



CITY OF JAMESTOWN RESTRUCTURING EFFORTS

(1/1/00 – Present)

2000

1. Restructured and downsized the Legal Services Department (annual savings - \$75,000) (1/00)
2. Coordinated Housing and Building Code legal prosecution efforts with the County (1/00)
3. Merged the administration of the Public Works and Parks Departments (annual savings - \$65,000+) (1/00)
4. Changed Health Care Program Third Party Administrator (annual savings - \$1,000) (6/00)
5. Coordinated contract negotiations and administrative activities with the Board of Public Utilities (6/00)
6. Restructured the Financial Services Operation (annual savings - \$10,000+) (8/00)
7. Changed Employee Assistance Program Administrator (annual savings - \$2,100) (11/00)

2001

8. Restructured the Human Resources Department (annual savings - \$10,000+) (1/01 & 10/01)
9. Shared administrative personnel between the Police and Fire Departments (annual savings - \$20,000) (1/01)
10. Instituted a new Fire Department callback and overtime policy (annual savings - \$300,000+) (1/01)
11. Transferred all City-owned bridges and nine additional roadways to the County (projected annual savings - \$100,000) (7/01)
12. Round I: Police and Fire Department Early Retirement Incentive Program (initial annual savings - \$100,000) (11/01)

2002

13. Physical consolidation of City Clerk and Treasurer's Offices (initial annual savings - \$30,000) (1/02)
14. Relocation/Restructuring of the Assessor's Office (annual savings - \$12,000) (1/02)
15. Round I: Restructuring of the Fire Department (annual savings - \$161,000) (2/02)
16. Round I: Restructuring of the Police Department (annual savings - \$359,000) (2/02)
17. Restructuring of the Youth Services Department (annual savings - \$13,000) (2/02)
18. Restructuring of Department of Development/JURA Operations (annual savings - \$125,000) (2/02)
19. Restructuring of the Public Works Department (annual savings - \$100,000) (4/02)
20. Transfer of Community College Chargeback Payments to the County (annual savings - \$1,000,000+) (4/02)
21. Administrative restructuring and consolidation: Police & Fire Departments (annual savings - \$82,000) (6/02 and 2/03)
22. Round II: Police and Fire Department Early Retirement Incentive Program (annual savings - \$100,000) (12/02)

2003

23. Closed the Allen Park Ice Rink (annual savings - \$145,000) (1/03)
24. Changed the City's Internet Service Provider (ISP) (annual savings - \$3,000) (2/03)
25. Revised sidewalk replacement procedure (annual savings - \$40,000) (2/03)
26. Consolidation of EMS Dispatching with the County (annual Savings - \$150,000) (6/03)

2004

27. Regionalization of Assessment operations (annual savings - \$40,000) (6/04)

2006

28. Consolidation of City Clerk position with Finance Director/Treasurer (annual savings - \$70,000) (1/06)
29. Replacement of Health Care Benefits Plan Third Party Administrator (annual savings - \$400,000) (10/06)
30. Restructured telephone services and equipment replacement (annual savings - \$10,000) (11/06)

2007

31. In conjunction with the comprehensive reevaluation of all real property, created a State Consolidated Assessment Program (CAP) with the Town of Busti (annual savings - \$75,000) (2/07)
32. Completed Energy Conservation Capital Improvement Program (annual savings - \$195,000) (2/07)
33. Replacement of Health Insurance Stop Loss Coverage Administrator (annual savings - \$6,000) (7/07)
34. Replacement of Property and Liability Insurance Administrator (annual savings - \$160,000) (10/07)

2008

35. Replacement of Pharmacy Benefit Manager (PBM) (annual savings - \$114,000) (2/08)
36. Consolidation of DPW Operations Engineer and Assistant Engineer Positions (annual savings - \$30,000) (5/08)
37. Consolidation of Civil Service Commission with County (annual savings - \$55,000) (7/08)

2009

38. Elimination of Assistant Parks Director Position - Restructured Recreation Coordinator (annual savings - \$25,000) (1/09)
39. Merged Police Department Payroll Clerk with Part-Time Finance Department Position (annual savings - \$20,000) (3/09)
40. Expanded Consolidated Assessment Operation to include the Town of Ellicott (annual savings - \$20,000) (4/09)
41. Revised Asphalt Procurement Procedure (annual savings - \$100,000) (4/09)
42. Restructured Parking Enforcement positions (annual savings - \$10,500) (8/09)

43. Replaced contractor for Boarding of Stray Dogs (annual savings - \$18,000) (7/09)
44. Restructured Medicare supplement insurance for pre-1987 retirees (annual savings - \$140,000) (11/09)

