

AGENCY MEMBERS

Present: Mayor Samuel Teresi, Gregory Rabb, Jim Olson, Michael A. Munella

Absent: Martha Zenns

AGENCY STAFF

Steven Centi, Robert Kenyon, Mark Marchincin

AGENCY COUNSEL

Samuel Price, Jr., Esq.

GUESTS

None

MEDIA

Remington Whitcomb, Jamestown Post Journal

Mayor Samuel Teresi called the annual re-organizational meeting of the Jamestown Urban Renewal Agency to order and asked the secretary to note Agency members, staff and media present.

Consideration for approval of the regular minutes for the November 2, 2011 was sponsored by Greg Rabb, seconded by Jim Olson

No discussion

4 AYES

0 NAYS

Resolution adopted.

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Consideration for approval of the Financial Reports for October, November and December 2011 was sponsored by Michael Munella, seconded by Greg Rabb

No discussion

4 AYES 0 NAYS

Resolution adopted.

Approval of the JURA Contract for Services with the City of Jamestown in the amount of \$363,500.00 was sponsored by Michael Munella, seconded by Jim Olson

No discussion

4 AYES 0 NAYS

Resolution adopted.

Approval of the Contract for Services with the Jamestown Local Development Corporation in the amount of \$75,000 was sponsored by Michael Munella, seconded by Jim Olson

Discussion: It was noted that the Jamestown Urban Renewal Agency has been in existence since 1966

4 AYES 0 NAYS

Resolution adopted.

Approval of the 2012 JURA meeting dates scheduled for the second Wednesday of each month at 4:00 p. m. in the Mayor's Conference Room was sponsored by Greg Rabb, seconded by Jim Olson

No discussion

4 AYES 0 NAYS

Resolution adopted.

Steve Centi advised that staff was successful in securing grants for two Brownfield Opportunity Areas Program activities and the local Waterfront Revitalization Program. The grants were approved by the State in 2008 and 2009. On January 30, 2012, City Council authorized the Mayor to enter into an agreement with JURA to administer all aspects of the three (3) grants contingent upon JURA indemnifying and holding the City harmless for any actions resulting from the administration of said grants. Staff is further proposing, relative to a process that we engaged in, to secure proposals for doing all three programs for us collectively.

A motion to accept administration of the grants from the City of Jamestown was sponsored by Jim Olson, seconded by Michael Munella

No discussion

4 AYES

0 NAYS

Resolution adopted.

Steve Centi distributed a list of the proposals received for the three grants. It was determined that it would be more efficient to engage in one firm that had the expertise to do all three of the grants collectively. One advisory committee will oversee all three of the grants concurrently as opposed to having a separate waterfront committee for each prospective element. After a review process and an extensive request for proposals, five (5) proposals were received and reviewed by staff. It was determined that LaBella Associates presented the most favorable proposal which included Goody Clancy, the firm that completed the "Award Winning" Urban Design Plan. W-ZHA has been engaged by LaBella to do the economic portion of the study. The firm worked on the Urban Design Plan and the Branding Study. Staff is recommending that the Agency enter into a contract with LaBella Associates. Funding for study will come from the State with matching local dollars.

Amanda Chapel, Grants Coordinator, advised that all three programs are geared toward the eventual redevelopment of waterfront properties in the State which are all administered by the Department of State. A basic inventory and analysis will prioritize sites in the City that may be key for redevelopment taking into consideration other plans completed, other initiatives that are currently underway the City. A marketing component will help the City to get input from private developers as well as implementation strategies. The process is 18 to 24 months once it is started. Abate Associates will have a local presence on Harrison Street that will be open for people to make comments relative to the plan.

The Mayor noted that the State has recognized that waterfront development has strong potential in the community due to the City's location at the outlet of Chautauqua Lake and the river winding its way through the city, there is tremendous potential for waterfront based type of recreational and economic development in the city and they saw it as a good investment. In addition, the City has indicated repeatedly in recent years that it is committed to this type of investment, transformation and redevelopment within the community and has been finding ways to implement projects on a piece meal basis, and this provides an opportunity to tie it all together into a strategy and package moving forward and hopefully replicate our advances and wins. Rather than hire new people for this initiative, experts in the field will be consulted to work with the staff and community to produce the best product possible.

Steve Centi explained that there are three different phases to the Brownfield Program, the first being "pre-nomination" which is for the Chadakoin Park area, the second is the "nomination study" which is the largest portion of the grant monies received, and the third is implementation. Staff is hopeful that the State will continue to back the program. Staff and members of the community will continue to work together toward completion of the project.

Michael Munella sponsored a resolution, seconded by Jim Olson to award a contract in the amount of \$478,000 to LaBella Associates.

No discussion

4 AYES

0 NAYS

Resolution adopted.

Change Order No. 3 in the amount of \$1,200.00 to the Chadakoin Riverwalk Overlook Contract with Bloomquist Landscaping, Inc. was sponsored by Michael Munella, seconded by Jim Olson

Discussion: Jeff Lehman, DPW Director, advised that the brick footprint of the patio was reduced, resulting in a decrease in the Contract Sum to \$93,800.00.

4 AYES

0 NAYS

Resolution adopted.

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Board members were advised that the Authorities Budget Office has initiated a 3 hour training program for Public and Not For Profit groups handling public resources are adequately trained in ethics, conflicts of interest and other public practices. Each member of the Agency and Jamestown Local Development Corporation will be contacted to make arrangements to meet the requirements for the office. The Agency's Budget and Annual Report have already been submitted as part of the City Audit. It must now be submitted separately. Staff will assist Board members with the training program.

There being no further business to come before the Agency, meeting was adjourned.

Respectfully submitted,

E. J. Favata
Senior Secretary

