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**Annual Report
City of Jamestown
Office of Public Safety**

**Director of Public Safety
Harry L. Snellings**



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Mission Statements

Jamestown Police Department

The Mission of the Jamestown Police Department is to ensure peace, safety, and a sense of well being to the culturally diverse Jamestown Community. The goals of a high quality of life, crime prevention and racial harmony are shared with community members.

This Mission shall be accomplished through the preservation of peace, building community partnerships, the safeguarding of all individuals' personal liberties, and the prevention and resolution of crime.

The Jamestown Police Department is committed to this mission and each member is individually sworn to conduct themselves in a manner of excellence and professionalism in the service and dedication to the Jamestown Community.

Jamestown Fire Department

The mission of the Jamestown Fire Department is to foster a philosophy that values employee contribution, promotes teamwork and participation, provides the highest quality of customer service, and assures a positive atmosphere directed towards a service-orientated delivery system with a vision for the future.

- We are dedicated to customer service, both internally and externally. We will respond to all requests efficiently and take pride in providing the highest quality of service with an attitude of professionalism. We will always consider the benefit of our services to those whom we serve.
- We shall provide complete Emergency, Fire and EMS Service for the community. We will be innovative in learning and embracing new technologies and services. Our training will continually be improved and reflect the ever-changing technological advances. We will share our successes, and listen and learn from others.
- Fire prevention is not a concept, it is reality. We believe in public education, code development and enforcement, comprehensive fire investigations, fire inspections, plans review, and providing non-emergency support services designed to provide a safe community.
- We value our employees and their contributions; they are our most valuable resource. We seek their involvement and will strive to create a positive climate conducive to their improvement.

Jamestown Police Department

The enclosed report documents the Jamestown Police Department's performance for 2011 through statistical data and narrative summary. I would like to highlight a couple of the significant successes of the year that demonstrate the hard work and professionalism of the men and women in the department.

Through Operation Impact, the department was able to work with fellow law enforcement partners to address our designated crimes of interest. The end result was a 9.4% overall decrease in Part 1 Crimes, which include property and violent crimes, and an overall decrease of 12.4% in property crimes.

The Southern Tier Regional Drug Task Force completed a lengthy investigation into cocaine and heroin trafficking that affected the entire County and extended into the states of Ohio and Connecticut. Several individuals were arrested and thousands of dollars in cash and assets were seized.

In August a 12 year old girl was kidnapped from a city residence and was violently assaulted at a location in Frewsburg, NY. Officers from this agency, along with the New York State Police, Chautauqua County Sheriff's Office and the Federal Bureau of Investigation worked collectively and diligently to identify the suspect, gather evidence, and affect an arrest. This case demonstrates the value of interagency cooperation at every level.

As an agency we will continue our efforts in addressing the crimes that affect our community and provide the level of service Jamestown is entitled to.

On behalf of the Jamestown Police Department I want to pass on our sincere appreciation to the community for their continued support and we look forward to providing public safety to the City of Jamestown in the coming year.



Harry Snellings
Chief of Police & Director of Public Safety



Operations Division

The Operations Division is responsible for providing direct police services to the public. The members of the Operations Division are committed to our citizens through the protection of life and property, protection of the constitutional guarantees of all people, reduction of opportunities for the commission of crime, resolution of conflict, identification of criminal offenders and criminal activity, apprehension of offenders and coordinated efforts of the Jamestown Police Department with other police agencies. The division is commanded by Captain Barry Swanson.

There are 47 sworn police officers, a Dog Control Officer, a Crime Analyst and six Crossing Guards assigned to the Operations Division. These members are the front-line members of the agency that have initial contact with the public when law enforcement services are requested.

The statistical data contained in this report indicates the numerical data that can be applied to the calls for service and officer activity that can be tracked. What is not evident in this report is the number of crimes that were prevented by the prompt actions of the members of the agency.

In 2011, our agency responded to 32,133 calls for service which is a decrease of 131 calls from what was experienced in 2010.

Members of the Division have continued to increase their proactive patrol activity. This has resulted in the officers being more visible and accessible to the community and is a contributing factor in the timely arrest of offenders. Even with the increase in officer initiated activity you will see statistics in this report showing that we have seen an increase in Part I Crime. The City of Jamestown is the largest municipality in the County and continues to experience almost half of the violent crime that is committed countywide.

The Operations Division encompasses the Patrol Section, the Special Operations Section, and the Operational Administration Section and are under the direction of a Captain, who is designated as the Operations Division Commander.

The Captain is responsible for coordinating the agency's commitment to New York State Division of Criminal Justice Service's grant funded programs and the New York State's Governor's Traffic Safety Council grant programs as well.

The Patrol Section:

The Patrol Section consists of three Platoons of uniformed officers who staff three shifts each day as well as a Traffic Investigations, DWI and K-9 Units.

In each Platoon, a Lieutenant serves as the Platoon Commander, leading Platoon activities and supervising the personnel in the Platoon. Each Platoon is broken up into three Squads consisting of a Sergeant and three to four Police Officers.

The Patrol Section is responsible for traffic and parking enforcement, conducting initial and follow-up investigations, crime prevention and suppression activities, community relations, neighborhood awareness and reaction to neighborhood problems.

Additionally, the Patrol Section provides a **Communications Officer** for each shift. Usually a Sergeant, the Communications Officer is responsible for operating the Command Center at Jamestown Police Department, answering phone calls, monitoring and assisting the Dispatch Center, operating teletype and computer systems, and assisting the public at the station.

The Patrol Section also operates the **City Jail** during each shift, being responsible for the control of incarceration, safekeeping and humane treatment of prisoners in custody, booking and related processing of prisoners in custody, assisting the Court Security Unit with persons they arrest, and coordinating transportation of prisoners to the County Jail.

The **School Resource Officer** is under the direct supervision of the Operations Division Commander and is responsible for the coordination and development of the School Resource Officer Program and School Safety Programs, and assists with any other programs and patrol duties when necessary.

The **Dog Control Officer**, a full-time civilian officer, is also under the direct supervision of the Operation Division Commander. This civilian officer is responsible for executing all laws and ordinances governing domestic animals, interviewing citizens and animal owners in connection with animal control matters and counseling or rendering assistance as appropriate; conducting or supervising dog enumerations; impounding stray dogs, and responding to dangerous animal complaints. The Dog Control Officer also handles matters relating to animal control; maintaining records on all animals brought by him to a veterinary hospital or the designated confinement center; and coordinating with the Health Department and SPCA on matters relating to animal complaints and vaccinations.

