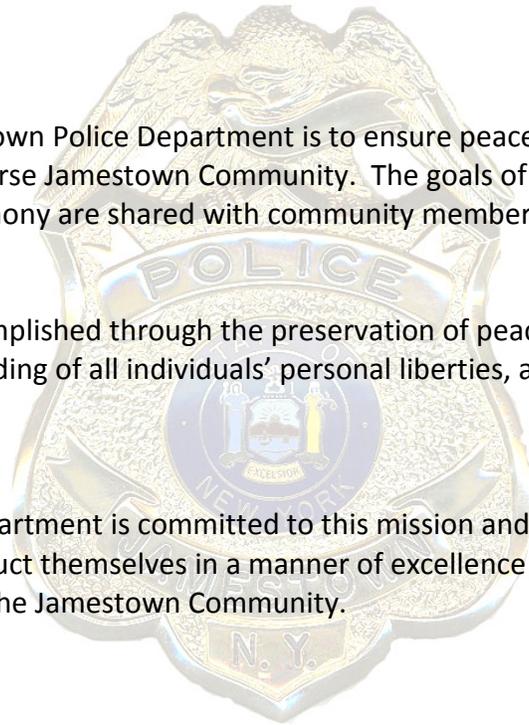


# Jamestown Police Department Mission Statement

The Mission of the Jamestown Police Department is to ensure peace, safety, and a sense of well being to the culturally diverse Jamestown Community. The goals of a high quality of life, crime prevention and racial harmony are shared with community members.

This Mission shall be accomplished through the preservation of peace, building community partnerships, the safeguarding of all individuals' personal liberties, and the prevention and resolution of crime.

The Jamestown Police Department is committed to this mission and each member is individually sworn to conduct themselves in a manner of excellence and professionalism in the service and dedication to the Jamestown Community.



# Operations Division

The Operations Division is responsible for providing direct police services to the public. The members of the Operations Division are committed to our citizens through the protection of life and property, protection of the constitutional guarantees of all people, reduction of opportunities for the commission of crime, resolution of conflict, identification of criminal offenders and criminal activity, apprehension of offenders and coordinated efforts of the Jamestown Police Department with other police agencies. The division is commanded by Captain Todd Isaacson.

There are 45 sworn police officers, a Dog Control Officer, and five Crossing Guards assigned to the Operations Division. These members are the front-line members of the agency that have initial contact with the public when law enforcement services are requested.

The statistical data contained in this report indicates the numerical data that can be applied to the calls for service and officer activity that can be tracked. What is not evident in this report is the number of crimes that were prevented by the prompt actions of the members of the agency.

In 2014, our agency responded to 31,663 calls for service which was 637 less calls than the department responded to in 2013.

Members of the Division have continued to increase their proactive patrol activity. This has resulted in the officers being more visible and accessible to the community and is a contributing factor in the timely arrest of offenders. Although officer initiated activity has increased, you will see statistics in this report showing that we have also seen an increase in Part I Crime. The City of Jamestown is the largest municipality in the County and continues to experience over half of the violent crime that is committed countywide.

The Operations Division encompasses the Patrol Section, the Special Operations Section, and the Operational Administration Section and are under the direction of a Captain, who is designated as the Operations Division Commander.

The Captain is responsible for coordinating the agency's commitment to New York State Division of Criminal Justice Service's grant funded programs and the New York State's Governor's Traffic Safety Council grant programs as well.

## **The Patrol Section:**

The Patrol Section consists of three Platoons of uniformed officers who staff three shifts each day as well as a Traffic Investigations, DWI and K-9 Units.

In each Platoon, a Lieutenant serves as the Platoon Commander. The lieutenant has overall responsibility for the administrative and daily supervision of platoon activities. Each platoon is divided into three squads with three or four officers assigned to each. In addition, two sergeants are assigned to every platoon as supervisors.

The Patrol Section is responsible for traffic and parking enforcement, conducting initial and follow-up investigations, crime prevention and suppression activities, community relations, neighborhood awareness and reaction to neighborhood problems.

Additionally, the Patrol Section provides a **Communications Officer** for each shift. Usually a Sergeant, the Communications Officer is responsible for operating the Command Center at Jamestown Police Department, answering phone calls, monitoring and assisting the Dispatch Center, operating E-Justice and computer systems, and assisting the public at the station.

The Patrol Section also operates the **City Jail** during each shift, being responsible for the control of incarceration, safekeeping and humane treatment of prisoners in custody, booking and related processing of prisoners in custody, assisting the Court Security Unit with persons they arrest, and coordinating transportation of prisoners to the County Jail.

The **School Resource Officer** is under the direct supervision of the Operations Division Commander and is responsible for the coordination and development of the School Resource Officer Program and School Safety Programs, and assists with any other programs and patrol duties when necessary.

The **Dog Control Officer**, a full-time civilian officer, is also under the direct supervision of the Operation Division Commander. This civilian officer is responsible for executing all laws and ordinances governing domestic animals, interviewing citizens and animal owners in connection with animal control matters and counseling or rendering assistance as appropriate; conducting or supervising dog enumerations; impounding stray dogs, and responding to dangerous animal complaints. The Dog Control Officer also handles matters relating to animal control; maintaining records on all animals brought by him to a veterinary hospital or the designated confinement center; and coordinating with the Health Department and SPCA on matters relating to animal complaints and vaccinations.

The agency has five part-time civilian employees hired as **Crossing Guards** who are charged with the safe crossing of our elementary school students. The crossing guards report illegal and suspicious activity to patrol units to assure students have a safe environment.

### **Special Operations Functions:**

The Operations Division Commander directs the functions of the agency's **K-9 Team, Accident Investigation Officer, DWI Officer and Special Operations Units.**

The **K-9 Team** consists of one uniformed officer and a German Shepherd Dog. The team conducts routine patrol and responds to calls for service. The K-9 team is called upon to conduct human tracking, crowd control, building and narcotic searches and is utilized to support the agency's S.W.A.T. Team.

One **Accident Investigation Officer** is responsible for investigating motor vehicle accidents, conducting specialized or pro-active traffic enforcement on a citywide basis, investigation of all fatal and life-threatening traffic accidents, conducting "leaving the scene of motor vehicle accident" investigations, escorts, Scofflaw, revocations and suspension actions, and performing

all patrol duties assigned. This officer is also called upon to conduct traffic studies relative to traffic problems and motorist compliance with vehicle and traffic laws such as use of seatbelts.

The **DWI Officer** is charged with the enforcement of the vehicle and traffic laws of New York State with a special emphasis on alcohol related offenses. The officer maintains agency records and equipment required for the enforcement of DWI related crimes including maintenance of breath analysis equipment.

There are three **Special Operations Units** in the department. The Special Weapons and Tactics Team (**SWAT**), Crisis Resolution Team (**CRT**) and **Color Guard** are staffed by officers as an “additional duty.” SWAT and CRT Units plan for responses to unusual occurrences and emergency incidents. Color Guard is utilized on an as needed basis, primarily for parades, funerals, and special events. The Operations Commander assumes command of all Special Operations.

### **The Operational Administration Functions:**

The Operations Division Commander also manages the Operational Administration of the Operations Division consisting of the **Personnel and Management Services**, and **Internal Affairs**.

Some of the **Personnel Management** duties consist of maintaining department personnel records and time records, the preparation of job descriptions, background investigations of prospective employees, recruiting, coordination of the field training program for newly hired or promoted officers, and assigning personnel to the various shifts and sections based on the needs of the department.

**Management Services** encompasses a variety of staff services including coordinating the department’s contractual services, inventory control and distribution of department property, maintaining supplies of departmental forms, reports, etc., and ordering, issuing and maintaining records of departmental uniforms, equipment and supplies. The Management Services is also comprised of Fleet Management and Range Management services.

Fleet Management Services includes the research, acquisition and maintenance of all department vehicles and vehicle equipment.

Range Management Services includes the acquisition and maintenance of all department firearms and ammunition, maintaining documentation of all range and firearm activities and firearms training, planning evaluation of firearms and associated equipment, and the selection, training, and supervision of range training staff.

The **Equipment Maintenance** function is performed by On-duty Police Officers who are responsible for the daily and weekly maintenance of the department’s fleet of vehicles. The Operations Division Commander monitors and directs vehicle and equipment repairs with appropriate contractors.

The Operations Division Commander is responsible for the coordination and administration of the departments **Training** programs. This includes in-service and firearms training. Also, planning and developing training programs and is charged with preparing and distributing bulletins to notify agency personnel of training, maintaining the training records, as well as selecting, advising, assisting, and supervising instructors.

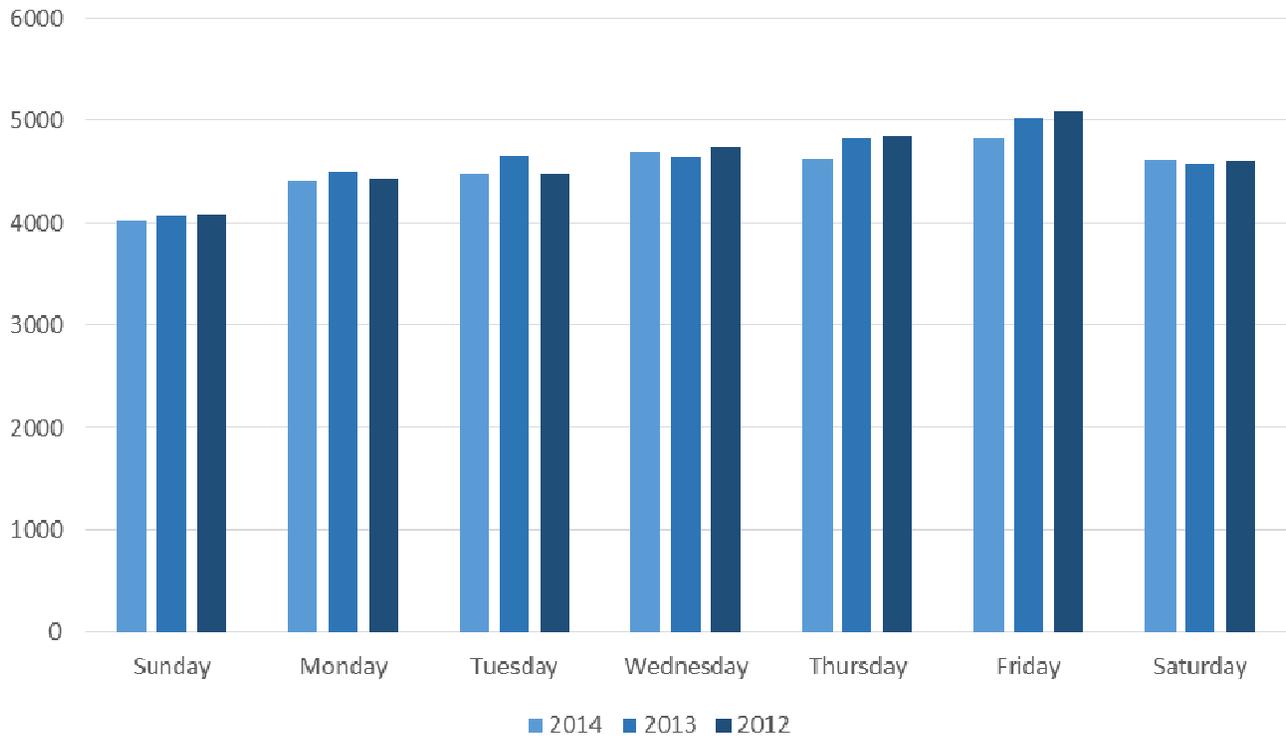
It is also the responsibility of the Operations Division Commander for conducting and coordinating departmental **Internal Affairs** administrative investigations relating to complaints of police actions or allegations of misconduct on the part of members of the department. These investigations are related to possible violations of departmental policies and procedures; while allegations that could lead to criminal prosecution of members of the department are directed to the Administrative and Support Services Division Commander.

