

CITY OF JAMESTOWN RESTRUCTURING EFFORTS

(1/1/00 – Present)

2000

1. Restructured and downsized the Legal Services Department (annual savings - \$75,000) (1/00)
2. Coordinated Housing and Building Code legal prosecution efforts with the County (1/00)
3. Merged the administration of the Public Works and Parks Departments (annual savings - \$65,000+) (1/00)
4. Changed Health Care Program Third Party Administrator (annual savings - \$1,000) (6/00)
5. Coordinated contract negotiations and administrative activities with the Board of Public Utilities (6/00)
6. Restructured the Financial Services Operation (annual savings - \$10,000+) (8/00)
7. Changed Employee Assistance Program Administrator (annual savings - \$2,100) (11/00)

2001

8. Restructured the Human Resources Department (annual savings - \$10,000+) (1/01 & 10/01)
9. Shared administrative personnel between the Police and Fire Departments (annual savings - \$20,000) (1/01)
10. Instituted a new Fire Department callback and overtime policy (annual savings - \$300,000+) (1/01)
11. Transferred all City-owned bridges and nine additional roadways to the County (projected annual savings - \$100,000) (7/01)
12. Round I: Police and Fire Department Early Retirement Incentive Program (initial annual savings - \$100,000) (11/01)

2002

- 13.** Physical consolidation of City Clerk and Treasurer's Offices (initial annual savings - \$30,000) (1/02)
- 14.** Relocation/Restructuring of the Assessor's Office (annual savings - \$12,000) (1/02)
- 15.** Round I: Restructuring of the Fire Department (annual savings - \$161,000) (2/02)
- 16.** Round I: Restructuring of the Police Department (annual savings - \$359,000) (2/02)
- 17.** Restructuring of the Youth Services Department (annual savings - \$13,000) (2/02)
- 18.** Restructuring of Department of Development/JURA Operations (annual savings - \$125,000) (2/02)
- 19.** Restructuring of the Public Works Department (annual savings - \$100,000) (4/02)
- 20.** Transfer of Community College Chargeback Payments to the County (annual savings - \$1,000,000+) (4/02)
- 21.** Administrative restructuring and consolidation: Police & Fire Departments (annual savings - \$82,000) (6/02 and 2/03)
- 22.** Round II: Police and Fire Department Early Retirement Incentive Program (annual savings - \$100,000) (12/02)

2003

- 23.** Closed the Allen Park Ice Rink (annual savings - \$145,000) (1/03)
- 24.** Changed the City's Internet Service Provider (ISP) (annual savings - \$3,000) (2/03)
- 25.** Revised sidewalk replacement procedure (annual savings - \$40,000) (2/03)
- 26.** Consolidation of EMS Dispatching with the County (annual Savings - \$150,000) (6/03)

2004

- 27.** Regionalization of Assessment operations (annual savings - \$40,000) (6/04)

2006

- 28.** Consolidation of City Clerk position with Finance Director/Treasurer (annual savings - \$70,000) (1/06)
- 29.** Replacement of Health Care Benefits Plan Third Party Administrator (annual savings - \$400,000) (10/06)
- 30.** Restructured telephone services and equipment replacement (annual savings - \$10,000) (11/06)

2007

- 31.** In conjunction with the comprehensive reevaluation of all real property, created a State Consolidated Assessment Program (CAP) with the Town of Busti (annual savings - \$75,000) (2/07)
- 32.** Completed Energy Conservation Capital Improvement Program (annual savings - \$195,000) (2/07)
- 33.** Replacement of Health Insurance Stop Loss Coverage Administrator (annual savings - \$6,000) (7/07)
- 34.** Replacement of Property and Liability Insurance Administrator (annual savings - \$160,000) (10/07)

2008

- 35.** Replacement of Pharmacy Benefit Manager (PBM) (annual savings - \$114,000) (2/08)
- 36.** Consolidation of DPW Operations Engineer and Assistant Engineer Positions (annual savings - \$30,000) (5/08)
- 37.** Consolidation of Civil Service Commission with County (annual savings - \$55,000) (7/08)

2009

- 38.** Elimination of Assistant Parks Director Position - Restructured Recreation Coordinator (annual savings - \$25,000) (1/09)
- 39.** Merged Police Department Payroll Clerk with Part-Time Finance Department Position (annual savings - \$20,000) (3/09)
- 40.** Expanded Consolidated Assessment Operation to include the Town of Ellicott (annual savings - \$20,000) (4/09)
- 41.** Revised Asphalt Procurement Procedure (annual savings - \$100,000) (4/09)
- 42.** Restructured Parking Enforcement positions (annual savings - \$10,500) (8/09)