The agency has six part-time civilian employees hired as **Crossing Guards** who are charged with the safe crossing of our elementary school students. The crossing guards report illegal and suspicious activity to patrol units to assure students have a safe environment.

Special Operations Functions:

The Operations Division Commander directs the functions of the agency's **K-9 Team, Accident Investigation Officer, DWI Officer and Special Operations Units.**

The **K-9 Team** consists of one uniformed officer and a German Shepherd Dog. The team conducts routine patrol and responds to calls for service. The K-9 team is called upon to conduct human tracking, crowd control, building and narcotics searches and is utilized to support the agency's S.W.A.T. Team.

One **Accident Investigation Officer** is responsible for investigating motor vehicle accidents, conducting specialized or pro-active traffic enforcement on a citywide basis, investigation of all fatal and life-threatening traffic accidents, conducting "leaving the scene of motor vehicle accident" investigations, escorts, Scofflaw, revocations and suspension actions, and performing

all patrol duties assigned. This officer is also called upon to conduct traffic studies relative to traffic problems and motorist compliance with vehicle and traffic laws such as use of seatbelts.

The **DWI Officer** is charged with the enforcement of the vehicle and traffic laws of New York State with a special emphasis on alcohol related offenses. The officer maintains agency records and equipment required for the enforcement of DWI related crimes including maintenance of breath analysis equipment.

There are three **Special Operations Units** in the department. The Special Weapons and Tactics Team (**SWAT**), Crisis Resolution Team (**CRT**) and **Color Guard** are staffed by officers as an “additional duty.” SWAT and CRT Units plan for responses to unusual occurrences and emergency incidents. Color Guard is utilized on an as needed basis, primarily for parades, funerals, and special events. The Operations Commander assumes command of all Special Operations.

The Operational Administration Functions:

The Operations Division Commander also manages the Operational Administration of the Operations Division consisting of the **Crime Analysis** function, **Personnel and Management Services, Internal Affairs, and Inspection Services.**

One **Crime Analyst**; a full-time civilian; is funded through the Operation IMPACT grant. The Crime Analyst is responsible for compiling and analyzing data related to criminal incidents, investigating results; assembling, disseminating crime trend data and investigative results to authorized personnel; developing programs aimed at improving the linkage of similarities among the incidents, offenses, suspects and victims; and acting as liaison with non-departmental resources for analytical data.

Some of the **Personnel Management** duties consist of maintaining department personnel records and time records, the preparation of job descriptions, background investigations of prospective employees, recruiting, coordination of the field training program for newly hired or promoted officers, and assigning personnel to the various shifts and sections based on the needs of the department.

Management Services encompasses a variety of staff services including coordinating the department’s contractual services, inventory control and distribution of department property, maintaining supplies of departmental forms, reports, etc., and ordering, issuing and maintaining records of departmental uniforms, equipment and supplies.

The Management Services is also comprised of Fleet Management and Range Management services.

Fleet Management Services includes the research, acquisition and maintenance of all department vehicles and vehicle equipment.

Range Management Services includes the acquisition and maintenance of all department firearms and ammunition, maintaining documentation of all range and firearm activities and firearms training, planning evaluation of firearms and associated equipment, and the selection, training, and supervision of range training staff.

The **Equipment Maintenance** function is performed by On-duty Police Officers who are responsible for the daily and weekly maintenance of the department's fleet of vehicles. The Operations Division Commander monitors and directs vehicle and equipment repairs with appropriate contractors.

The Operations Division Commander is responsible for the coordination and administration of the departments **Training** programs. This includes in-service and firearms training. Also, planning and developing training programs and is charged with preparing and distributing bulletins to notify agency personnel of training, maintaining the training records, as well as selecting, advising, assisting, and supervising instructors.

It is also the responsibility of the Operations Division Commander for conducting and coordinating departmental **Internal Affairs** administrative investigations relating to complaints of police actions or allegations of misconduct on the part of members of the department. These investigations are related to possible violations of departmental policies and procedures; while allegations that could lead to criminal prosecution of members of the department are directed to the Administrative and Support Services Division Commander.

The **Inspection Services** function measures the achievement of objectives of each unit of the department, assisting in or directing inspections, evaluating compliance to directives and plans, preparing status reports or otherwise submitting recommendations concerning the administration and operation of the department and conducting staff inspection inquiries as directed by the Chief of Police. Other duties of the Unit include police review, development and review; and recommendations of department training programs.



JPD Officers and a Sheriff's Deputy search for a bullet in the area of The "Q" Bar in December.
Photo courtesy of the Post-Journal



Officers make an arrest during a vehicle traffic stop.

