

JURA Minutes  
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May 28, 2013

**AGENCY MEMBERS**

Present: Mayor Samuel Teresi, Greg Rabb, Martha zenns, Jim Olson

Absent: Michael A. Munella

**AGENCY STAFF**

Vince DeJoy, Mark Marchincin, Robert Kenyon

**AGENCY COUNSEL**

Samuel Price, Jr.

**GUESTS**

Jeff Lehman, Director, Public Works

**MEDIA**

None

Mayor Samuel Teresi called the regular meeting of the Jamestown Urban Renewal Agency to order and asked the secretary to note Agency members, staff and media present.

Consideration for approval of the regular and executive session minutes for the May 1, 2013 meeting was sponsored by Martha Zenns, seconded by Greg Rabb

No discussion

4 AYES

0 NAYS

Resolution adopted.

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Consideration for approval of the Financial Report dated April 30, 2013 was sponsored by Jim Olson, seconded by Greg Rabb

No discussion

4 AYES                      0 NAYS

Resolution adopted.

Sam Price, JURA Counsel, advised that JURA will be in second position on the Subordination Agreement between the New Apple Yard Terrace, L.P. and other financial lenders on the project.

Discussion: JURA is subordinate to the primary permanent lender on the project

A resolution authorizing the JURA Chairman to sign the subordination agreement was sponsored by Martha Zenns, seconded by Jim Olson

4 AYES                      0 NAYS

Resolution adopted.

Approval of a contract not to exceed \$12,000 between JURA and Razerback Construction for the A. D.A. project using CDBG funds relative to the reconstruction of handicap ramps at corner intersections in the downtown area was sponsored by Greg Rabb, seconded by Jim Olson

Discussion: Razerback Construction was the lowest of 6 bids received for the project.

4 AYES                      0 NAYS

Resolution adopted.

Jeff Lehman, DPW Director, advised Agency members that Roseland Park has an ADA compliance playground. A path has been established from the back of the playground to the restroom facilities which needs paving. DPW workers have provided in-house labor as well as budgeted materials, however, there are some contracted elements of the project that will be paid for from Community Development funding that is administered by JURA. Three proposals have been received for paving. Black Gold Paving, Sinclairville, New York submitted a low bid of \$137.65/ton. (not to exceed \$12,000).

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A motion approving a contract with Black Gold Paving in an amount not to exceed \$12,000 was sponsored by Martha Zenns, seconded by Jim Olson

No discussion.

4 AYES                      0 NAYS

Resolution adopted.

Jeff Lehman advised that the restrooms at Roseland Park are not ADA compliant. They are very narrow and the fixtures need improvement. Three (3) proposals were received for the general contract to modify the building. Anderson Masonry was the low bidder in the amount of \$18,300. The project will include two toilets on the ladies side and a toilet and urinal on the men's side. The restrooms will be handicap accessible. The project will be started very soon.

A resolution approving the contract with Anderson Masonry was sponsored by Greg Rabb, seconded by Martha Zenns

No discussion.

4 AYES                      0 NAYS

Resolution adopted.

Citadel Services, Inc. submitted the low bid in the amount of \$10,425.00 of the three bids received for the plumbing improvements at Roseland Park.

Approval of the contract with Citadel Services, Inc. in the amount of \$10,425.00 was sponsored by Jim Olson, seconded by Greg Rabb

No discussion.

4 AYES                      0 NAYS

Resolution adopted.

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Acceptance of the \$275,000 grant from the Gebbie Foundation for various downtown Development initiatives for 2013 was sponsored by Greg Rabb, seconded by Martha Zenns.

Discussion: A \$275,000 grant agreement with the Gebbie Foundation to fund various Projects in the downtown area in conjunction with the Jamestown Renaissance Corporation Block Challenge was approved and funding awarded to JURA by the JRC Board of Directors in October 2012.

4 AYES

0 NAYS

Resolution adopted.

A contract in the amount of \$275,000 to outsource implementation of the downtown activities with the Jamestown Renaissance Corporation on behalf of JURA was sponsored by Jim Olson, seconded by Martha Zenns.

Discussion: The monies will be spent on the various activities outlined by the Gebbie Foundation in conjunction with the Department of Development and JURA.

4 AYES

0 NAYS

Resolution adopted.

Greg Rabb sponsored a resolution, seconded by Martha Zenns for an Executive Session to discuss personnel issues. No action will be taken.

No discussion.

4 AYES

0 NAYS

Resolution adopted.

Meeting adjourned to Executive Session.

Meeting resumed in Open Session.

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A motion approving the contract with the Jamestown Renaissance Corporation to sub contract out the work in the program funded by the Gebbie Foundation .

Sponsored by Greg Rabb, seconded by Jim Olson

4 AYES

0 NAYS

Resolution adopted.

Vince DeJoy, Director of Development, advised that the installation of a new Server in the Department for Code Enforcement activities is a major upgrade and will require on-site training. The cost of the training will be \$960.00 plus travel.

Greg Rabb sponsored a resolution seconded by Jim Olson approving the on-site training program.

Discussion: It is anticipated that installation of software on the new server and training will be for one day.

4 AYES

0 NAYS

Resolution adopted.

Mayor Teresi advised that there is a Notice of Funding Availability for a program called “The Tiger Grant Program” that provides public funding for railroad facilities, tracks and transportation equipment geared specifically for rural areas. There appears to be an opportunity thru the Western New York Railway Historical Society for Excursion Groups in and out of Jamestown. They are requesting to use JURA as the legal applicant and recipient for such funding. The amount of funding being applied for would be \$4.8 million from a total of \$12.M.

Greg Rabb sponsored a resolution, seconded by Jim Olson authorizing JURA staff to support and assist with the application for the public funding

No discussion.

4 AYES

0 NAYS

Resolution adopted.

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Vince DeJoy advised JURA that a new inspector has been hired in the Department of Development who will be attending training classes . Staff is now in a 30 day comment period for the CDBG/HOME Action Plan and should be presented to City Council at the next voting session on June 24<sup>th</sup> .

There being no further business to come before the Agency, meeting was adjourned.

Respectfully submitted,

E. J. Favata  
Senior Secretary