43. Replaced contractor for Boarding of Stray Dogs (annual savings - \$18,000) (7/09)
44. Restructured Medicare supplement insurance for pre-1987 retirees (annual savings - \$140,000) (11/09)

2010

45. Revised Fire Department Shift Maintenance Overtime Policy (annual savings - \$75,000) (1/10)
46. Established new Parking Fines Enforcement and Collection Contract (annual savings - \$10,000) (2/10)

2011

47. Revised contract and billing procedures for services provided by off duty, Jamestown Police Department Officers (annual savings - \$35,000) (7/11)

2012

48. Restructured Police Department Administrative staff - Elimination of three Desk Sergeant positions (annual savings -\$80,000) (1/12)
49. Restructured DPW Traffic Control Division - Elimination of Traffic Control Supervisor (annual savings - \$78,000) (1/12)
50. Restructured Fire Department Command - Elimination of Administrative Battalion Chief (annual savings - \$60,000) (1/12)
51. Restructured the Narcotics Task Force Operation within the JPD (annual savings - \$10,000) (3/12)
52. Restructured DPW Engineering Tech Position (annual savings - \$32,900) (3/12)
53. Instituted new EMS Dispatching Protocols (4/12)
54. Replaced Health Insurance Stop Loss Coverage Administrator (annual savings - \$23,000) (5/12)
55. Launched Police Consolidation Study (6/12)
56. Restructured Treasurer's Office staff (annual savings - \$40,000) (7/12)
57. Updated and restructured Mandatory Court Appearance Procedure and Fee (annual savings - \$10,000) (8/12)
58. Replaced Dental Benefits Administrator (annual savings - \$20,000) (11/12)
59. Restructured Payments to the County Operated Workers Compensation Program (initial savings - \$175,000) (11/12)
60. Replaced cellular telephone and data service provider (annual savings - \$3,000) (11/12)

61. Revised Parking Enforcement Procedure and Fine Structure (annual savings - \$34,700) (11/12)

2013

62. Computer System Redesign and Server Replacement (annual savings - \$20,000) (1/13)

63. Expanded Fire Department In House Equipment Maintenance Program (1/13)

64. Launched In House Pilot Program for EMT re-certifications (4/13)

65. Revised and extended Healthcare TPA and Pharmacy PBM Agreements (annual savings - \$20,000) (6/13)

66. Refinanced \$6 million in Capital Improvement Bonds (annual savings - \$114,000) (9/13)

67. Restructured I.T. Department (annual savings \$75,000) (10/13)

68. Settlement of Collective Bargaining Agreements with the Police and Fire Unions, which included the institution of a landmark Health Care Benefits Wellness Program for all active employees and retirees (12/13)

2014

69. Restructured Finance Department/Comptroller's Office – Payroll Supervisor (annual savings \$25,000) (7/14)

70. Settlement of Collective Bargaining Agreement with Jamestown City Administrative Association – Health Care Benefits Wellness Program for all active employees and retirees (7/14)

2015

71. Established a new Health Care Third Party Administrator agreement (annual savings \$47,000) (1/15)

72. Elimination of the Department of Youth Services (annual savings \$69,000) (1/15)

73. Relocation of the Department of Public Works and Parks Department administrative offices to the Municipal Building (annual savings \$13,000) (1/15)

74. Change in cell phone provider. (annual savings \$7,100) (1/15)

75. Settlement of Collective Bargaining Agreement with the Civil Service Employee Association (CSEA) New Health Care Benefits Wellness Program (7/15)

- 76. Settlement of Collective Bargaining Agreement with the American Federation of State, County and Municipal Employees (AFSCME). New Health Care Benefits Wellness Program (7/15)
- 77. Consolidation of Finance Department Office copiers contracts (annual savings - \$4,000) (8/15)
- 78. Established new Intermunicipal Assessment Agreement with Town of Busti (annual savings - \$23,000) (9/15)

2016

- 79. Restructured Contract with Health Care Benefits Plan Third Party Administrator (annual savings - \$50,000) (10/16)
- 80. Restructured/Reduced Library Services Contract (annual savings - \$285,000) (11/16)
- 81. Eliminated Senior Citizens Center Funding (annual savings - \$5,000) (11/16)
- 82. Revised Administrative Services Payment from the Board of Public Utilities (annual impact - \$24,000) (12/16)

Total Annual Savings: \$5,959,300