2010

45. Revised Fire Department Shift Maintenance Overtime Policy (annual savings - \$75,000) (1/10)
46. Established new Parking Fines Enforcement and Collection Contract (annual savings - \$10,000) (2/10)

2011

47. Revised contract and billing procedures for services provided by off duty, Jamestown Police Department Officers (annual savings - \$35,000) (7/11)

2012

48. Restructured Police Department Administrative staff - Elimination of three Desk Sergeant positions (annual savings -\$80,000) (1/12)
49. Restructured DPW Traffic Control Division - Elimination of Traffic Control Supervisor (annual savings - \$78,000) (1/12)
50. Restructured Fire Department Command - Elimination of Administrative Battalion Chief (annual savings - \$60,000) (1/12)
51. Restructured the Narcotics Task Force Operation within the JPD (annual savings - \$10,000) (3/12)
52. Restructured DPW Engineering Tech Position (annual savings - \$32,900) (3/12)
53. Instituted new EMS Dispatching Protocols (4/12)
54. Replaced Health Insurance Stop Loss Coverage Administrator (annual savings - \$23,000) (5/12)
55. Launched Police Consolidation Study (6/12)
56. Restructured Treasurer's Office staff (annual savings - \$40,000) (7/12)
57. Updated and restructured Mandatory Court Appearance Procedure and Fee (annual savings - \$10,000) (8/12)
58. Replaced Dental Benefits Administrator (annual savings - \$20,000) (11/12)
59. Restructured Payments to the County Operated Workers Compensation Program (initial savings - \$175,000) (11/12)
60. Replaced cellular telephone and data service provider (annual savings - \$3,000) (11/12)

61. Revised Parking Enforcement Procedure and Fine Structure (annual savings - \$34,700) (11/12)

2013

62. Computer System Redesign and Server Replacement (annual savings - \$20,000) (1/13)

63. Expanded Fire Department In House Equipment Maintenance Program (1/13)

64. Launched In House Pilot Program for EMT re-certifications (4/13)

65. Revised and extended Healthcare TPA and Pharmacy PBM Agreements (annual savings - \$20,000) (6/13)

66. Refinanced \$6 million in Capital Improvement Bonds (annual savings - \$114,000) (9/13)

67. Restructured I.T. Department (annual savings \$75,000) (10/13)

68. Settlement of Collective Bargaining Agreements with the Police and Fire Unions, which included the institution of a landmark Health Care Benefits Wellness Program for all active employees and retirees (12/13)

2014

69. Restructured Finance Department/Comptroller's Office – Payroll Supervisor (annual savings \$25,000) (7/14)

70. Settlement of Collective Bargaining Agreement with Jamestown City Administrative Association – Health Care Benefits Wellness Program for all active employees and retirees (7/14)

2015

71. Established a new Health Care Third Party Administrator agreement (annual savings \$47,000) (1/15)

72. Elimination of the Department of Youth Services (annual savings \$69,000) (1/15)

73. Relocation of the Department of Public Works and Parks Department administrative offices to the Municipal Building (annual savings \$13,000) (1/15)

74. Change in cell phone provider. (annual savings \$4,800) (1/15)

75. Settlement of Collective Bargaining Agreement with the Civil Service Employee Association (CSEA) New Health Care Benefits Wellness Program (7/15)

76. Settlement of Collective Bargaining Agreement with the American Federation of State, County and Municipal Employees (AFSCME). New Health Care Benefits Wellness Program (7/15)

Total Annual Savings: \$5,566,000

City of Jamestown General Fund
FULL TIME EMPLOYMENT COMPARISON
01/01/2000 – 01/01/2015

	<u>01/01/2000</u>	<u>01/01/2015</u>	<u>Change</u>	<u>% Change</u>
Administrative (JCAA, CSEA, Non-Bargaining, Court Security)	61	44	- 17	(-28%)
Fire Department (Local 1772)	67	55	-12	(-18%)
Police Department (Kendall Club PBA)	72	59	-13	(-18%)
DPW (AFSCME 66/418)	51	43	-8	(-16%)
Parks (AFSCME 66/418)	19	15	-4	(-21%)
JURA – DOD (JCAA)	16	11	-5	(-31.25%)
TOTAL	286	227	-59	(-20.5%)
*Appointed City Officers	13	5.5	-7.5	(-58%)

Positions Eliminated/Merged:

- City Clerk
- City Treasurer
- Ombudsman/HR Director
- Associate Corporation Counsel
- Assessor (.5)
- Parks Director
- Fire Chief
- Director of Youth Services