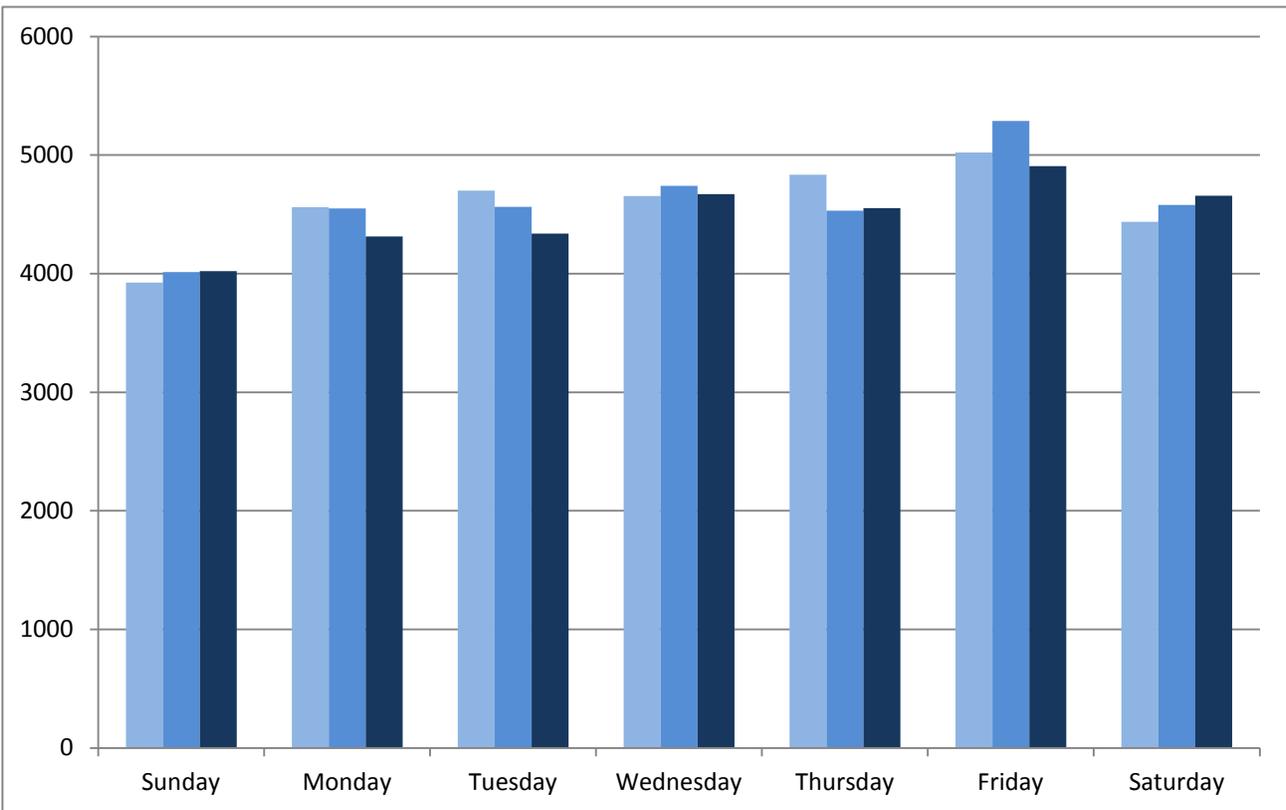
Calls for Service

By Time of Day

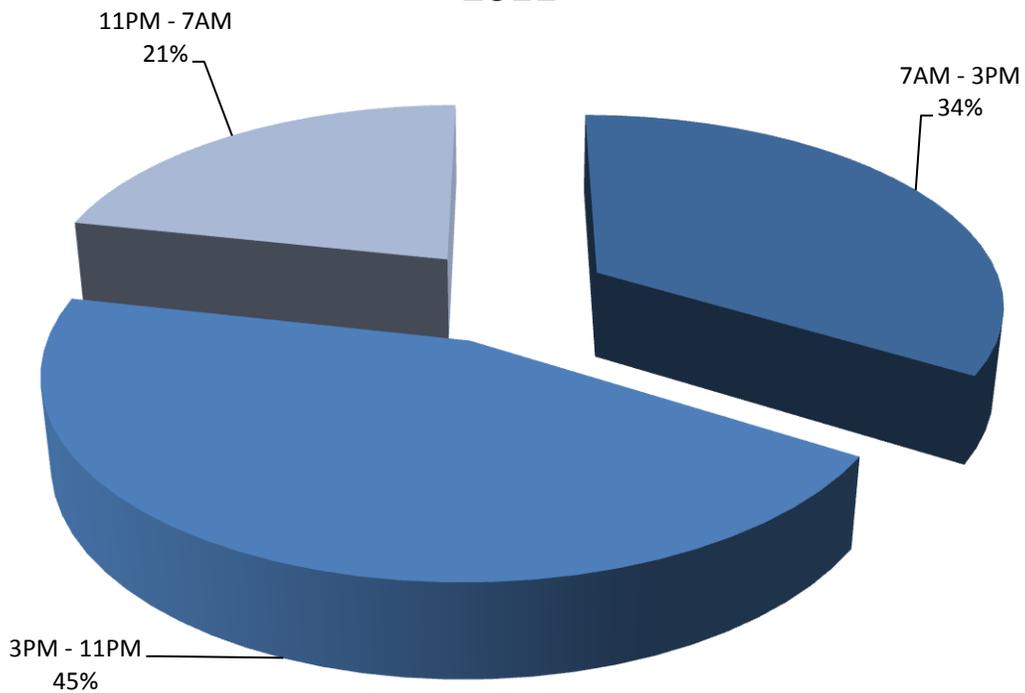
	2011	2010	2009
12 AM - 12:59 AM	1393	1311	1301
1 AM - 1:59 AM	1154	1096	1121
2 AM - 2:59 AM	1138	1068	1159
3 AM - 3:59 AM	663	661	621
4 AM - 4:59 AM	462	434	421
5 AM - 5:59 AM	358	343	348
6 AM - 6:59 AM	317	276	308
7 AM - 7:59 AM	666	638	607
8 AM - 8:59 AM	1114	1091	1113
9 AM - 9:59 AM	1164	1229	1145
10 AM - 10:59 AM	1447	1406	1212
11 AM - 11:59 AM	1590	1637	1311
12 PM - 12:59 PM	1575	1694	1466
1 PM - 1:59 PM	1677	1690	1453
2 PM - 2:59 PM	1620	1667	1437
3 PM - 3:59 PM	2150	2047	2053
4 PM - 4:59 PM	1999	2017	2010
5 PM - 5:59 PM	1954	1923	1855
6 PM - 6:59 PM	1679	1687	1652
7 PM - 7:59 PM	1594	1688	1866
8 PM - 8:59 PM	1638	1819	1980
9 PM - 9:59 PM	1819	1909	1958
10 PM - 10:59 PM	1517	1545	1660
11 PM - 11:59 PM	1445	1388	1401
Subtotals:	32133	32264	31458