## Call for Service Statistics

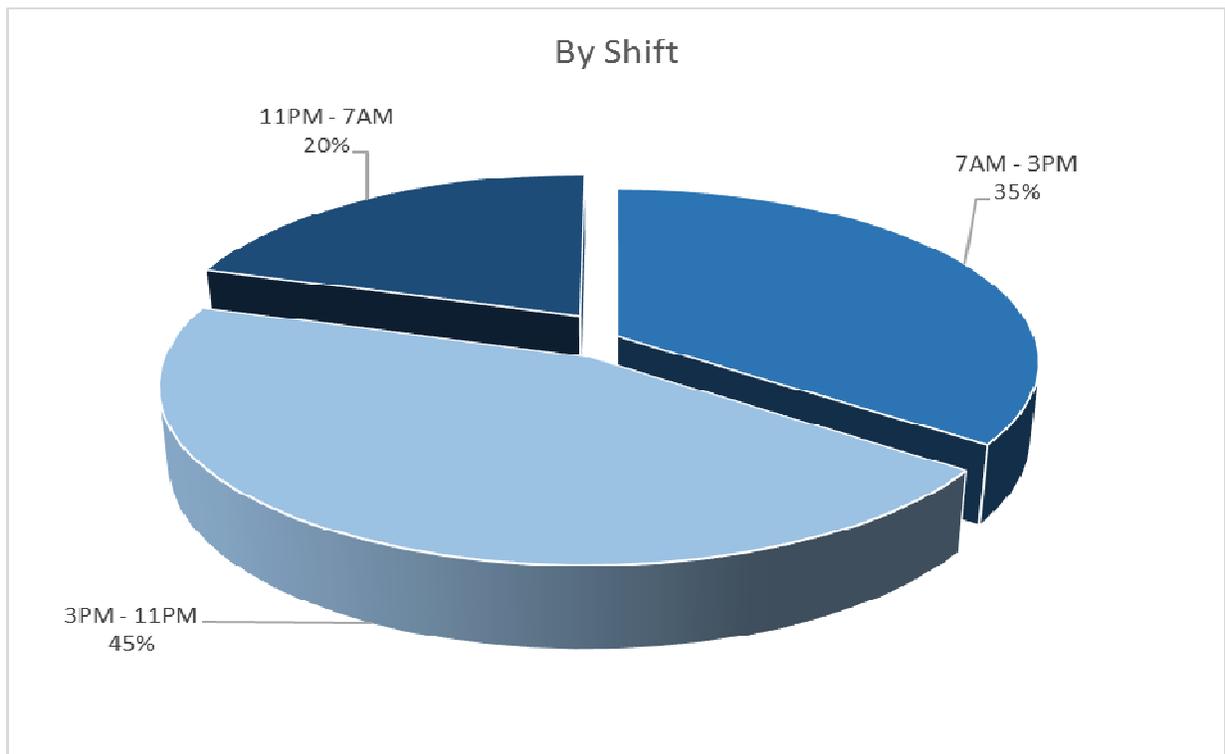
### By Time of Day

	2014	2013	2012
12 AM - 12:59 AM	1343	1461	1345
1 AM - 1:59 AM	1127	1222	1228
2 AM - 2:59 AM	1002	1193	1140
3 AM - 3:59 AM	586	689	645
4 AM - 4:59 AM	381	394	445
5 AM - 5:59 AM	307	319	357
6 AM - 6:59 AM	258	245	281
7 AM - 7:59 AM	758	745	718
8 AM - 8:59 AM	1188	1268	1225
9 AM - 9:59 AM	1253	1291	1263
10 AM - 10:59 AM	1441	1488	1443
11 AM - 11:59 AM	1486	1531	1508
12 PM - 12:59 PM	1666	1597	1526
1 PM - 1:59 PM	1679	1538	1558
2 PM - 2:59 PM	1612	1654	1682
3 PM - 3:59 PM	1929	1959	2044
4 PM - 4:59 PM	1905	1939	1975
5 PM - 5:59 PM	1977	1854	1855
6 PM - 6:59 PM	1854	1724	1717
7 PM - 7:59 PM	1740	1692	1674
8 PM - 8:59 PM	1714	1655	1750
9 PM - 9:59 PM	1677	1811	1801
10 PM - 10:59 PM	1377	1454	1483
11 PM - 11:59 PM	1403	1577	1563
Subtotals:	31663	32300	32226

### Calls for Service by Day of Week



### By Shift



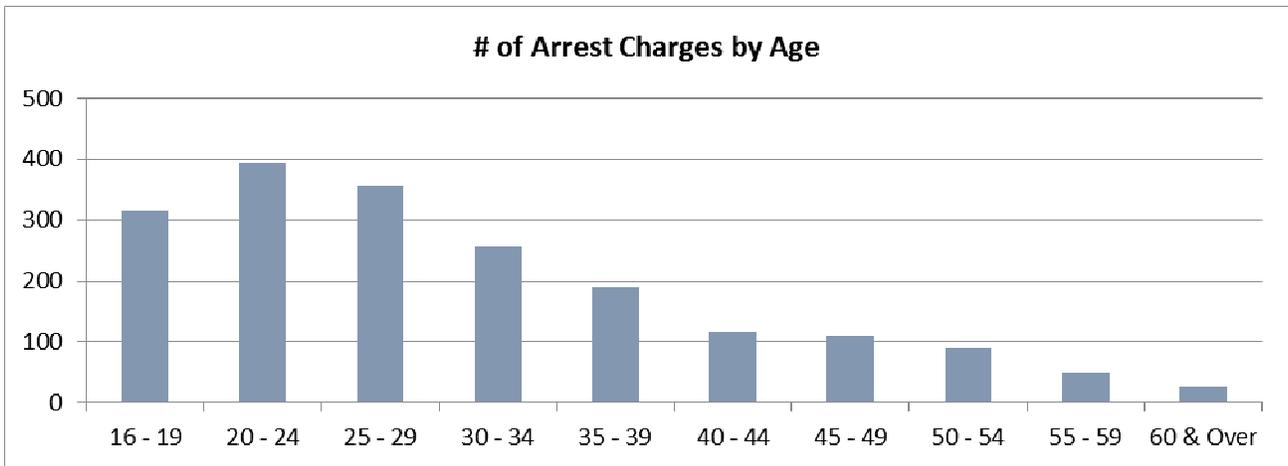
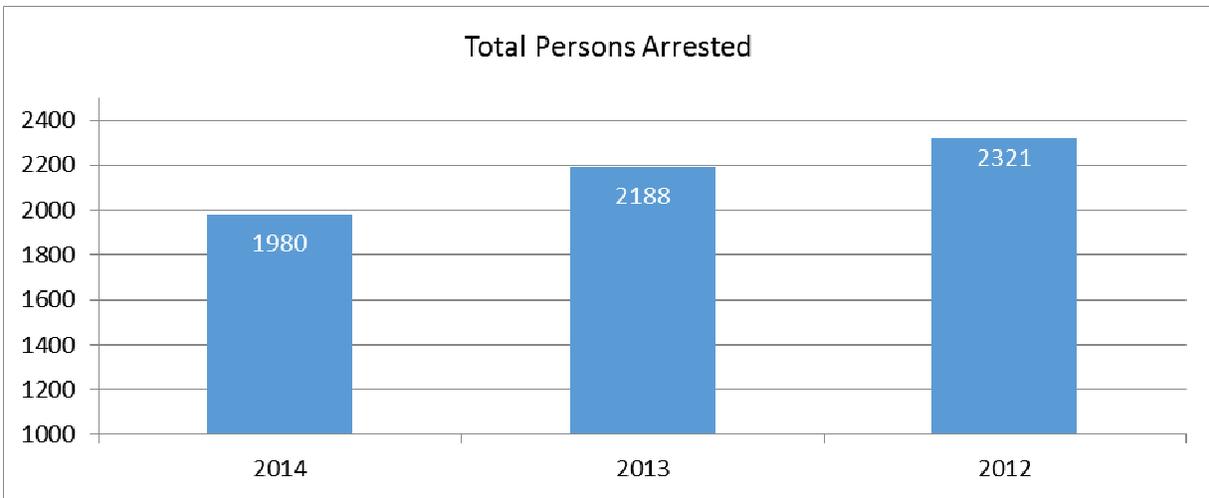
## Part I Crime Totals & Statistics

<b>Part I Crime Totals *</b>			
	<b><u>2014</u></b>	<b><u>2013</u></b>	<b><u>2012</u></b>
Murder	1	0	0
Rape	24	19	15
Robbery	45	39	39
Aggravated Assault	132	110	129
<b>Violent Crime Subtotal</b>	<b>202</b>	<b>168</b>	<b>183</b>
Burglary	354	281	359
Larceny	882	829	784
Motor Vehicle Theft	49	30	38
<b>Property Crime Subtotal</b>	<b>1285</b>	<b>1140</b>	<b>1181</b>
<b>Index Total</b>	<b>1487</b>	<b>1308</b>	<b>1364</b>
Crime Rate Per 1,000**	48	42	44

\*The above statistics are based on the NYS Incident Based Reporting data. Data reported as of 02/04/2015.

\*\* The 2012-2014 Crime Rates are based on the 2010 US Census Population figure of 31,146.

# Arrest & Warrant Services



\*The above statistics are based on the NYS Incident Based Reporting Data as of 02/04/15.

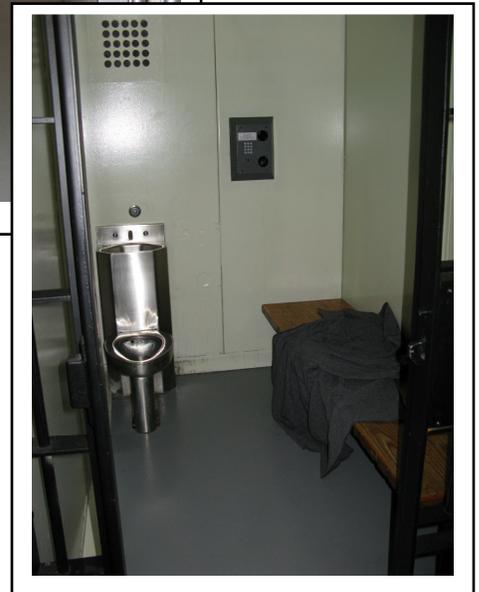
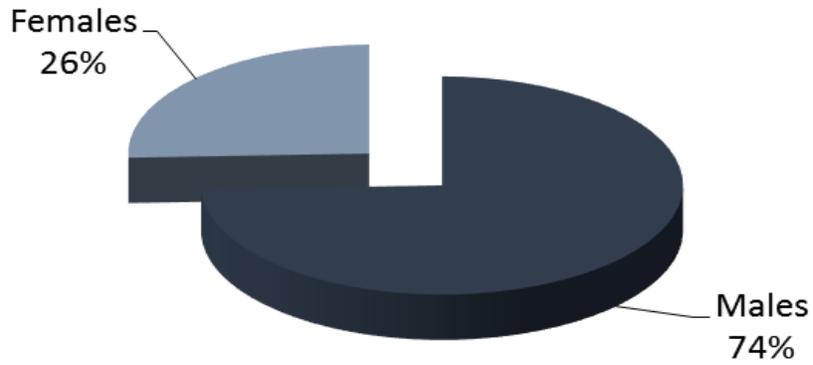
## Warrant Services

Warrant Type	2014			2013			2012		
	Issued	Closed	Open	Issued	Closed	Open	Issued	Closed	Open
Violations	162	133	29	143	128	15	185	154	31
Misdemeanor	471	401	70	495	422	73	604	487	117
Felony	174	147	27	169	151	18	180	165	15
Failure to Appear	598	399	199	734	461	273	597	376	221
Failure to Pay	653	446	207	621	354	267	557	345	212
V & T	19	15	4	12	8	4	11	11	0
Bench	96	70	26	120	98	22	136	112	24
Probation/Parole	124	98	26	74	55	19	53	39	14
Arrest	14	13	1	38	33	5	35	25	10
Other	24	13	11	9	7	2	15	9	6
<b>TOTALS</b>	<b>2335</b>	<b>1735</b>	<b>600</b>	<b>2415</b>	<b>1717</b>	<b>698</b>	<b>2373</b>	<b>1723</b>	<b>650</b>

# Holding Facility

Holding Facility Report			
	<b>2014</b>	<b>2013</b>	<b>2012</b>
Males	1851	1989	1985
Females	637	705	732
<b>TOTAL</b>	<b>2488</b>	<b>2694</b>	<b>2717</b>

## 2014 Holding Facility Report



# Vehicle & Traffic Enforcement Statistics

Reported Accidents			
	2014	2013	2012
Property Damage	881	787	786
Personal Injury	149	117	141
Hit & Run	265	280	269
Other	9	15	14
<b>TOTAL</b>	<b>1304</b>	<b>1199</b>	<b>1210</b>



Traffic Tickets Issued			
	2014	2013	2012
Red Light	181	165	157
Speeding	367	410	334
DWI Related	204	274	229
Aggravated Unlicensed	315	414	300
Seatbelt	106	161	197
Uninsured Motorist	44	46	41
Unregistered Vehicle	112	128	82
Unlicensed Operator	147	186	163
Other Violations	1159	1286	1031
Mobile Phone	54	68	57
<b>TOTAL TICKETS:</b>	<b>2689</b>	<b>3138</b>	<b>2591</b>

# S.W.A.T.

The Jamestown Police Department Special Weapons and Tactics Team (S.W.A.T) is a volunteer group of specially trained personnel assigned specialized weapons, supplemental safety equipment and other specialized devices to effectively overcome prolonged life-threatening situations, such as barricaded gunman situations, hostage situations, anti-sniper incidents, drug interdictions, high risk warrant service and security for visiting dignitaries. The team is commanded by Lt. Gregory Wozneak.

The Jamestown Police Department S.W.A.T. Team participated in a total of 46 details in 2014. SWAT participated in 45 details in support of the Jamestown Metro Drug Task Force which involve search and arrest warrants. There was one incident that involved an armed and barricaded subject.



