NEW YORK STATE DEPARTMENT OF HEALTH
Vital Records Section

# Application to Town/City Clerk for Copy of Marriage Record

## TYPE OF RECORD DESIRED (Enter Number of Copies)

Search and Certified Transcript ☐ Fee $10.00 per copy

A Certified Transcript is an abstract from the marriage record issued under the seal of the town/city clerk. It includes the names of the contracting parties, their residence at the time the license was issued, date and place of marriage as well as date and place of birth of the bride and groom.

A Certified Transcript may be used as proof that a marriage occurred.

Search and Certified Copy ☐ Fee $10.00 per copy

A Certified Copy includes all of the items of information occurring on the original record of the marriage.

A Certified Copy may be needed where proof of parentage and certain other detailed information may be required such as: passports, veteran's benefits, court proceedings, or settlement of an estate.

## Bride/Groom/Spouse

Name (as recorded on marriage license): *First* *Middle* *Last* *Birth Name (if different)*

Date of Birth: *(or age at time of marriage)*

If Previously Married, State Name Used at that Time: *First* *Middle* *Last*

Residence (at time of marriage): *County* *State*

## Bride/Groom/Spouse

Name (as recorded on marriage license): *First* *Middle* *Last* *Birth Name (if different)*

Date of Birth: *(or age at time of marriage)*

If Previously Married, State Name Used at that Time: *First* *Middle* *Last*

Residence (at time of marriage): *County* *State*

## Marriage Information

Place Where Marriage License Was Issued: *Town or City* *County*

Place Where Marriage Was Performed: *Town or City* *County*

Marriage Certificate No.: *(if known)*

Local Registration No.: *(if known)*

Purpose for which record is required:

Date of Marriage or Period Covered by Search:
*Married on or Search from:* _____ *(mm / dd / yyyy)*
*Search to:* _____ *(if searching period)* *(mm / dd / yyyy)*

In what capacity are you acting?:

What is your relationship to person whose record is required? (If self, state "SELF".)

If attorney, give name and relationship of your client to person whose record is required:

Signature of Applicant ▶ Date:

Applicant's Phone Number:

Name of Applicant:

Address of Applicant:

*City* *State* *ZIP*

Please print name and address where record is to be sent:

*City* *State* *ZIP*

# Where to Apply for Record of Marriage

## 1. License Issued in New York State (Outside of New York City)

| Year of Marriage | Apply to: |
|---|---|
| * 1881 to present ***($10.00 per copy)*** | JAMESTOWN CITY CLERK<br>200 E THIRD ST.<br>JAMESTOWN NY 14701<br>716/483-7612<br>Town or City Clerk<br>Where license was issued (purchased) |
| * 1881 to present ***($30.00 per copy)***<br>If a state issued copy is required or you are not certain in which city or town outside of New York City the license was issued. | New York State Department of Health<br>Vital Records Certification Unit<br>P.O. Box 2602<br>Albany, NY 12220-2602<br>*www.health.ny.gov/vital_records/marriage.htm* |
| * 1880 - 1907 and license issued in the cities of Albany, Buffalo or Yonkers. | Albany: City Clerk<br>City Hall - 24 Eagle St Rm 202<br>Albany, NY 12207<br><br>Buffalo: City Clerk<br>65 Niagara Square<br>Buffalo, NY 14202<br><br>Yonkers: City Clerk<br>40 S Broadway Rm 107<br>Yonkers, NY 10701 |

## 2. License Issued in New York City

Contact the office of the New York City Clerk for information if the marriage license was issued in any of the five boroughs of New York City:

***www.cityclerk.nyc.gov***

| | |
|---|---|
| Manhattan | City Clerk of New York<br>141 Worth Street<br>New York, NY 10013<br><br>(212) NEW-YORK / (212) 639-9675 |
| Brooklyn | (also known as Kings) |
| Bronx | |
| Queens | (Records prior to 1898 are on file with the New York State Department of Health) |
| Richmond | (also known as Staten Island)<br>(Records prior to 1898 are on file with the New York State Department of Health) |

**PLEASE NOTE:** Records of marriages in areas of the present City of New York, which were not part of the city at the time of marriage, are on file with the State Department of Health.