Calls for Service, Continued

Calls for Service by Day of Week



2011



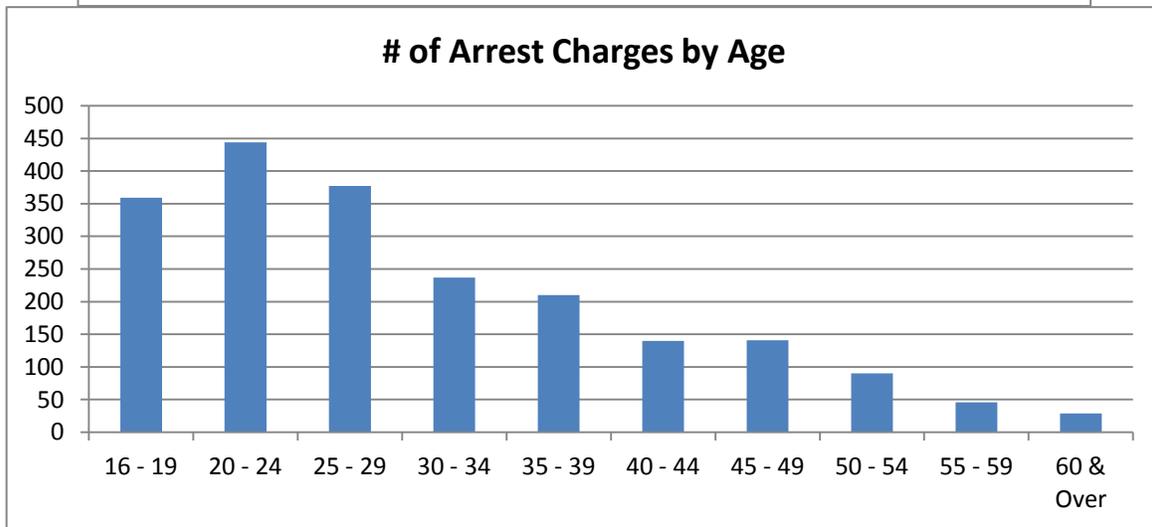
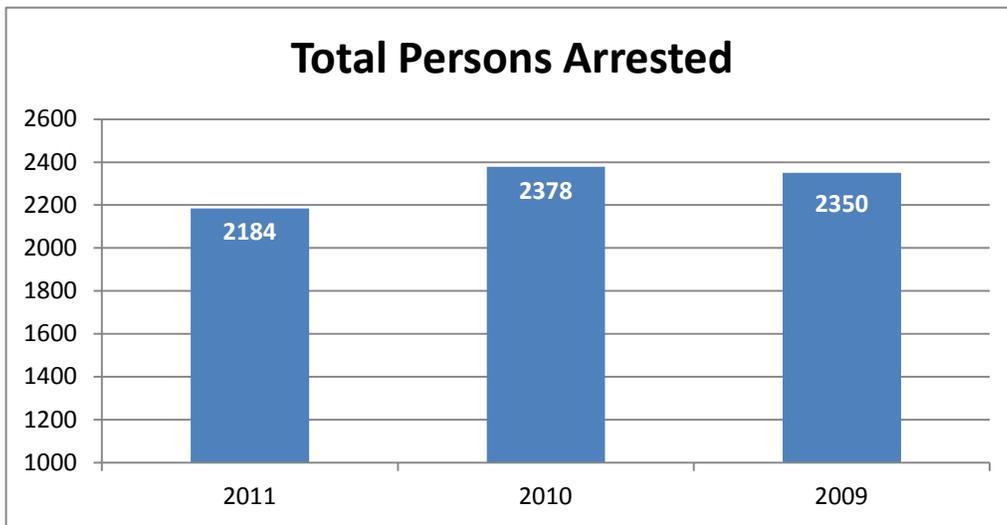
Part I Crime Totals & Statistics

Part I Crime Totals *			
	<u>2011</u>	<u>2010</u>	<u>2009</u>
Murder	0	1	2
Rape	22	25	26
Robbery	36	35	27
Aggravated Assault	151	139	109
Violent Crime Subtotal	209	200	164
Burglary	350	354	277
Larceny	1039	1157	1005
Motor Vehicle Theft	44	60	29
Property Crime Subtotal	1433	1571	1311
Index Total	1642	1771	1475
Crime Rate Per 1,000**	53	57	47

*The above statistics are based on the NYS Incident Based Reporting data. Data reported as of 05/03/2012.

** The 2009-2011 Crime Rates are based on the 2010 US Census Population figure of 31,146.

Arrest & Warrant Services



*The above statistics are based on the NYS Incident Based Reporting Data as of 05/03/12.

Warrant Services

Warrant Type	2011			2010			2009		
	Issued	Closed	Open	Issued	Closed	Open	Issued	Closed	Open
Violations	143	114	29	185	158	27	152	135	17
Misdemeanor	682	543	139	689	575	114	650	538	112
Felony	212	187	25	244	203	41	209	197	12
Failure to Appear	577	385	192	550	378	172	419	289	130
Failure to Pay	810	518	292	569	368	201	1031	659	372
V & T	15	13	2	9	5	4	28	18	10
Bench	170	126	44	155	112	43	195	157	38
Probation/Parole	50	40	10	65	54	11	73	56	17
Arrest	21	19	2	17	16	1	20	15	5
Other	9	4	5	7	5	2	7	6	1
TOTALS	2689	1949	740	2490	1874	616	2784	2070	714

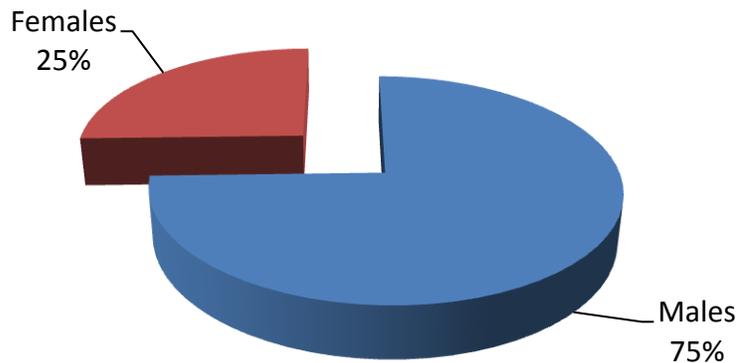
Holding Facility

Holding Facility Report

	<u>2011</u>	<u>2010</u>	<u>2009</u>
Males	2091	1628	1775
Females	713	535	554
TOTAL	2804	2163	2329



2011 Holding Facility Report



Vehicle & Traffic Enforcement

Traffic Tickets Issued

	2011	2010	2009
Red Light	147	178	207
Speeding	418	453	514
DWI Related	290	272	437
Aggravated Unlicensed	297	321	329
Seatbelt	297	402	276
Uninsured Motorist	39	42	60
Unregistered Vehicle	110	106	128
Unlicensed Operator	162	137	170
Other Violations	1139	1071	1045
Mobile Phone	95	151	65
TOTAL TICKETS:	2994	3133	3231



Police & Fire respond to an accident at Gertrude Ave & Fairdale Ave.