## Yearly Detail Activity

1997	6
1998	22
1999	5
2000	3
2001	10
2002	21
2003	22
2004	27
2005	19
2006	15
2007	15
2008	13
2009	13
2010	13
2011	7
2012	14
2013	21
2014	46

## Activity Type

	2014	2013	2012
Search Warrants (Drug Related)	45	19	13
Barricade/Stand Off	1	1	1
Search for Armed Suspect	0	0	0
Arrest Warrants (High Risk)	0	1	0
<b>Total:</b>	<b>46</b>	<b>21</b>	<b>14</b>

## Monthly Activity

January	0
February	5
March	5
April	9
May	2
June	5
July	4
August	3
September	4
October	5
November	3
December	1
<b>Total:</b>	<b>46</b>

# Crisis Resolution Team

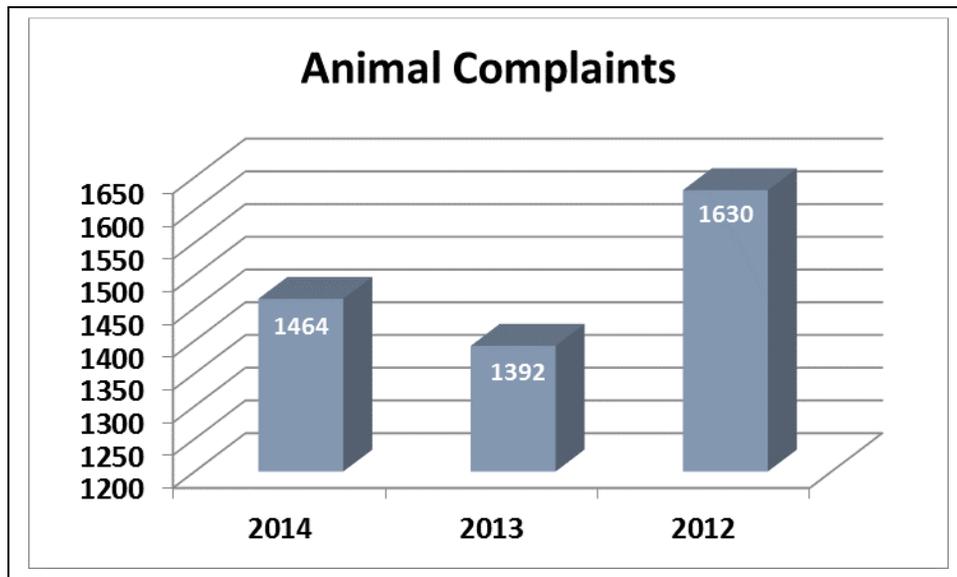
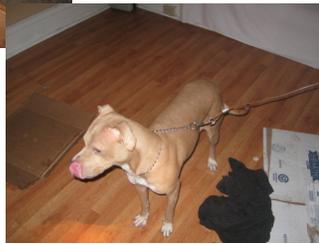
The Jamestown Police Department Crisis Resolution Team (CRT) is an eight member team that is specially trained and equipped in the management of crisis situations such as hostage incidents, barricaded subjects, or suicidal subjects. The purpose of the team is to bring crisis situations to a peaceful conclusion through the use of negotiations, thereby minimizing the potential for injury to citizens and officers.

Negotiators are state certified, have completed the F.B.I. Crisis Negotiations School and train on a regular basis jointly with S.W.A.T., New York State Police, Immigrations and Customs Enforcement, and numerous other Western New York law enforcement agencies.

The Jamestown Police Department Crisis Resolution Team is under the command of Detective Lori Buchanan and includes Sgt Shane Swan, Sgt Jason Donato, D/V Officer John Rader, Detective Michael Kianos, PO Matthew Kachermeyer and new to the team awaiting training are PO Corry Moore and PO Craig Damon.



# Animal Control Unit



# Grants

## GOVERNOR'S TRAFFIC SAFETY COMMITTEE GRANTS

All GOVERNOR'S TRAFFIC SAFETY COMMITTEE GRANTS run from October 1<sup>st</sup> through the end of September annually.



### Police Traffic Services Grant

The Police Traffic Services Grant is awarded annually and provides funding to support seatbelt and occupant restraint enforcement during specified statewide “enforcement waves” and expanded enforcement efforts directed by our department. Pro-active patrols also target aggressive driving, speeding, distracted drivers, cellular phone, and other dangerous driving behaviors. In the 2013-2014 grant our agency was awarded \$7,105.00. During this grant period, officers conducted 90 additional patrol hours dedicated to addressing the violations noted above.

### Child Passenger Safety

The Child Passenger Safety Grant provides funding for child restraint seats that we provide to needy citizens free of charge. The child seats are installed and inspected by specially trained police officers at fitting stations at JPD and at remote sites around the city during advertised events. In the 2013 – 2014 grant our agency was awarded \$4500.00. This grant does not provide funding for salaries and due to increased financial limitations we experienced in 2010, our agency eliminated an educational program we had conducted for several years at WCA hospital for expecting parents. We remain committed to Child Passenger Safety by providing our citizens with a minimum of two courtesy checkpoints each year and a fitting station at the Jamestown Police Department, which, citizens can schedule appointments with one of our certified technicians.

During the 2013 -2014 grant period, officers conducted three courtesy checkpoints in the community partnering with Chautauqua Opportunities Inc. and Shults Ford. These events provided education, hands on instruction and when needed replacement of unsafe child restraint seats. The officers inspected 68 child safety seats during these checkpoints, in which 28 of those seats were deemed unsafe. Officers replaced these seats, with appropriate restraint devices that had been purchased with funds from this grant.

### Operation Safe Stop

Operation Safe Stop is a statewide enforcement initiative that it is not funded by any grant. Our agency and the Jamestown Public School District participate in this program annually in the spring of each year. The goal of the initiative is to ensure motorists are not passing stopped school busses and cite motorists who violate this law. During our 2014 operation there were no violations of this law cited.

## **GUN INVOLVED VIOLENCE ELIMINATION INITIATIVE – G.I.V.E.**

Crime in New York State has declined 13 percent since 2003, making it the third safest state in the nation and the safest large state in the country. A key component of New York's crime reduction strategy has been Operation IMPACT. Initiated in 2004 and operating in the 17 counties that account for the vast majority (86 percent) of violent crime outside of New York City, Operation IMPACT has supported local efforts to reduce crime.

Operation IMPACT has promoted cooperative relationships between federal, state and local law enforcement agencies and advanced the use of data driven decision making, contributing to a 14 percent decline in crime among IMPACT jurisdictions since 2003. However, most of this decline was due to reductions in property crime and despite many successes shootings and gun-related homicides in many jurisdictions remain above state and national averages. The time has come to build on the Operation IMPACT efforts by narrowing its focus and leveraging the best, evidence-based, analytic approaches.

In 2014 New York launched a new effort called the GIVE (Gun Involved Violence Elimination) Initiative. GIVE builds on the success of Operation IMPACT but focus exclusively on shootings, homicides and violent crime. The focus of G.I.V.E. for Jamestown is on violent crime.

GIVE will reduce shootings and violent crime by promoting integrated, evidence-based strategies that include four core elements:

1. **People** – GIVE jurisdictions will target the key individuals and groups, also known as the “top offenders,” responsible for most gun violence.
2. **Places** – GIVE jurisdictions will target the key locations, or “hot spots,” where most violence is occurring.
3. **Alignment** – GIVE jurisdictions will align their efforts and coordinate strategies with other local violence-prevention efforts.
4. **Engagement** – GIVE jurisdictions will engage key stakeholders and the community at large, communicating and coordinating with them to ensure wide-ranging support.

The Chautauqua County G.I.V.E. partnership increases the number of patrols that are conducted jointly with agencies such as the NY State Police, NY State Parole, County Probation, and the City of Jamestown Department of Development (D.O.D.). Officers from these agencies work with JPD Officers to patrol targeted locations, conduct inspectional visits of parolees and probationers, and address emerging crime trends. Numerous high profile arrests have resulted from the program, as well as an increased ability for the department to identify and track criminals to assist in deploying resources more effectively.

## **EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)**

The JAG Grant is awarded annually by the US Department of Justice to large agencies nationwide based on their Part I Crime Statistics. Since 2005, the grant is awarded jointly to JPD and the Chautauqua County Sheriff's Office, who split the funding. The grant is used to purchase equipment that is used by both departments to improve coordination and sharing of services. In 2005, the grant paid for new radio headsets for all members of the City and County SWAT Teams to aid in interoperability of radio equipment. In 2006, the grant paid for installation of digital electronic recording and monitoring systems for interview rooms at JPD and CCSD. The grant money in 2007 was used to purchase tasers and holsters to equip all JPD patrol officers. There was no funding provided in 2008. In 2009, the grant money was used to purchase a new Crime Scene Investigation vehicle for JPD and to purchase Tasers for the CCSD. The funding in 2010 allowed the department to purchase new tactical headsets for the JPD and CCSD SWAT Teams. The new headsets replaced older equipment the teams were using. JPD used their portion of the 2011 funding to purchase two in-car digital video camera systems. The cameras were installed and are in use on a daily basis. The 2011 funding allowed the CCSD to purchase a specialized remote digital surveillance camera. In 2012, the funding provided by the JAG grant was used towards the purchase of a used sedan for use as a Drug Investigation vehicle, and the CCSD used their portion of funding to put towards the purchase of a new marked patrol vehicle. In 2013, JPD used their portion of the funding to purchase four in-car cameras, and the CCSD purchased 32 pair of binoculars for their patrol department. The funds from the 2014 JAG Grant were used to purchase a used sedan as a system support vehicle for JPD and to purchase a mobil (Flash CAM) camera system for the CCSD.

## **DOMESTIC VIOLENCE GRANT**

The Project Crossroads program is funded through a grant administered by the New York State Division of Criminal Justice Services. The funds allow the office to staff one full time Domestic Violence Educator/Advocate to work along with the Jamestown Police Department. The funds also allow Project Crossroads to assist in establishing a uniform community response to domestic violence, enhance the coordinated community-wide effort to target and reduce violent crimes in domestic situations, help victims and offenders become aware of the signs indicating involvement in an abusive relationship and to promote the ability to recognize the various types of domestic violence, including physical, emotional, verbal, sexual, financial and psychological.

## **VIOLENCE AGAINST WOMEN (VAWA) AMERICAN RECOVERY AND REINVESTMENT ACT (AARA) GRANT**

The Violence Against Women (VAWA) grant was awarded by New York State Division of Criminal Justice Services through the Federal Government Stimulus Act. The award was a one-time award for 12 months of funding support in the amount of \$60,200. VAWA monies are utilized to fund Project Crossroads. Project Crossroads was established in 1996 as a domestic violence education program with the specific goal to reach out into the community to provide intervention through education for the prevention of domestic violence. In 2005, Project Crossroads partnered with Family Service of the Chautauqua Region, Inc. VAWA funding allows the Jamestown Police Department to assign one (1) full time officer to the Domestic Violence Investigative Unit. VAWA funding also allows Family Services to assign one (1) full time employee as Project Manager. Funding allows both of these individuals to maintain an office which is located at the Jamestown Police Department. Funding also allows Project Crossroads the opportunity to conduct trainings, execute targeted police details, and helps maintain the Chautauqua County Coalition Against Domestic Violence & Sexual Assault. Project Crossroads also works closely with many other organizations to ensure that the needs of victims are met.

## **BULLET PROOF VEST (BPV) GRANT**

The BVP Grant is awarded annually by the US Department of Justice and pays one-half of the cost of purchasing bulletproof vests for all newly hired police officers or replacement of defective or unserviceable vests for existing officers. Additionally, State funding pays the remaining one-half of the purchase price for vests for newly hired officers, resulting in no cost to the City for initial issue of bulletproof vests. The State funding does not support replacement vests for existing officers.

## **STOP DWI**

In an effort to discourage driving while intoxicated or impaired, the STOP DWI program is contracted through the county for a period of one year. The funds allow for Officers to detect, apprehend and arrest individuals who are driving while intoxicated or impaired within their jurisdiction. The funding also allows for prosecution at court appearances, participation in public relations and public education programs to heighten the awareness of the seriousness of DWI, and impaired driving; and to pursue training in skills and use of equipment necessary to carry out and implement the STOP DWI program.

# Administrative & Support Services Division

Captain Robert F. Samuelson is the commander of the Administrative and Support Services Division. The Administrative and Support Services Division is responsible for providing ancillary services to support department functions. These services include management of department resources, management of the investigative section and non-sworn support staff. The Administrative Assistant to the Chief also provides support and has responsibilities with the Administrative and Support Services Division. The Administrative and Support Services Division is divided into four sections, the Investigative Section, the Administrative Services Section, the Support Services Section and the Internal Affairs Section.

## **Administrative Assistant to the Chief:**

The Administrative Assistant to the Chief is required to maintain all personnel files, contracts, and internal investigation records; therefore it is a confidential position. It is also this employee's responsibility to complete all paperwork relative to new hires, active personnel and retired personnel. The Administrative Assistant is also accountable for answering the telephone, handling inquires, writing correspondence, and scheduling appointments for the Chief of Police.

Financial responsibilities include entering and remitting invoices for payment, as well as reconciling budgetary accounts with the Comptroller, and assisting in budget preparation. The Administrative Assistant also oversees purchasing supplies, creating purchase orders, handling petty cash and requesting checks.

Clerical duties include submitting personnel change forms and travel/expense reports. Updating rosters, flow charts, and weekly schedules is also a constant task of the Administrative Assistant.

## **The Investigative Section:**

The Investigative Section has a Lieutenant, 9 Investigators, 1 Police Officer and 2 civilian personnel assigned to the Section. Investigative personnel follow-up on cases that require more time or are too entailed for the patrol officers to conduct as part of their duties.

## **The Detective Unit:**

This unit has three detectives assigned and their primary function is to conduct investigative follow-ups of major crimes and incidents after the patrol officers complete preliminary investigations.

## **The Juvenile Unit:**

There are two detectives who staff the Juvenile Unit. They investigate crimes involving victims and suspects who are 15 years of age or less, as well as felony assaults and sexual assaults where the victim is under 18 years of age. These detectives work closely with Child Protection, Social Services, Probation and Family Court.

**The Drug Enforcement Unit:**

Three detectives are assigned, as Drug Enforcement Officers (D.E.O.). These investigators conduct drug investigations reported in the City. The D.E.O.'s also assist the Investigative Section in investigations requiring surveillance and shared confidential informants. The actions of these investigators have a direct impact on the narcotics trade.

