

MINUTES

Jamestown Urban Renewal Agency
Meeting

July 31, 2015

AGENCY MEMBERS

Present: Mayor Samuel Teresi, Martha Zenns, Paul Whitford, Jim Olson

Absent: Greg Rabb

AGENCY STAFF

Vince DeJoy, Mark Marchincin

COUNSEL

Sam Price

MEDIA

Dennis Phillips

GUESTS

Mark Roetzer – DPW

A moment of silence was held for board member Michael “Ang” Munella, who recently passed away. Ang was a valued member of the board and a friend to the Urban Renewal Agency where he started worked in several different capacities starting in 1970.

Mayor Teresi welcomed Martha Zenns back to the board.

Mayor Samuel Teresi called the regular meeting of the Jamestown Urban Renewal Agency to order at 1:38 pm and asked the secretary to note Agency members, staff and media present.

Consideration for approval of the minutes for the May 5, 2015 meeting was sponsored by Jim Olson and seconded by Martha Zenns.

No discussion.

4 Ayes 0 Nays

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Carried.

Consideration for approval of the Financial Reports dated April – June 2015 was sponsored by Jim Olson, seconded by Martha Zenns.

4 Ayes 0 Nays

Carried.

Vince DeJoy discussed the approval of an agreement with Aurora Environmental, LLC for Pre-Demolition Asbestos Inspection Surveys of 29 properties. Aurora was found to have the lowest pricing and ability to do the work within the necessary time table after bid packets were sent out to 4 companies within the WNY area. It was noted that these are just initial environmental surveys which will later be followed by any necessary asbestos abatement and then demolition. A motion to approve was made by Paul Whitford and seconded by Martha Zenns.

4 Ayes 0 Nays

Carried.

Mark Roetzer from DPW discussed a change order for work being done on Curtis Street. There was a need for additional sidewalk and curbs. A motion to approve was made by Jim Olson and seconded by Martha Zenns.

4 Ayes 0 Nays

Carried.

A second change order was discussed regarding a project on Steele Street (Barrett Ave to Sprague Street). This work is in conjunction with the Riverwalk Project and involves sidewalks improvements on both sides of the street. A motion to approve was made by Martha Zenns and seconded by Paul Whitford.

4 Ayes 0 Nays

Carried.

Vince DeJoy discussed the need to ratify a Unanimous Consent Resolution to authorize payment to John S. Trussalo, P.C. for the JURA audit. A motion to approve was made by Jim Olson and seconded by Paul Whitford.

4 Ayes 0 Nays

Carried.

Vince DeJoy discussed ratifying a Unanimous Consent Resolution to accept a grant in the amount of \$265,000 from the Gebbie Foundation. Paul Whitford made a motion and it was seconded by Jim Olson.

4 Ayes 0 Nays

Carried.

Vince DeJoy discussed ratifying a Unanimous Consent Resolution to enter into a contract agreement with the Jamestown Renaissance Corporation to fulfill and accomplish the activities and benchmarks as specified in the agreement with the Gebbie Foundation. A motion was made by Jim Olson and seconded by Martha Zenns.

4 Ayes 0 Nays

Carried.

Vince DeJoy wanted to brief the board about a visit JURA recently received from HUD. We have been told that our previous Analysis of Impediments has long since expired and we need to put together an updated Analysis of Impediments (AI). We have looked at what it will take to put this type of report together and it has been determined that due to the data, analysis and GIS mapping that needs to be included, we are not equipped as a staff to handle this type of project. A RFP was put out to several consultants to submit bids for the AI. Mayor Teresi informed everyone that monies from the CDBG administrative line would be used to pay for this necessary project. Because this needs to be taken care of in a timely manner, a Unanimous Consent Resolution may be sent out to members for signature before the next board meeting.

There was no need for an Executive Session.

Being that there was no further business, Jim Olson made a motion to adjourn the meeting and it was seconded by Martha Zenns.

4 Ayes 0 Nays

Carried.

Respectfully Submitted,

Beth Kresge
Office Manager

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