Police & Fire respond to a rollover accident at Washington St & W 5th St.
Photo courtesy of the Post-Journal.

Reported Accidents

	<u>2011</u>	<u>2010</u>	<u>2009</u>
Property Damage	902	952	937
Personal Injury	134	150	131
Hit & Run	295	289	298
Other	13	8	16
TOTAL	1344	1399	1382

S.W.A.T.

The Jamestown Police Department Special Weapons and Tactics Team (S.W.A.T) is a volunteer group of specially trained personnel assigned specialized weapons, supplemental safety equipment and other specialized devices to effectively overcome prolonged life-threatening situations, such as barricaded gunman situations, hostage situations, anti-sniper incidents, drug interdictions, high risk warrant service and security for visiting dignitaries. The team is commanded by Lt. Timothy Jackson.

The Jamestown Police Department S.W.A.T. Team participated in a total of 7 details in 2011. SWAT participated in 6 details in support of the Southern Tier Regional Drug Task Force for search warrants, and 1 detail was a barricade/stand off situation.

In 2011, 2 members of the S.W.A.T. Team attended the New York Tactical Officers Association (NYTOA) Conference, which included a Hostage Rescue seminar, the debriefing of a SWAT Officer involved shooting, and a Team Leader Development Course.

Yearly Detail Activity	
1997	6
1998	22
1999	5
2000	3
2001	10
2002	21
2003	22
2004	27
2005	19
2006	15
2007	15
2008	13
2009	13
2010	13
2011	7



Monthly Activity	
January	0
February	0
March	0
April	0
May	0
June	1
July	1
August	2
September	1
October	0
November	1
December	1
Total:	7

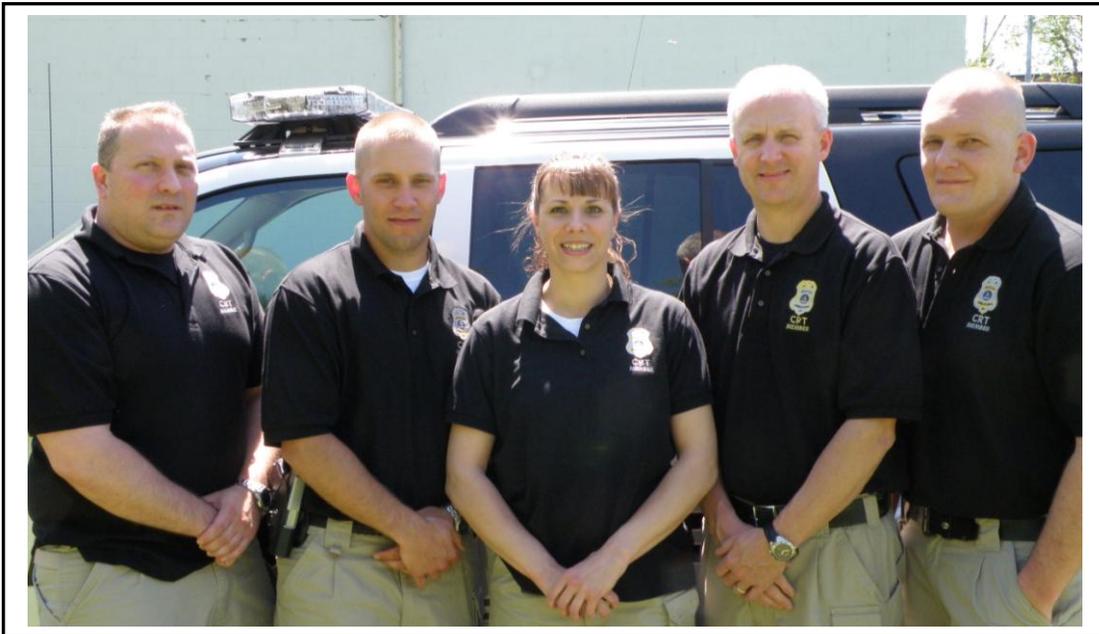
Activity Type				
	2011	2010	2009	2008
Search Warrants (Drug Related)	6	11	12	9
Barricade/Stand Off	1	1	1	2
Search for Armed Suspect	0	0	0	2
Arrest Warrants (High Risk)	0	1	0	0
Total:	7	13	13	13

Crisis Resolution Team

The Jamestown Police Department Crisis Resolution Team (CRT) is a five member team that is specially trained and equipped in the management of crisis situations such as hostage incidents, barricaded subjects, or suicidal subjects. The main purpose of the team is to bring crisis situations to a peaceful conclusion through the use of negotiations, thereby minimizing the potential for injury to citizens and officers.

All members of the team have completed the F.B.I. School for crisis negotiations. The team jointly trains with the S.W.A.T. Team, in order to keep their skills sharp for potential situations.

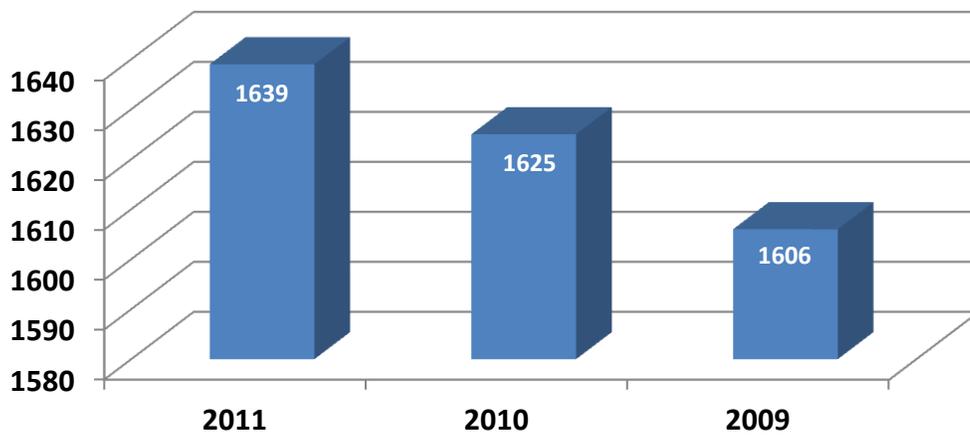
The CRT is currently under the command of Detective Lori Buchanan.



Animal Control Unit



Animal Complaints



May 17th, 2011: This 3 foot alligator was captured from a driveway at a residence on McKinley Avenue.