**The Evidence and Property Management Unit:**

An Identification Detective is assigned to the Evidence and Property Management Unit. This detective performs crime scene processing, which includes photography, evidence collection, finger printing and proper storage of forensic evidence. The Detective, along with two other patrol officers, are members of the Forensics Investigations Team (FIT), which is a countywide task force of Evidence Technicians. Members of the FIT are called out to process major incidents within our region. In addition, this detective is the evidence technician, maintaining all collected evidence and ensuring it is properly forwarded to a lab for examination and or analysis.

**The Domestic Violence Intervention Unit:**

One Patrol Officer and one civilian employee, who is an employee of Family Services, staff this Unit. The Unit is responsible for facilitating the Chautauqua County Coalition Against Domestic Violence and Sexual Assault by assisting and providing follow-up to victims of domestic violence.

**Detective Secretary/Property Management:**

Assigned to the Investigative Section is a full time secretary. The secretary enters reports and completes data entry on warrants and maintains the files. The Secretary is also responsible for tracking court appearance subpoenas sent or received. Additionally, ensuring the proper assembly of cases for the District Attorney's office is one of the Secretary's duties. This civilian is also assigned as the property clerk to the evidence and property management unit to assist with the storing and tracking of evidence.

**The Administrative Services Section:**

**Payroll/Grants Administration** is staffed by one full-time civilian employee, who is employed by the City and is responsible for monitoring, calculating, recording and maintaining all department employees' payroll and time attendance records. Other duties associated with this position consist of maintaining shift logs; creating databases for payroll, time attendance and grants tracking; and coordinating department payroll with the City Finance Department. The responsibilities associated with grants administration include coordinating the writing of and application process involved with grants; researching and preparing State and Federal grant applications; maintaining all grant files; maintaining financial records pertaining to all State and Federal grant applications; preparing grant reports; and preparing all grant files for audits.

**Research and Development** is managed by the Divisional Commander who works with the Technical Services Unit and solicits personnel with expertise in areas of the specific program or project. The responsibilities include developing policies and procedures, managing special improvement projects or experimental programs, and providing staff assistance to the department as required, including the dissemination of analytical reports to affected organizational units.

**Personnel Records** are maintained by the Administrative Assistant to the Chief of Police. This includes processing paperwork for new hires as well as personnel changes for current employees. Once paperwork is completed, it is forwarded to the Chautauqua County Department of Human Resources. It is also necessary to securely retain records regarding background investigations, medical histories, training certificates, awards, internal investigations, and disciplinary actions.

**Accreditation** is also managed by the Divisional Commander. The Captain is responsible for program management and the coordination of departmental compliance with accreditation standards of the New York State Accreditation Program. The purpose of this program is to maintain records relating to departmental accreditation, periodically review departmental orders and directives, and review policy and development. The Jamestown Police Department has been an accredited agency since 1990 and achieved reaccreditation in 2010.

### **The Support Services Section:**

The **Reception** area is staffed by one full-time, one part-time and three on-call typists who are responsible for receiving phone calls for general information and answering questions or referring calls to the appropriate office; receiving phone calls and taking messages for departmental units when those units are not attended; receiving walk-in complaints and taking appropriate action or making appropriate referrals; and typing correspondence, reports, form letters, memos, records and similar material. This unit is also accountable for filing duties; distributing various motor vehicle department forms; taking non-emergency complaints by telephone or in person; and completing offense reports on walk-in complaints.

**Information and Technology** duties are performed by one-full time civilian employee who is responsible for compiling, preparing and disseminating the department's performance statistics; performing certain computer programming services; entering, reviewing and monitoring the quality of information in the department's computer database; and coordinating officer automation services. This employee also provides technical assistance and instruction to department employees in the operation of computer and technical systems; acts as liaison with city and county data processing personnel; establishes, coordinates and maintains schedules and inventories for the utilization of equipment in the department; and troubleshoots, analyzes problems and implements solutions to software and hardware problems. This person's duties also include coordination of software purchases and associated training; periodic analysis of department records management processing; assistance with data analysis; generation of internal and external reports relating to information technology systems and applications; as well as identification and evaluation of computer and technical systems problems. This unit is also responsible for making periodic data backup files for the department; assisting programmers in technical aspects of interfacing computers to networks or mainframe computers; and researching and recommending new software and hardware applications for department activities.

One **Crime Analyst**; a full-time civilian; is funded through the G.I.V.E. Initiative grant. The Crime Analyst is responsible for compiling and analyzing data related to criminal incidents, investigating results; assembling, disseminating crime trend data and investigative results to authorized personnel; developing programs aimed at improving the linkage of similarities

among the incidents, offenses, suspects and victims; and acting as liaison with non-departmental resources for analytical data.

**Community Relations** is managed by the Divisional Commander collaboratively with the Operations Division Commander who makes recommendations to promote a positive public image of the department and is responsible for coordinating media relations activities; coordinating department promotional activities such as web pages, departmental newsletters and brochures; participating in collaborative community activities that support departmental objectives; releasing to the local news media any information they are entitled to have access to; providing local news media with information that may prevent, reduce or assist in solving crime(s) or assist the police department in its mission.

**Records Management** is staffed by three full-time civilian employees who are responsible for the repository of all department arrests record reports, case history reports, vehicle and traffic tickets and auto accident reports; the release of these records to the public; payroll, microfilm processing, mail and petty cash; liaison with UCR Reports, compensation, TSLED; budget duties; stenographic duties; and the maintenance of the Sex Offender Registry.

**Court/Building Security** is staffed by one full-time and ten part-time sworn Court Security Officers who are responsible for protecting and guarding judges, non-judicial employees, jurors, parties, attorneys, witnesses, and the general public in the designated security screening equipment; collecting and securing property of persons entering court facilities; maintaining decorum in the court; and answering questions and directing the general public as necessary. These individuals are also accountable for guarding prisoners awaiting court action; maintaining order and assisting with judicial proceedings; and carrying out the directions of the court.

**Jail Management** is managed by the Divisional Commander who is responsible for the administration of the city jail; compliance with regulations pertaining to the operation of the City Jail; completion of required reports to the NYS Commission of Corrections; coordination of operational functions with the administrative functions of the City Jail; selection and training of jail matrons; and maintenance of jail records.

**Communications** is provided by Chautauqua County. Overall monitoring of this function is done by the Divisional Commander and on a daily basis by one on-shift police supervisor who are responsible for the coordination of delivering services with the 911 Emergency Communications Center, acting as a liaison with County Dispatchers; participating in the EMS Quality Assurance Program; assisting dispatch personnel with communications duties; coordinating the maintenance of communications equipment; controlling NYSPIN and eJustice NY; and controlling communications audiotape.

**Data Processing** is performed by a combination of support units listed above and is responsible for computer input and management of all department records; coordination of computer database information; the compilation, preparation and dissemination of certain department performance statistics; management of department programming services; and the task of entering, reviewing and monitoring the quality of information in the department's computer database.

## **The Internal Affairs Criminal Section:**

**Internal Affairs** involves conducting and coordinating department criminal investigations relating to complaints of police actions or allegations of criminal activity on the part of members of the department and directing investigations into allegations of, or that could lead to, criminal prosecution of members of the department to the Investigative Section Commander for investigation.

# Investigative Section Summary

The investigative section of the Jamestown Police Department consists of three (3) case detectives who handle all non-drug related or juvenile related offenses and some domestic incidents, three (3) drug investigators who handle all drug related investigations, two (2) juvenile detectives, an evidence and property management detective, as well as a Domestic Violence officer. The investigative Commander oversees the operation of these detectives and fills in and assists on cases as needed. The section works under the Administrative and Support Division Commander.

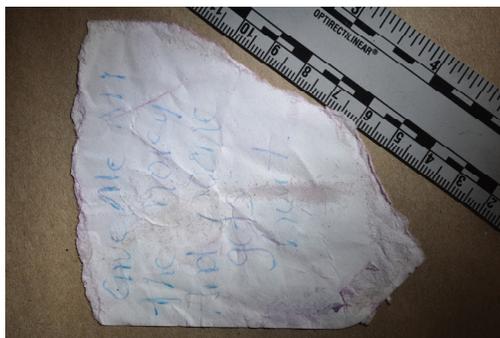
In 2014, there were 1,354 cases assigned to the Detective and Juvenile Units. The Detective Unit was assigned 872 cases throughout the year, while the Juvenile Unit was assigned 482 cases.

## Summary & Cases to Note for 2014:

Amongst the highlights for the year was the culmination of Operation Horseback. Operation Horseback was a several month long investigation into the trafficking and sales of heroin in and around the Jamestown area. It was a joint operation with Jamestown working as the lead agency along with the New York State Attorney General's office, The New York State Police and the U.S. Department of Homeland Security. The operation officially commenced in September of 2013 and culminated in the arrest of 47 people in July of 2014.

A number of major cases were handled in 2014 in addition to a multitude of regular case assignments. This is a summary of the highlights for the investigative section in 2014.

In January there were two robbery reports and one failed robbery at the US News on East 2<sup>nd</sup> Street. The suspect in that case, a female, was later apprehended through investigative efforts.



Also, an investigation that started out as a simple larceny from a motor vehicle led to the arrest of a subject for multiple Grand Larcenies using stolen credit cards in the city as well as in the Town of Ellicott and the Village of Lakewood.

Two residential arson fires and a rape case were also assigned for investigation in January.

In February of 2014 there was a fire at a Stowe Street residence in which a female subject was killed. Investigation revealed that the fire was accidental in nature and no foul play was suspected.



A suspect from a January arson came up again in a burglary in February. Although investigators were encouraged that this may lead to the suspects arrest the victims became uncooperative through the investigation. This is unfortunately often the case where investigators will have good leads on a suspect in a crime and the victims will either become uncooperative or unwilling to provide investigators with the information to pursue the matters.

A number of major incidents occurred in March of 2014. Investigators working under Operation Horseback executed a number of search warrants in and around the city of Jamestown. As a result approximately \$60,000 worth of heroin and over \$30,000 cash was seized.

Investigators learned that a robbery at the 7-11 on North Main Street in early March was related to the robbery of the CVS Pharmacy on South Main Street. During the first robbery a single male subject entered the 7-11 and took money from the register while threatening the clerk with a knife. This same subject was later part of the tandem that robbed CVS. Tens of thousands of dollars in pharmaceuticals were taken in the robbery. A good deal of the proceeds were recovered in the investigation that took several weeks. Two subjects are currently incarcerated as a result of this investigation.



Two more robberies took place in April of 2014 including a robbery of the East 2<sup>nd</sup> Street 7-11 in which the suspect displayed a pistol and the robbery of an individual at the corner of Falconer Street and Charlotte Avenue by multiple subjects.

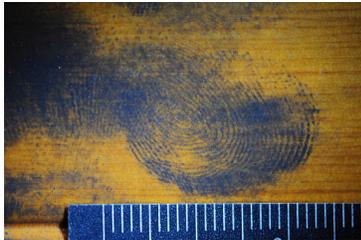
Detectives are still investigating the death of an infant child on Newland Avenue that took place in April of 2014. The death has been ruled a homicide and investigators will continue to work this case to a resolution.



May of 2014 saw the first in a series of Arson fires in the city. A fire at 837 Prendergast Avenue forced the emergency demolition of that residence along with damaging two adjoining residences. The fire was ruled an arson.

Another commercial robbery took place in May when the Tim Horton's store on South Main Street in Brooklyn square was hit. A single subject came into the store and went behind the counter. The subject had what appeared to be a gun and left after getting money from the register.

Ten burglaries were assigned for investigation in the month of June 2014.



Also in June, a missing person's case came in for an adult, Joseph Anthony. The case very early on became concerning as it did not fit the normal profile for persons who are 'missing' by choice and are otherwise fine. The case continues to be open and is still being actively worked. Assistance from regional as well as federal law enforcement has been instituted.

On the first of July 2014 Jamestown Police Detectives undertook the investigation of the officer involved shooting at 188 Falconer Street in the city. Officers responding to a disturbance call arrived at 188 Falconer Street and after entering the residence were confronted by a number of subjects who were engaged in assaults on multiple victims. While fleeing the residence through a window one of the subjects fired at a Jamestown Police Officer who returned fire. The subsequent investigation led to the arrest and eventual indictment of the subjects.



Also in July, efforts by investigators led to the arrest of a subject for felony assault charges. After being made aware that a six month old child had been taken from WCA hospital to Women's and Children's hospital in Buffalo with apparent injuries to the brain, investigators began an inquiry which would lead to the arrest of the infants' father. The injuries were the result of a 'shaken baby' action by the father.

July of 2014 was highlighted by the round-up for Operation Horseback. Over 100 officers and investigators from the Jamestown Police, New York State Police, The Town of Ellicott Police, The US Department of Homeland Security and the New York State Attorneys Generals office served over 40 arrest warrants and two search warrants in a span of about five hours. Within a few days all 47 of the subjects had been located and arrested.

August of 2014 was an extremely busy month for the investigative section. Two more commercial robberies occurred, the first on August 11<sup>th</sup> at the Allen Street 7/11 store and the second on August 20<sup>th</sup> at the 7/11 on East 2<sup>nd</sup> Street. It appeared that the robberies were perpetrated by the same subject and those investigations remained open throughout the month.