February 23rd, 2011: This stray Pit Bull was captured by the Dog Control Officer on Lakeview Avenue.

Grants

GOVERNOR'S TRAFFIC SAFETY COMMITTEE GRANTS

All GOVERNOR'S TRAFFIC SAFETY COMMITTEE GRANTS run from October 1st through the end of September annually.

Buckle Up New York (BUNY)



The BUNY Grant is awarded annually and provides funding to support seatbelt and occupant restraint enforcement during specified statewide “enforcement waves” and expanded enforcement efforts directed by our department. In the 2010 – 2011 grant our agency was awarded \$7,056.00. During the 2010 -2011 grant period, officers conducted 94 additional patrol hours dedicated to seatbelt enforcement that were funded by this grant. Pre and post enforcement seatbelt compliance surveys were conducted in the City and indicated a 13% increase in seatbelt usage after the enforcement waves were completed.

Child Passenger Safety



The Child Passenger Safety Grant provides funding for child restraint seats that we provide to needy citizens free of charge. The child seats are installed and inspected by specially trained police officers at fitting stations at JPD and at remote sites around the city during advertised events. In the 2010 – 2011 grant our agency was awarded \$7,000.00. This grant does not provide funding for salaries and due to increased financial limitations we experienced in 2010, our agency eliminated an educational program we had conducted for several years at WCA hospital for expecting parents. We remain committed to Child Passenger Safety by providing our citizens with a minimum of two courtesy checkpoints each year and a fitting station at the Jamestown Police Department, which, citizens can schedule appointments with one of our certified technicians.

During the 2010 -2011 grant period, officers conducted three courtesy checkpoints in the community providing education, hands on instruction and when needed replacement of unsafe child restraint seats. The officers inspected 87 child safety seats during the grant period, in which 36 of those seats were deemed unsafe. Officers replaced these seats, with appropriate seats that had been purchased with funds from this grant, and assisted the motorists with the proper installation of the seat in the vehicle.

Operation Safe Stop



Operation Safe Stop is a statewide enforcement initiative that it is not funded by any grant. Our agency and the Jamestown Public School District participate in this program annually in the spring of each year. The goal of the initiative is to ensure motorists are not passing stopped school busses and cite motorists who violate this law. During our 2011 operation there were no violations of this law cited.

Selective Traffic Enforcement Program (STEP)



The STEP Grant is awarded annually and provides funding for targeted traffic enforcement violations of speeding, aggressive driving, and other violations at specific intersections and roadways identified by the State as high risk based on crash data. In the 2010 – 2011 grant, our agency was awarded \$6,370.00. During the 2010 -2011 grant period, officers conducted 81 additional patrol hours, issuing 163 traffic citations, enforcing vehicle and traffic laws specific to aggressive driving that were funded by this grant.

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)

The JAG Grant is awarded annually by the US Department of Justice to large agencies nationwide based on their Part I Crime Statistics. Since 2005, the grant is awarded jointly to JPD and the Chautauqua County Sheriff's Office, who split the funding. The grant is used to purchase equipment that is used by both departments to improve coordination and sharing of services. In 2005, the grant paid for new radio headsets for all members of the City and County SWAT Teams to aid in interoperability of radio equipment. In 2006, the grant paid for installation of digital electronic recording and monitoring systems for interview rooms at JPD and CCSD. The grant money in 2007 was used to purchase tasers and holsters to equip all JPD patrol officers. There was no funding provided in 2008. In 2009, the grant money was used to purchase a new Crime Scene Investigation vehicle for JPD and to purchase Tasers for the CCSD. The funding in 2010 allowed the department to purchase new tactical headsets for the JPD and CCSD SWAT Teams. The new headsets replaced older equipment the teams were using. JPD used their portion of the 2011 funding to purchase two in-car digital video camera systems. The cameras were installed and are in use on a daily basis. The 2011 funding allowed the CCSD to purchase a specialized remote digital surveillance camera.

OPERATION IMPACT

During 2011 our agency participated in Operation IMPACT VII and VIII. The program and funding year for Operation IMPACT begins on July 1st each year and ends on June 30th of the following year. Although the amount awarded to us was reduced, we were successful in securing an \$82,500 allocation for our agency. This is the seventh consecutive year we have been successful in securing funding from the State for Operation IMPACT efforts. The funding we receive from this grant provides the support we require to assist us in addressing Part I Crime in our City. Our allocation is utilized to increase the number of patrol and special details required to address designated violent and property crimes that are committed in our City. The grant also provides funding for a Crime Analyst and supports our K-9 and Drug Task Force initiatives.

The Chautauqua County IMPACT partnership increases the number of patrols that are conducted jointly with agencies such as the NY State Police, Chautauqua County Sheriff's Department, NY State Parole, and County Probation. Officers from these agencies work with JPD Officers to patrol targeted locations, conduct inspectional visits of parolees and probationers, and address emerging crime trends. Numerous high profile arrests have resulted from the program, as well as an increased ability for the department to identify and track criminals to assist in deploying resources more effectively.



DOMESTIC VIOLENCE GRANT

The Project Crossroads program is funded through a grant administered by the New York State Division of Criminal Justice Services. The funds allow the office to staff one full time Domestic Violence Educator/Advocate to work along with the Jamestown Police Department. The funds also allow Project Crossroads to assist in establishing a uniform community response to domestic violence, enhance the coordinated community-wide effort to target and reduce violent crimes in domestic situations, help victims and offenders become aware of the signs indicating involvement in an abusive relationship and to promote the ability to recognize the various types of domestic violence, including physical, emotional, verbal, sexual, financial and psychological.

VIOLENCE AGAINST WOMEN (VAWA) AMERICAN RECOVERY AND REINVESTMENT ACT (AARA) GRANT

The Violence Against Women (VAWA) American Recovery and Reinvestment Act (ARRA) Grant was awarded by New York State Division of Criminal Justice Services through the Federal Government Stimulus Act. The award was a one-time award for 12 months of funding support in the amount of \$128,000. The Jamestown Police Department worked in conjunction with the Chautauqua County District Attorney's Office and Family Service of the Chautauqua Region to establish a Domestic Abuse Response Team (DART). A direct and immediate communication link was established between participating DART agencies. This DART project did enhance legal assistance provided to adult women victims of domestic violence as well as an expedited approach to the arrest and prosecution of domestic violence offenders. The grant allowed for an increase of police patrols and man-power for domestic violence cases in order to expedite services of warrants, enhance offender accountability, investigate perpetrators in violation of existing Orders of Protection and allow for a more swift prosecution of domestic violence cases by the DART team prosecutor.