On the 10<sup>th</sup> of August a subject attempted to pass counterfeit money at a local pharmacy in the early morning hours. The subsequent investigation led not only to the discovery of multiple incidents where the subject and an accomplice passed counterfeit bills in and around the Jamestown area, but also a meth lab. Based on the investigation into the counterfeiting detectives had obtained a search warrant for a Forest Avenue residence. In addition to finding many items relating to the production of counterfeit money, products and equipment used in the manufacturing of methamphetamines were also located in the residence.

A burglary at a local welding supply company where over \$30,000 worth of equipment was taken eventually led investigators into Ohio where a number of the items had been taken. During the investigation not only was evidence uncovered tying three subjects into the crime, additional crimes were uncovered including these subjects attempting to forge a vehicles title in order to sell it for scrap. The criminal acts it appears were done in large part to try to fund drug habits by the perpetrators.

Four separate robberies were assigned for investigation in September. Amongst them were a robbery at gun point in the area of East 2<sup>nd</sup> Street and Dexter Street. It was later learned that the robbery was the result of a drug deal gone bad.

A subject attempting to steal a bicycle stabbed a person who was trying to prevent the theft on Elk Street in the city. The victim was taken to the hospital and did recover however he moved to Texas and has refused to contact investigators in spite of the fact that a good suspect was developed in the case.

Another robbery was reported in the Allen Street area. The investigation revealed that large portions of the story may have been fabricated and the victim eventually became uncooperative with investigators as well.

Lastly, an attempted robbery by a masked subject took place at the Rite Aid pharmacy in Brooklyn Square. A subject repeatedly tried to jump over the pharmacy counter but was held off each time before deciding to flee the area. A suspect in this case has also been developed but it is believed that the suspect has fled the area.

An October robbery of the CVS pharmacy in Brooklyn Square led to the arrest of a subject by patrol officers. Investigators not only were able to charge this subject with this robbery but were able to tie him into two earlier robberies of 7/11 stores in August of 2014.



Three separate arsons, two of which were at the same location on McKinley Avenue, were assigned for investigation in October. The cases are still active and although suspects have been developed we have been unable to pin the arsons on a particular subject.



Another drug related robbery took place in October, this time of a private residence. Officers were called to the residence in the middle of the night on a report that two subjects had forced their way into a home and began assaulting the victim. The investigation that followed revealed that although the robbery was legitimate the victim it appears had been involved in illegal activity that likely made him the target of this robbery and assault. This case is also open and with the cooperation of the victim arrests are expected.



The major event of November was an explosion at 824 Prendergast Avenue which after investigation turned out to be the result of methamphetamine production. The suspect in this case has been in hiding since and is wanted on other charges. This incident emphasized the danger of methamphetamine production, especially in an urban setting.



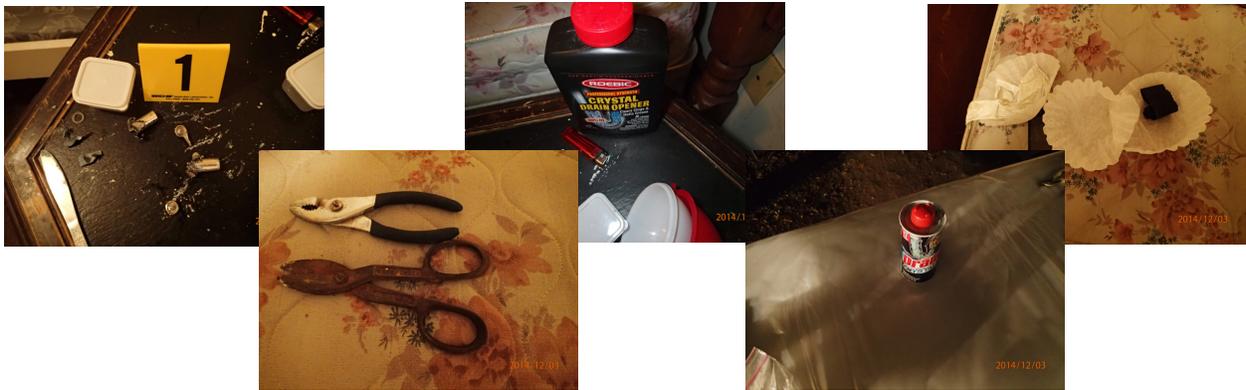
Two additional meth labs were uncovered during investigations and search warrants were executed at a Jefferson Street residence and a Forest Avenue residence on the same night in November.

In December three more Arsons were assigned for investigation. All three had the common theme with previous fires on McKinley Avenue and Prendergast Avenue earlier in the year as they were vacant houses. An arrest was made in the arson of a West 9<sup>th</sup> Street residence. Four subjects were charged in that incident. The other Arsons remain under investigation.



Two individuals were arrested for robbery after chasing a subject from a car wash on Harrison St towards the parking lot of CVS pharmacy in Brooklyn Square where they subsequently took money from him. The investigation led to the arrest of a male and female subject and the robbery appears to have been motivated by the suspect's drug habits.

Lastly, in an attempt to locate the suspect from the November explosion on Prendergast Avenue, investigators uncovered another meth lab on Allen Street. Two subjects who were in the residence at the time of the discovery were arrested as a result of the incident.



In summary, 2014 was an extremely busy year for all of the investigative section. Along with the typical investigative volume, alarming trends such as burglaries and robberies of commercial locations occurred during the year and the common thread seems to be tied to the same drug issues that resulted in record number of search warrants, drug arrests and drug seizures.

# Juvenile Unit

The Juvenile Unit is responsible for coordinating and conducting investigations, arrests and/or diversions in matters involving persons under the age of 16. This Unit is also responsible for preparing cases, collecting, maintaining and disseminating information on juvenile records. The unit interacts and maintains as a liaison with family court, schools, group homes and other social service agencies to enable effective referrals involving juveniles. They participate in the coordination of investigations of sexual exploitation incidents involving children; investigate missing persons under the age of 18, and patrol places where youths gather and places that attract youths.

The Juvenile detectives conduct interviews with juveniles and their parents/guardians to follow the rules of Family Court. When interviewing or holding a juvenile, the area must be separate and secluded from public access to minimize exposure to the public and the adult detainees; and the parent/guardian must be present, but not in the interview room. They conduct public speaking assignments concerning juveniles, participate in programs aimed at the prevention of juvenile delinquency, and assist the Detective Unit on major cases.

<b>Juvenile Unit Yearly Statistics</b>			
	<b>2014</b>	<b>2013</b>	<b>2012</b>
<b>Complaints Received</b>	<b>495</b>	479	378
<b>Complainants Interviewed</b>	<b>334</b>	344	319
<b>Arrests (Juveniles &amp; Adults)</b>	<b>191</b>	201	249
<b>Suspects Interviewed</b>	<b>104</b>	88	62
<b>Reports Written by Detectives</b>	<b>185</b>	141	123
<b>Referrals to Family Court</b>	<b>67</b>	87	147
<b>Missing Persons Returned</b>	<b>62</b>	49	53

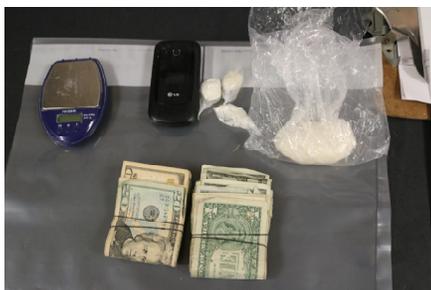
# Drug Enforcement Unit

The Drug Enforcement Unit (D.E.U) took over as the primary unit to investigate drug investigations in the city, when the Department withdrew their partnership from The Southern Tier Regional Drug Task Force in March 2012. This initial unit consisted of the Jamestown Police Department and the New York State Police CNET. In 2014, the Ellicott Police Department joined in the effort to address narcotic issues in the greater Jamestown area, creating the Jamestown Metro Drug Task Force (JMDTF). The JMDTF investigates narcotics cases assigned to them, conducts surveillance and works with confidential informants. They are often assisted by SWAT and other local police agencies and other departments from the Federal Government.

Throughout 2014, the D.E.U. and Metro Drug Task Force executed 76 search warrants, which resulted in seizing four handguns, two shotguns and 2 rifles. Through the cases investigated by the D.E.U. and Task Force, \$86,396.96 was seized.

Drugs purchased and seized by the D.E.U. include:

- 15.63 ounces – Cocaine/Crack Cocaine
- 5,110 bags – Heroin
- 121.02 ounces – Marijuana
- 8.053 ounces – Methamphetamine
- 346 dosage units – Prescription Pills
- 27 bags & 9 patches – Fentanyl
- 3 strips - Suboxone

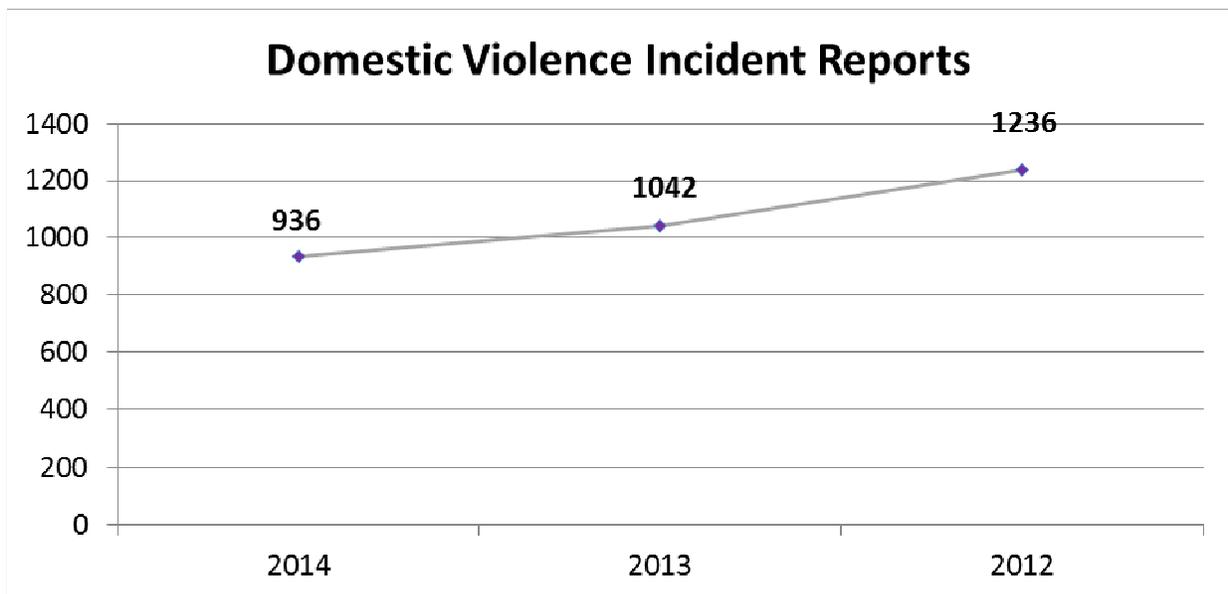


# Domestic Violence Intervention Unit

In 2014, the Domestic Violence Intervention Unit (DVIU) received 936 Domestic Violence Incident Reports that were taken by Jamestown Police Department officers. Through Project Crossroads within the DVIU, staff was able to serve 993 victims and provide over 2630 referrals through the Victim and Domestic Violence Court Follow-up Programs. The Project Crossroads Domestic Violence Officer assigned 120 Cases to the DVIU with 96 clients having been assisted directly with office-based visits and several other victims with home follow-ups. Of the 120 cases assigned, the Domestic Violence Officer completed 104 Domestic Incident Reports. Staff maintained an 87% contact rate in the Victim Follow-up Program while having maintained a 51% contact rate in the Domestic Violence Court Follow-up Program; attempted contact of all victims is 100%.

Domestic Violence educational in-service presentations were provided 14 times throughout Chautauqua County. Participants include individuals from human service agencies, social service providers, health and elder care professionals, law enforcement officials, members of the clergy, business professionals, and high school staff. Over 8,000 pieces of Project Crossroads and domestic violence service provider literature were disbursed.

The DVIU is responsible for facilitating the Chautauqua County Coalition Against Domestic Violence and Sexual Assault, which implements a coordinated community response system to the epidemic of domestic violence while enhancing efficient delivery of services to victims. Through the Coalition, staff has developed and implemented community awareness initiatives and events throughout Chautauqua County including domestic violence and sexual assault screenings, Silent Witness displays, the 17<sup>th</sup> Annual Walk Against Domestic Violence, and the 12<sup>th</sup> Annual Unity Day Event.



## Building & Court Security Unit

The Jamestown Police Department continues to operate our Municipal Building/Courthouse security program. The number of courts operating within the City Hall facilities is significant, which makes the Court/Building Security Unit an important component of the department. Courts operating within City Hall include City Court, Housing Court, Drug Court, Mental Health Court, Family Court, Surrogates' Court, Domestic Violence Court, and DWI Court.

The Court Security Unit includes one full-time Court Security Supervisor and ten part-time Court Security Officers, all of which are funded by the New York State Office of Court Administration.

Building and Court Security follow a 100% screening policy. The number of people who entered City Hall and were screened in 2014 was 129,665.

The Building and Court Security Unit seized 1,611 prohibited items during their regular screenings of those entering the building. While this demonstrates that the vast majority of people entering the building legally possess the items they are carrying, it remains obvious that such a screening is critical to maintaining the security of the building and the courts. Those items seized and returned to their owners included 42 firearms, 1,255 knives, 26 chemical agents, 4 razors, 80 scissors, 76 other weapons, and 128 other prohibited items.



# Personnel Highlights & Achievements

## Retirements



P/O J. Enlow  
Over 23 Years of Service

## New Hires



P/O E. Roosa  
Hired March 2014



P/O A. Ellis  
Hired April 2014

# JAMESTOWN FIRE DEPARTMENT

On behalf of the dedicated firefighters of the Jamestown Fire Department, I am pleased to present you with this summary of the services provided to our community for the year 2014.

Each year, the hard-working and dedicated members of the Jamestown Fire Department work to protect and serve each and every citizen in the City of Jamestown to the utmost of their ability. The following information, graphs, charts and photographs will give you an inside view of who we are and what we do.

As each day of the year goes by, our work is, for the most part, routine. However, when the bell rings and we are summoned to duty, by day or by night, our members are trained and ready to respond whatever emergency is at hand. Each and every member of our department recognizes that for the person calling for help, the situation is NOT routine. We will be there within minutes to resolve the problem and maintain their safety as well as the safety of other residents of The Pearl City. ***We are not just firefighters, we are Jamestown's professionals for incidents and hazards of all types.***

We thank the citizens of Jamestown for their continued support during 2014 – those who take the initiative to shovel snow from the fire hydrants on their street as well as those who call our offices each year on the anniversary of September 11 to thank our members for their work and service.

As we enter 2015, the Jamestown Fire Department will continue to train and prepare to handle your emergencies. We promise to give our citizens the best service, all while seeking more efficient and cost-effective methods to provide the services that you expect and deserve.

It is an honor and a privilege to serve you.

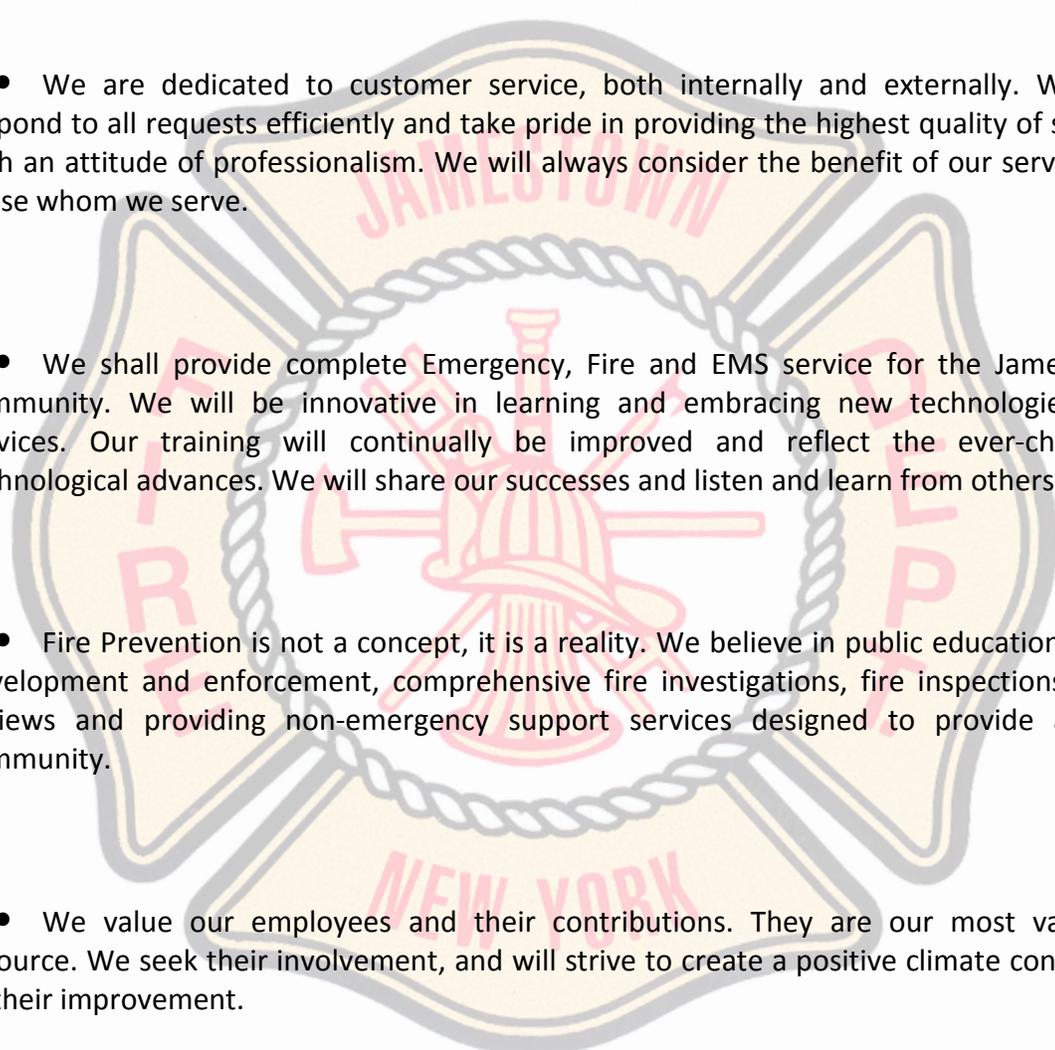


CHESTER R. HARVEY JR.  
Deputy Fire Chief



# Mission Statement

The mission of the Jamestown Fire Department is to foster a philosophy which values employee contribution, promotes teamwork and participation, provides the highest quality of customer service and assures a positive atmosphere directed towards a service-oriented delivery system with a vision for the future.

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- The logo of the Jamestown Fire Department is a Maltese cross. The top arm contains the word "JAMESTOWN" and the bottom arm contains "NEW YORK". The left and right arms contain the letters "F" and "D" respectively. In the center of the cross is a fire helmet with a cross on top, and a fire hose reel is visible behind it. The entire logo is rendered in a light, semi-transparent style.
- We are dedicated to customer service, both internally and externally. We will respond to all requests efficiently and take pride in providing the highest quality of service with an attitude of professionalism. We will always consider the benefit of our services to those whom we serve.
  - We shall provide complete Emergency, Fire and EMS service for the Jamestown community. We will be innovative in learning and embracing new technologies and services. Our training will continually be improved and reflect the ever-changing technological advances. We will share our successes and listen and learn from others.
  - Fire Prevention is not a concept, it is a reality. We believe in public education, code development and enforcement, comprehensive fire investigations, fire inspections, plan reviews and providing non-emergency support services designed to provide a safe community.
  - We value our employees and their contributions. They are our most valuable resource. We seek their involvement, and will strive to create a positive climate conducive to their improvement.

## Stations

**Fire Station 1** is at Jamestown City Hall, and houses the Department's Ladder trucks as well as the Medic 35 unit, Ambulance 1, Marine 1 water rescue craft and the heavy-duty rescue unit. All the Department's administrative offices are at Station 1. Our administrative offices are located at Station One at City Hall. Our offices are open from 8 a.m. to 4 p.m., Monday-Friday for non-emergency information or help. This includes our Fire Prevention Office, Inspection and Investigative offices. Our non-emergency office number is 483-7598.

**Fire Station 3** is at 422 Newland Avenue. Station 3 was built in 1949 and was dedicated to Firefighter Elmer R. Berry, who was killed in action in Luxembourg during World War II. It serves the south side of the City.

**Fire Station 4** serves the eastside of the City from its location at the corner of Allen and Buffalo Streets. Station 4 was built in 1930 and replaced the old Station 4 which was at 2<sup>nd</sup> & Kipp Streets as well as Station 6 at Allen near Tiffany Street.

**Fire Station 5**, at 195 Fairmount Avenue, serves the west side of the City. This historic building was part of Chief Wilson's station reorganization and relocation plan in 1911. It was built in 1913 to accommodate Engine Company No. 5, which moved from West Fifth Street to this location. It was from this station that Walter H. Kastenhuber and Harold Anderson responded to the Atlantic-Richfield fire on June 19, 1934. They, along with two other firefighters and three civilians were killed as a result of this terrible fire. Many others were injured, including Chief Clifton Beatty.

## Communications

"KEC 503" are the Jamestown Fire Department's call numbers on the Chautauqua County radio system. All 911 and non-emergency calls received from the City of Jamestown automatically go to the Chautauqua County Sheriff's Department Dispatch Center in Mayville where trained dispatchers determine the problem, send the appropriate assistance and, if necessary, contact other companies such as the City of Jamestown BPU and DPW and National Fuel Gas.

The new radio tower project at the City Reservoir on Pardee Avenue is ongoing and is expected to be completed early in 2015.



# Maintenance Division

Fire Alarm Maintenance Supervisor (FAMS) Cris Dahlgren, oversees the maintenance of all the Department's vehicles as well as the 48 miles of alarm circuits in the City.

FAMS Dahlgren is a trained mechanical engineer, and he is able to repair and upgrade many of the vehicles in-house without incurring costly outside fees. He supervises two lieutenant mechanics on opposite battalions who perform mechanical work while they are on duty, and is sometimes assisted by other JFD members. He performs maintenance and upgrade work to all the City's fire stations, reducing the need for private contractors and associated costs.



FAMS Cris Dahlgren in the plow truck during a December snowstorm.

In 2014, FAMS Dahlgren:

- Assisted other Department members in developing the specifications and pre-purchase inspections of the new Engine 5.
- Worked on documenting the Gamewell Alarm System, which was installed in the City in the 1880s. Most of the downtown circuits, as well as the one that runs on Forest Avenue, are underground. The work includes identification of the alarm circuit wires for easier repairs and diagnostics in the future. As needed, wire transfers on poles were made in conjunction with the BPU as older utility poles in the City are replaced.
- Attended the NYS Fire Expo trade show in June and traveled to the Smeal Manufacturing Plant in Nebraska in November. Smeal is the manufacturer of the ladder on Ladder 2.
- Assisted Firefighter Mangione in improving the electric heating system at Station 5. Multiple independent baseboard heaters were connected to a single thermostatically controlled heating system. This in-house work in the over 100 year old building will make heating and cooling more efficient and save on energy bills.
- Assisted the DPW toolshop in removing the skyboom from Engine 3.
- Performed routine maintenance on the Department's smaller vehicles in house.
- Assisted in building maintenance projects including painting at Stations 1, 4 and 5. The truck room floor at Station 5 was prepped, sealed, skimcoated and epoxycoated. This effort was to reduce the deterioration of the concrete floor (with basement below).

# Fire Investigation Report

Arson continues to be the leading cause of fires within the City of Jamestown. In 2014, the Fire Investigation Team ruled that 20 fires were caused by arson and 11 of those fires involved vacant structures. A review of fires since 2009 shows that the Jamestown Fire Department extinguished 49 fires in vacant structures and 132 fires caused by arson.

In 2014, the Jamestown Fire and Police departments continue to work and train closely together to try and reduce the arson threat to the City. During April, five Investigators successfully completed the Basic Investigative Photography Course provided by Jamestown Community College and the Chautauqua County Sheriff's Academy. During September, three Investigators successfully completed the Police Crime Scene and Evidence Specialist Course. The Fire Investigation Team has also conducted joint training with the Chautauqua County Forensic Investigation Team including a mock drill involving fire investigations associated with other crimes at the fire scene such as fatalities or meth labs.

On February 12 at 07:02 hours the Fire Department responded to people waking up to the odor of smoke in an apartment building. Upon arrival, fire crews found light smoke in the structure. A search of the building found an apartment on the first floor full of heavy smoke. A search of that apartment revealed that the fire had burned itself out by consuming all the oxygen in the air-tight apartment. A 25-year-old female was found unresponsive in bed. The victim was removed from the structure but was unable to be resuscitated, resulting in the first fatality of 2014.

The arson rate increased in 2014. The following is a summary of the last six years:

2009	63 investigated fires, 34 were ruled arson
2010	41 investigated fires, 18 were ruled arson
2011	59 investigated fires, 22 were ruled arson
2012	50 investigated fires, 24 were ruled arson
2013	36 investigated fires, 14 were ruled arson
2014	49 investigated fires, 20 were ruled arson

In 2014 there were two fire-related fatalities and four civilian fire-related injuries.

The Fire Investigation Team is led by Lieutenant Tim Glenn and consists of 11 investigators, nine of which are members of the Fire Department, and two are from the Police Department. Three of the investigators are nationally registered and have passed the NFPA 1033 professional board exam. The team now has two investigators on the Chautauqua County

F.I.T. Team. The team also works closely with the Police Department's Crime Scene and Evidence Detective.

The Fire investigation Team investigated 49 fires in 2014. The following is a list of the investigated fires.

Summary: 49 Investigated fires, 2 Fatalities

20 Arson

11- Vacant structures

4- Vehicles

2- Occupied homes

1- Garage

1- Public restroom

1- Trash fire

6- Electrical

5- Undetermined

3-Vehicle fires

1-Dumpster fire

1-Multiple causes

4- Smoking

2-Civilian injuries

4- Cooking

3-Spontaneous combustion

2-Juvenile

1-Suicide

1-Overheated lamp

1-Meth lap with multiple injuries

1-Overheated fireplace

1-Vehicle fire caused by spark from fuel pump



Investigation of a car fire at 255 Buffalo Street. The fire also ignited the adjacent garage.



FIT (Forensic Investigation Team) training

# Fire Safety Education

Many school children as well as adult care clients toured the City Fire Stations in 2014. Programs are personalized for each group, and fire safety is emphasized so that each participant, no matter how old, can be reminded of what they need to do in the event of a fire.

Fire crews also visited many schools and public events during the year, and especially during Fire Prevention Month in October to talk about fire safety and distribute safety materials.