BULLET PROOF VEST (BPV) GRANT

The BVP Grant is awarded annually by the US Department of Justice and pays one-half of the cost of purchasing bulletproof vests for all newly hired police officers or replacement of defective or unserviceable vests for existing officers. Additionally, State funding pays the remaining one-half of the purchase price for vests for newly hired officers, resulting in no cost to the City for initial issue of bulletproof vests. The State funding does not support replacement vests for existing officers.

STOP DWI

In an effort to discourage driving while intoxicated or impaired, the STOP DWI program is contracted through the county for a period of one year. The funds allow for Officers to detect, apprehend and arrest individuals who are driving while intoxicated or impaired within their jurisdiction. The funding also allows for prosecution at court appearances, participation in public relations and public education programs to heighten the awareness of the seriousness of DWI, and impaired driving; and to pursue training in skills and use of equipment necessary to carry out and implement the STOP DWI program.



Administrative & Support Services Division

Captain Robert F. Samuelson is the commander of the Administrative and Support Services Division. The Administrative and Support Services Division is responsible for providing ancillary services to support department functions. These services include management of department resources, management of the investigative section and non-sworn support staff. The Administrative Assistant to the Chief also provides support and has responsibilities with the Administrative and Support Services Division. The Administrative and Support Services Division is divided into four sections, the Investigative Section, the Administrative Services Section, the Support Services Section and the Internal Affairs Section.

Administrative Assistant to the Chief:

The Administrative Assistant to the Chief is required to maintain all personnel files, contracts, and internal investigation records; therefore it is a confidential position. It is also this employee's responsibility to complete all paperwork relative to new hires, active personnel and retired personnel. The Administrative Assistant is also accountable for answering the telephone, handling inquires, writing correspondence, and scheduling appointments for the Chief of Police.

Financial responsibilities include entering and remitting invoices for payment, as well as reconciling budgetary accounts with the Comptroller, and assisting in budget preparation. The Administrative Assistant also oversees purchasing supplies, creating purchase orders, handling petty cash and requesting checks.

Clerical duties include submitting personnel change forms and travel/expense reports. Updating rosters, flow charts, and weekly schedules is also a constant task of the Administrative Assistant.

The Investigative Section:

The Investigative Section has a Lieutenant, 8 Investigators, 1 Police Officer and 2 civilian personnel assigned to the Section. Investigative personnel follow-up on cases that require more time or are too entailed for the patrol officers to conduct as part of their duties.

The Detective Unit:

This unit has three detectives assigned and their primary function is to conduct investigative follow-ups of major crimes and incidents after the patrol officers complete preliminary investigations.

The Juvenile Unit:

There are two detectives who staff the Juvenile Unit. They investigate crimes involving victims and suspects who are 15 years of age or less, as well as felony assaults and sexual assaults where the victim is under 18 years of age. These detectives work closely with Child Protection, Social Services, Probation and Family Court.

The Drug Enforcement Unit:

Two detectives are assigned, as Drug Enforcement Officers (D.E.O.), to the Southern Tier Regional Drug Task Force (STRDTF). These investigators conduct drug investigations in the City and with the task force on a regional basis. The D.E.O.'s also assist the Investigative Section in investigations requiring surveillance; body wires and shared confidential informants. The partnership with the STRDTF and the actions of these investigators has a direct impact on the narcotics trade as well as the seizure of assault weapons from these dangerous individuals.

The Evidence and Property Management Unit:

An Identification Detective is assigned to the Evidence and Property Management Unit. This detective performs crime scene processing, which includes photography, evidence collection, finger printing and proper storage of forensic evidence. The Detective, along with two other patrol officers, are members of the Forensics Investigations Team (FIT), which is a countywide task force of Evidence Technicians. Members of the FIT are called out to process major incidents within our region. In addition, this detective is the evidence technician, maintaining all collected evidence and ensuring it is properly forwarded to a lab for examination and or analysis.

The Domestic Violence Intervention Unit:

One Patrol Officer and one civilian employee, who is an employee of Family Services, staff this Unit. The Unit is responsible for facilitating the Chautauqua County Coalition Against Domestic Violence and Sexual Assault by assisting and providing follow-up to victims of domestic violence.

Detective Secretary/Property Management:

Assigned to the Investigative Section is a full time secretary. The secretary enters reports and completes data entry on warrants and maintains the files. The Secretary is also responsible for tracking court appearance subpoenas sent or received. Additionally, ensuring the proper assembly of cases for the District Attorney's office is one of the Secretary's duties. This civilian is also assigned as the property clerk to the evidence and property management unit to assist with the storing and tracking of evidence.

The Administrative Services Section:

Payroll/Grants Administration is staffed by one full-time civilian employee, who is employed by the City and is responsible for monitoring, calculating, recording and maintaining all department employees' payroll and time attendance records. Other duties associated with this position consist of maintaining shift logs; creating databases for payroll, time attendance and grants tracking; and coordinating department payroll with the City Finance Department. The responsibilities associated with grants administration include coordinating the writing of and application process involved with grants; researching and preparing State and Federal grant applications; maintaining all grant files; maintaining financial records pertaining to all State and Federal grant applications; preparing grant reports; and preparing all grant files for audits.

Research and Development is managed by the Divisional Commander who works with the Technical Services Unit and solicits personnel with expertise in areas of the specific program or project. The responsibilities include developing policies and procedures, managing special improvement projects or experimental programs, and providing staff assistance to the

department as required, including the dissemination of analytical reports to affected organizational units.

Personnel Records are maintained by the Administrative Assistant to the Chief of Police. This includes processing paperwork for new hires as well as personnel changes for current employees. Once paperwork is completed, it is forwarded to the Chautauqua County Department of Human Resources. It is also necessary to securely retain records regarding background investigations, medical histories, training certificates, awards, internal investigations, and disciplinary actions.

Accreditation is also managed by the Divisional Commander. The Captain is responsible for program management and the coordination of departmental compliance with accreditation standards of the New York State Accreditation Program. The purpose of this program is to maintain records relating to departmental accreditation, periodically review departmental orders and directives, and review policy and development. The Jamestown Police Department has been an accredited agency since 1990 and achieved reaccreditation in 2010.