The following businesses and organizations are among those that received fire safety education from the Jamestown Fire Department in 2014:

- Jamestown Cub and Boy Scout Troops
- Jamestown area Girl Scouts
- Jamestown YWCA Daycare
- First Covenant Church Preschool
- Fletcher School Ice Cream Social
- Jamestown Summer Playground Program
- Holy Family School
- Heritage House Daycare
- A Children's Place Daycare
- Hillcrest Baptist Church Preschool
- Lincoln Elementary School students
- Bush Elementary School
- Fletcher Elementary School students
- Fletcher School Pre-K
- Ring Elementary School students
- Ring School Pre-K
- Love Elementary School students
- JHS Life Skills Class students
- Love Elementary School Pre-K



Firefighters show preschoolers what they look like in all their turnout gear.

# Code Enforcement Office

The Office of Fire Prevention & Code Enforcement is staffed by Code Enforcement Officer Shawn D. Tibbitts.



During the year, Officer Tibbitts handles many complaints and questions covering a wide range of topics. Some of these are:

- Smoke detector placement and lack of smoke detectors
- Blocked emergency exits
- How to store flammable liquids
- Acceptable building materials
- Illegal burning
- Carbon monoxide detectors
- Inspection of public assemblies
- Chimney, fireplace and woodstove inquiries
- Portable heating units
- Electrical problems
- Fire extinguisher use
- Obstructed or blocked fire hydrants
- Responding to general fire code questions from city residents

The Fire Prevention Bureau/Code Enforcement Office is mainly responsible for the enforcement of the New York State Uniform Fire Prevention and Building Code and Jamestown City Building Codes. The primary goal is protecting the public's safety through education of safe practices and the enforcement of State and City building codes. Tibbitts is also a NYS Fire Inspector and works on the Department's Fire Investigation Team.

The Fire Prevention/Code Enforcement Office worked on these special projects during 2014:

- Assisted the Red Cross with their "Fire Stoppers" program in area elementary schools
- Member of the Chautauqua County Smoke Free Housing Task Force
- Member of the City's Labor Day Committee
- Provided fire prevention instruction for new employees of The Resource Center
- Provided Career Day information at local middle schools and colleges
- Coordinated fire prevention for all local Elementary Schools during Fire Safety Week in October
- Participated in the "Touch a Truck" event at Diethrick Park in August
- Led fire prevention classes for local business and civic organizations
- Oversaw and provided Fire Code information for:
  - Bush Industries Renovation project for Artone
  - The Pub renovation project
  - Social Security renovation project
  - Holiday Inn renovation project
  - Frescos Pizza renovation project
  - Havana Restaurant renovation project
  - Jones Valhalla Restaurant renovation project
  - Town Club renovation project
  - Jones Hill main floor renovation project

Officer Tibbitts also participated in several seminars and training sessions during the year:

- NYS Code Enforcement seminar in Rochester
- Monthly meetings of the City of Jamestown Electrical Board

## 2014 Notable Incidents

January 5: A Jamestown landmark was heavily damaged by fire in the early evening hours. First arriving crews found fire on all three of the floors of The Pub at 209 N. Main Street. A faulty electrical connection near the front door was the cause of the fire. The business was reopened in July.



January 7: A resident that had been thawing pipes using an open flame, ignited framing underneath the sink. The water pipe burst, putting out the fire. Fire crews were on scene for several minutes for a smoke investigation before being able to locate the source of the smoke.

January 8: A vacant house on Falconer Street was heavily damaged and as a result, demolished. The fire was found to be intentionally set.



January 20: Another emergency demolition was necessary at 82 Bowen Street after a fire there destroyed the building. While venting the building, the resulting backdraft engulfed the Ladder 1 crew, forcing them out of the building. The cause of this fire was overloaded wiring.

January 31: The resident of one apartment at 218 Fulton Street was saved from smoke inhalation by firefighters when they responded to a call of smoke in an upstairs apartment. A chair was found to be smoldering in the kitchen of one of the apartments. Subsequent investigation revealed there were no smoke detectors present in the first floor apartments and a detector in the second floor apartment was not operating. The only source of heat for the apartments was wall-mounted non-vented gas heaters.

February 4: A two-car motor vehicle accident at the intersection of Foote and Cole Avenues resulted in one car being pushed into the building at 660 Foote Avenue. The vehicle extended almost half its length into the brick building. No one in the building was injured. The driver of

the vehicle was trapped and suffered minor injuries. Firefighters had to use the Hurst Tool to free the driver.



February 12: The first fire fatality in almost two years occurred at 105 Stowe Street. An unattended cooking fire in the victim's apartment ignited the kitchen area and the subsequent smoke and fire resulted in the death.



March 24: A fire at an apartment building at 106 W. 8<sup>th</sup> Street led to an extensive search for residents who may be trapped. Only one resident was home at the time of the fire. The cause was determined to be improper disposition of smoking materials.

April 13: Oily rags being used in home remodeling spontaneously combusted and caused a fire at 24 Cutting Street. The homeowner reported that the fire was out, but first-arriving crews found heavy smoke in the home. The fire was in the basement of the home and had extended into the stud channels of the home.

April 21: A car nearly went over an embankment at the intersection of Barrows and Sciota Streets. The driver and passenger had to be extricated by Fire Department personnel. During

the removal of the vehicle, the tow truck caught on fire and had to be extinguished by firefighters on scene using a dry chemical extinguisher.



May 16: A vacant structure at 837 Prendergast Avenue was damaged by a fire that had been intentionally set in the basement. A little more than a month later on June 19, fire crews were called back to the same address where they found heavy fire conditions on the first and second floors. The building was immediately demolished.

June 2: Cooking oil on a gas stove left unattended was the cause of a fire that extensively damaged the home at 52 McDaniel Avenue. First arriving crews noted the presence of a 20 pound LP gas tank involved in fire on the porch. The pressure relief valve activated on the LP tank and produced a flame that went approximately 15 feet into the driveway.



June 13: An intentionally-set fire in a shed on Wildwood Avenue resulted in the death of the homeowner there.

June 16: A garage at 11 Holbrook Street was damaged by fire. Improper disposal of oily rags caused the blaze.

July 6: An electrical fire in a bathroom damaged the home at 418 Hazzard Street during the night. The cause was found to be an improperly wired bathroom light fixture.

August 22: A single-family home at 112 Shady Lane was damaged by fire in the late afternoon when spray-on foam insulation spontaneously ignited. The fire was well established when fire crews arrived to find smoke coming from the 2<sup>nd</sup> floor windows and the eaves of the home.

August 28: A fire caused by an improperly discarded cigarette caused a small fire in an outside shed at Honest John's Restaurant on East Second Street

October 2: A fire in an apartment at 719 Cherry Street was ruled as arson after an investigation. The tenant at the apartment initially reported a cooking fire that was out when firefighters arrived. During the investigation a burn mark was found on the outside of the building which led to the arson investigation.

October 21: Combustibles stored too close to a furnace boiler was found to be the cause for extensive smoke in the apartment building at 207 Spring Street, across the street from City Hall Station 1. Smoldering items in cardboard boxes were doused with water to extinguish the fire.



October 23: A vacant home at 206 McKinley Avenue had to be demolished after it was intentionally set on fire during the night.



October 25: Arson was listed as the cause of another fire on McKinley Avenue, at #230. The house had been condemned prior to the blaze.

November 20: Suspected production of methamphetamine was found to be the cause of a fire that damaged the house at 824 Prendergast.



December 6: A fire at a vacant home at 210 Crossman Street was deliberately set, causing moderate damage to the building and exposure damage to the neighboring home at 212 Crossman Street.

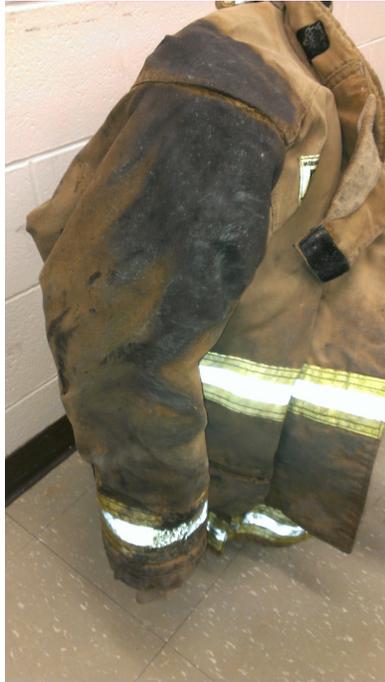


December 12: Another incendiary fire occurred at 44 W. 9<sup>th</sup> Street.

December 18: The condemned home at 558 Allen Street had to be scheduled for emergency demolition after an arson fire destroyed the building. Firefighters were unable to enter the structure because of its instability. The building had been condemned several years ago after an arson fire.



December 25: A Christmas Day fire extensively damaged 100 Willard Street during the mid-morning hours. The fire started in the first floor apartment, and the cause was listed as undetermined after an investigation. City building inspectors posted the building as uninhabitable after the blaze. While searching for the residents, one firefighter suffered a thermal burn to his head and hand when the fire “flashed over” as firefighters were preparing to breach an interior door. His turnout coat, made of Kevlar fire-resistant material, took the brunt of the flame and did its job, protecting the firefighter.



December 29: The driver of a pickup truck suffered a medical emergency while driving on West Third Street and his vehicle crashed into the Lind Funeral Home at 805 W. Third Street. Several people in the building were injured by flying bricks and debris. The driver suffered cardiac arrest and there were multiple casualties to persons inside the Funeral Home who were attending a funeral.



# Training

One constant in the life of any firefighter is training. New York State law mandates a minimum of 100 hours of training per year for each professional firefighter. Training classes are held frequently in every fire station and at the platoon level. Topics routinely covered include fire behavior and fire protection, personnel safety, which includes topics such as ropes and knots, tools and equipment, ladder safety, hose practices, forcible entry, ventilation and rescues, equipment training including fire pumps and aerial ladders, hazardous materials handling, first aid and CPR, the cause and origins of arson fires, driving and apparatus maintenance and sprinklers and fire alarms.

Specialty classes are held on various types of rescues and equipment, as well as confined space training and hazardous materials, flammable gasses, high angle rescue, ice water rescue and emergency vehicle operations.

This year, the Department reinstated internal EMT training classes with in-house instructors certified by the State of New York. The Jamestown Fire Department has a total of 49 EMTs, 45 Basic, 3 Paramedics and 1 Critical Care certified.



EMS training at Station 1



Lt. Andrew Finson conducting the annual in-house servicing of the SCBA (Self-Contained Breathing Apparatus) equipment. The servicing includes testing of the air regulators and air packs.

# Assistance to Firefighters Grant

In April 2013, the Department was notified by the Federal Emergency Management Agency (FEMA) that it had been awarded a grant of \$464,364. The money was used to purchase a new pumper truck and a new ambulance.

The ambulance bid was awarded to Northeastern Rescue Vehicles of Syracuse in the amount of \$114,500. It was delivered in September 2013 and put in service immediately.

The new pumper truck was delivered in May 2014 and replaced Engine 2, which had been in service with the Fire Department since 1980. The bid was awarded to Four Guys Fire Trucks of Meyersdale, PA of in the amount of \$397,722. The truck was equipped and put into service within a few days of its arrival.



Orientation class for the new equipment.



Pushing the new Engine 5 into the Fire Station at City Hall

# Remembering the Richfield Fire

On Wednesday afternoon, June 18, 2014, members of the Fire Department and invited guests gathered in front of the open doors at Station 5 to observe the 80<sup>th</sup> anniversary of the Richfield Oil Company Fire that occurred on June 18, 1934.

Killed in the resulting explosion were Walter H. Kastenhuber, Raymond W. Allison, Oscar Bloom and Harold Anderson. They four men had responded to the fire from Fire Station 5 on Fairmount Avenue, and the remembrance ceremony was held at 3:20 p.m., the time when the firefighters left the firehouse to go to the conflagration on Fluvanna Avenue.



June 18, 1934: This photograph is looking west on Fluvanna Avenue from the area of the current Arby's Restaurant, as one of the fuel tanks at Richfield Oil Refinery burns prior to its explosion.



The aftermath of the tank explosion at the Richfield Oil Refinery. This photo was taken from near the railroad tracks on the refinery property next to the Chadakoin River.

## Hello & Goodbye



Firefighter Peter J. Volpe retired in January 2014. He joined the Department in 1982 after graduating from the City of Buffalo Bureau of Fire Training.

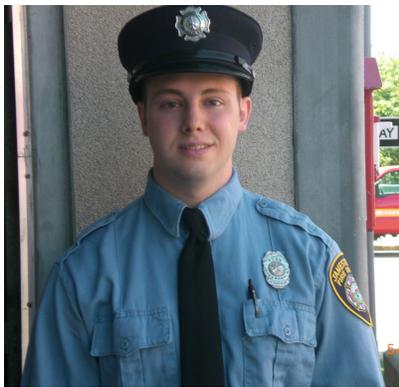


Firefighter George G. Schwob III, a third generation member of the Department, retired in March 2014. He had been with the Department since 1984.



Firefighter Vincent S. Capizzi retired in May 2014. He had been with the Department since 1986.

Three probationary firefighters were hired in 2014 to replace the retired members. They are Jeffrey P. Hatch, John R. Fredrickson and Frank J. Volpe. All graduated in May 2014 from the NYS Fire Academy in Montour Falls, NY.



JEFFREY P. HATCH



FRANK J. VOLPE



JOHN R. FREDRICKSON

## Command Staff



From left: Battalion Chiefs Sam Salemme and Don Woodfield; Deputy Chief Chet Harvey; Battalion Chiefs Matt Russo and Roger Sigular



Administrative Assistant  
Cynthia Dustin

## Platoon Photos



1st Platoon

Back, L-R: FF Brian Achterberg, Battalion Chief Matthew Russo, Lt. Andrew Finson, Lt. Eric Thompson, Lt. Matthew Coon, FF Gerald Ingerson, FF Eric Herman, FF Alex Clifford  
Front: FF John Volpe, FF Russell Ferraloro, FF Jeff Hatch, FF Ben McLaughlin, FF Josh Benson



2<sup>nd</sup> Platoon

Front, L-R: FF James Russo, FF Milt Johnson, FF Robert Bailey, FF Nicholas Amatuzzo.  
Back: FF Shawn Shilling, Battalion Chief Sam Salemme, FF Ryan Roush, Lt. Nathan Alm, FF Jonathan Winchester, Lt. Donald Mowry, Lt. Michael Garvey.



3<sup>rd</sup> Platoon

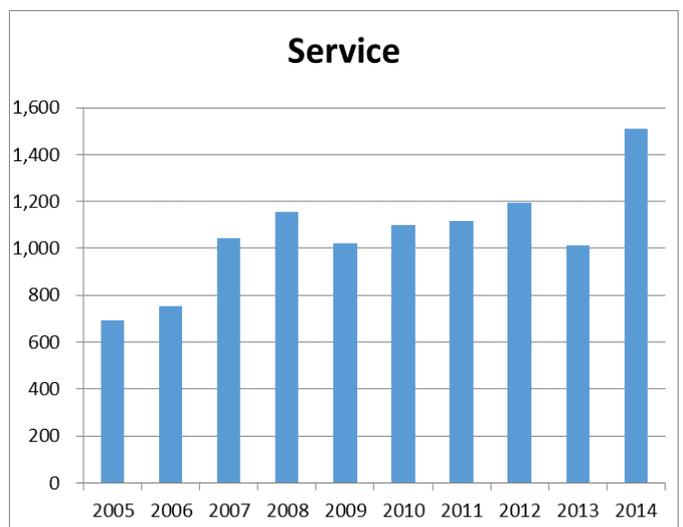
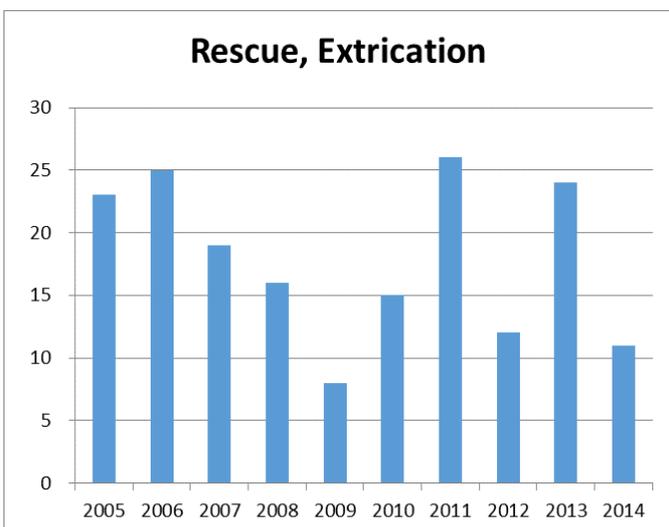
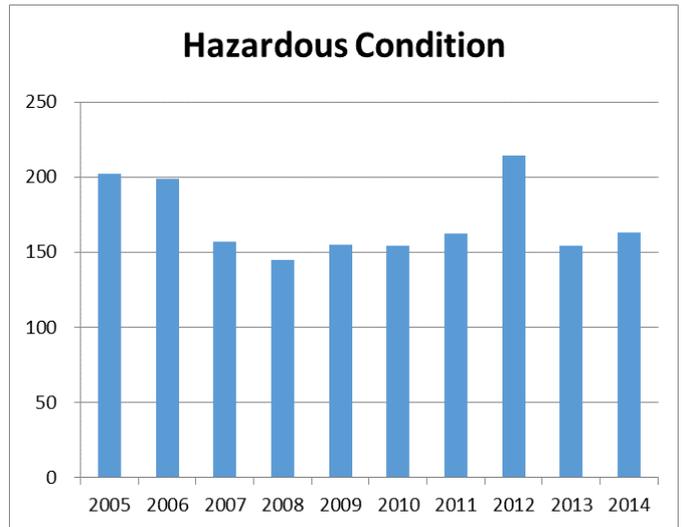
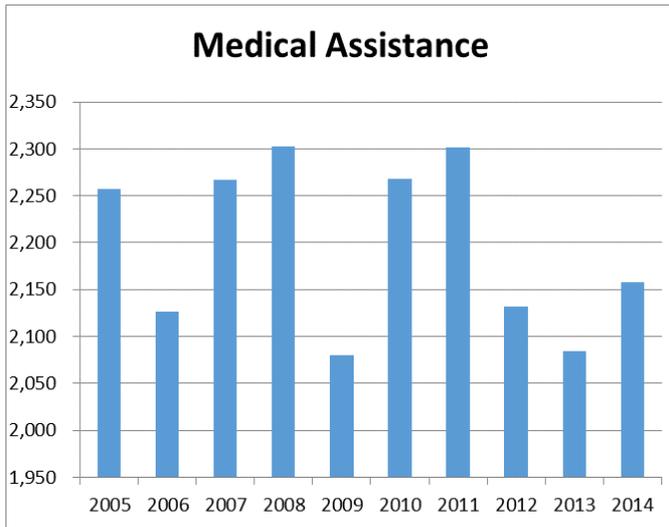
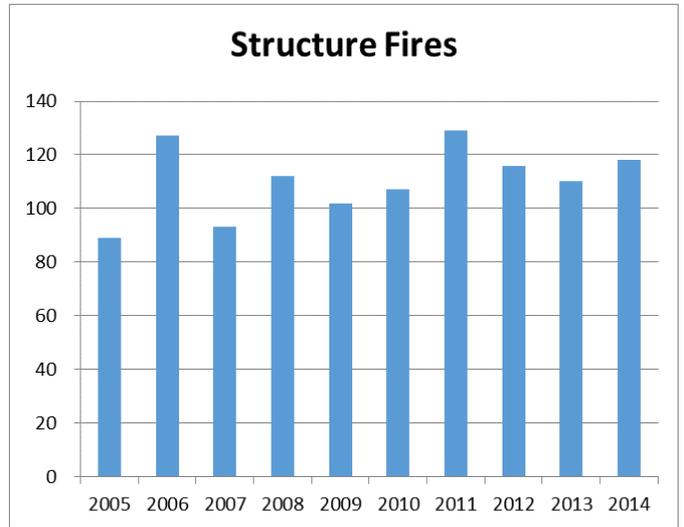
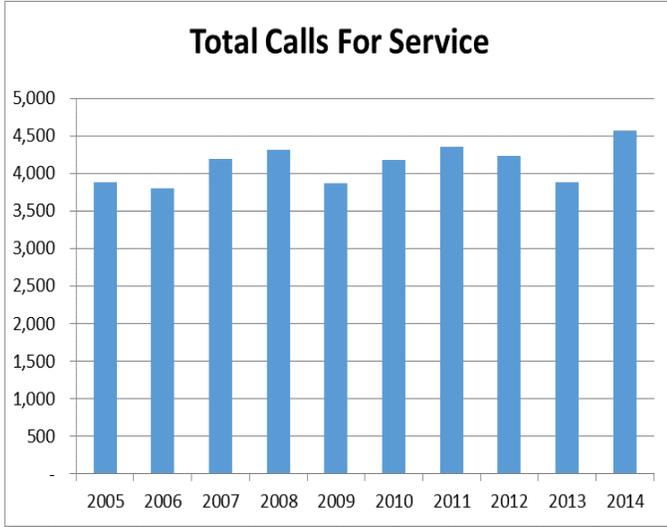
L-R: FF Anthony Gullo, FF Paul Volpe, FF John Fredrickson, Lt. Paul Williams, FF Benjamin Sample, FF W. Steven Johnston, FF Chris Hendrickson, Lt. Timothy Glenn, FF Brock Wadsworth, Lt. Keith Olson, FF Chris Swanson, FF Kyle Sholl, Battalion Chief Donald Woodfield



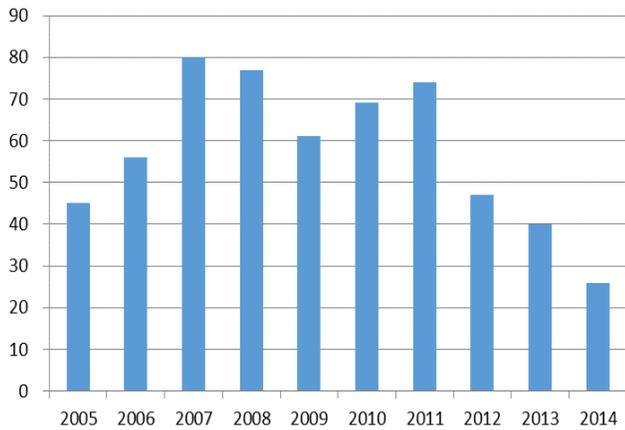
4<sup>th</sup> Platoon

Back, L-R: Battalion Chief Roger Sigular, FF Robert Walburg, Lt. Philip Hanlon, Lt. James Gatto, FF John Johnston, FF Jason Winchester, Lt. Bruce Sheldon, FF Nicholas Grunert.  
 Front: FF Dan Balling, FF Chris Jackson, FF Ryan Waid, FF Ryan DiDomenico, FF Dan Mangione.

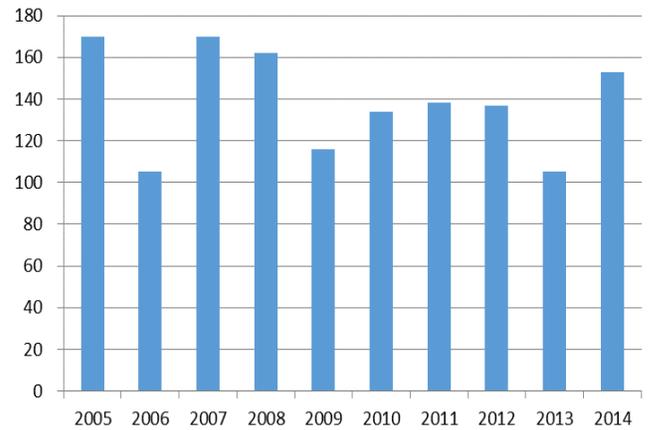
# Calls for Service



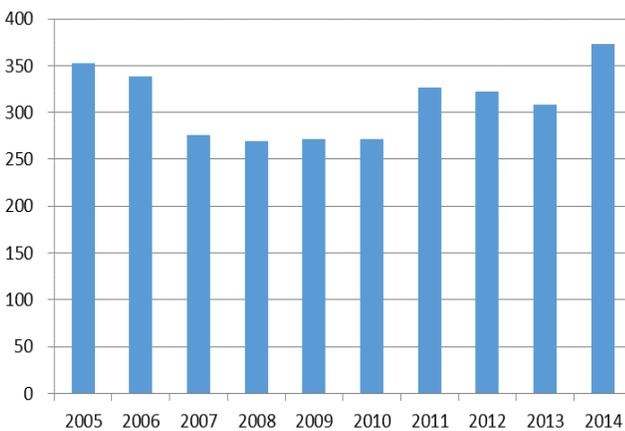
### Trees, Brush & Grass Fires



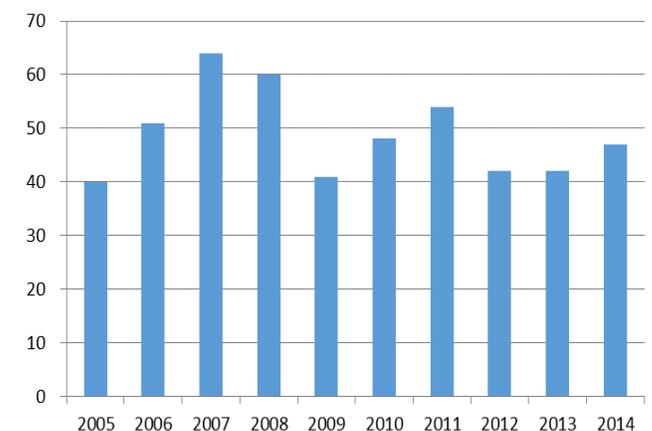
### Good Intent



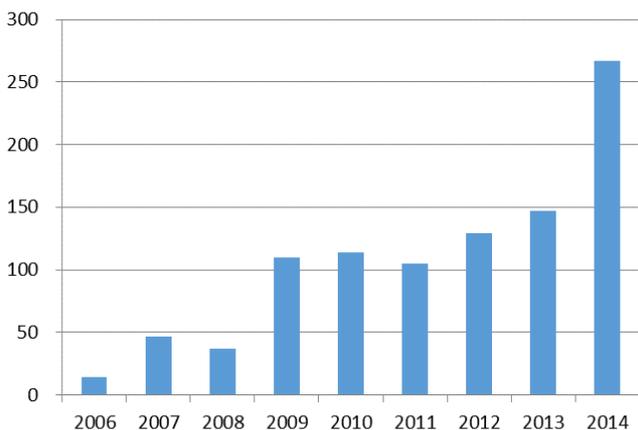
### False Alarms



### All Others



### Ambulance Transports



### ALSTAR Unavailable