The Support Services Section:

The **Reception** area is staffed by one full-time, one part-time and three on-call typists who are responsible for receiving phone calls for general information and answering questions or referring calls to the appropriate office; receiving phone calls and taking messages for departmental units when those units are not attended; receiving walk-in complaints and taking appropriate action or making appropriate referrals; and typing correspondence, reports, form letters, memos, records and similar material. This unit is also accountable for filing duties; distributing various motor vehicle department forms; taking non-emergency complaints by telephone or in person; and completing offense reports on walk-in complaints.

Information and Technology duties are performed by one-full time civilian employee who is responsible for compiling, preparing and disseminating the department's performance statistics; performing certain computer programming services; entering, reviewing and monitoring the quality of information in the department's computer database; and coordinating officer automation services. This employee also provides technical assistance and instruction to department employees in the operation of computer and technical systems; acts as liaison with city and county data processing personnel; establishes, coordinates and maintains schedules and inventories for the utilization of equipment in the department; and troubleshoots, analyzes problems and implements solutions to software and hardware problems. This person's duties also include coordination of software purchases and associated training; periodic analysis of department records management processing; assistance with data analysis; generation of internal and external reports relating to information technology systems and applications; as well as identification and evaluation of computer and technical systems problems. This unit is also responsible for making periodic data backup files for the department; assisting programmers in technical aspects of interfacing computers to networks or mainframe computers; and researching and recommending new software and hardware applications for department activities.

Community Relations is managed by the Divisional Commander collaboratively with the Operations Division Commander who makes recommendations to promote a positive public

image of the department and is responsible for coordinating media relations activities; coordinating department promotional activities such as web pages, departmental newsletters and brochures; participating in collaborative community activities that support departmental objectives; releasing to the local news media any information they are entitled to have access to; providing local news media with information that may prevent, reduce or assist in solving crime(s) or assist the police department in its mission.

Records Management is staffed by three full-time civilian employees who are responsible for the repository of all department arrests record reports, case history reports, vehicle and traffic tickets and auto accident reports; the release of these records to the public; payroll, microfilm processing, mail and petty cash; liaison with UCR Reports, compensation, TSLED; budget duties; stenographic duties; and the maintenance of the Sex Offender Registry.

Court/Building Security is staffed by two full-time and ten part-time sworn Court Security Officers who are responsible for protecting and guarding judges, non-judicial employees, jurors, parties, attorneys, witnesses, and the general public in the designated security screening equipment; collecting and securing property of persons entering court facilities; maintaining decorum in the court; and answering questions and directing the general public as necessary. These individuals are also accountable for guarding prisoners awaiting court action; maintaining order and assisting with judicial proceedings; and carrying out the directions of the court.

Jail Management is managed by the Divisional Commander who is responsible for the administration of the city jail; compliance with regulations pertaining to the operation of the City Jail; completion of required reports to the NYS Commission of Corrections; coordination of operational functions with the administrative functions of the City Jail; selection and training of jail matrons; and maintenance of jail records.

Communications is provided by Chautauqua County. Overall monitoring of this function is done by the Divisional Commander and on a daily basis by one on-shift police supervisor who are responsible for the coordination of delivering services with the 911 Emergency Communications Center, acting as a liaison with County Dispatchers; participating in the EMS Quality Assurance Program; assisting dispatch personnel with communications duties; coordinating the maintenance of communications equipment; controlling NYSPIN and eJustice NY; and controlling communications audiotape.

Data Processing is performed by a combination of support units listed above and is responsible for computer input and management of all department records; coordination of computer database information; the compilation, preparation and dissemination of certain department performance statistics; management of department programming services; and the task of entering, reviewing and monitoring the quality of information in the department's computer database.

The Internal Affairs Criminal Section:

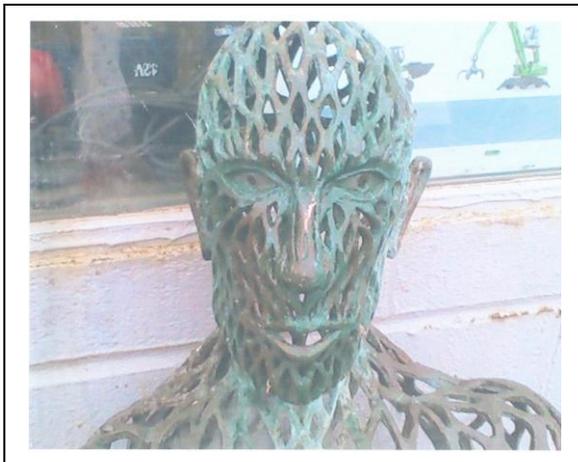
Internal Affairs involves conducting and coordinating department criminal investigations relating to complaints of police actions or allegations of criminal activity on the part of members of the department and directing investigations into allegations of, or that could lead to, criminal prosecution of members of the department to the Investigative Section Commander for investigation.

Investigative Section Summary

In 2011, there were 1,239 cases assigned to the Detective and Juvenile Units. The Detective Unit was assigned 828 cases throughout the year, while the Juvenile Unit was assigned 411 cases.

Some Significant Cases to note in 2011:

- ✓ April 2011 a local scrap dealer contacted the police department about a peculiar bronze statue being turned in for scrap. Ironically the item was not reported stolen until December wherein investigators identified the original thief and arrested him for the earlier theft of the statue. The bronze statue had a value of \$20,000.00.



- ✓ On August 12, 2011 a 12-year old girl was kidnapped from her Swede Hill residence and taken to a secluded camp site in Frewsburg, NY where she was violently attacked. The young girl managed to escape her abductor and found aid in a Frewsburg home until authorities arrived. Law enforcement personnel descended upon the area from all over Western New York. Investigating agencies included the Jamestown Police Department, the Chautauqua County Sheriff's Department, the Chautauqua County District Attorney's Office, the Chautauqua County Forensic Identification Team, the Federal Bureau of Investigation, and the New York State Police. The kidnapper was quickly identified through intense investigative efforts by law enforcement partners and charged with his egregious crime.

- ✓ During the months of September and October the east side of Jamestown was the victim of a serial burglar. Numerous businesses were victimized including the Eastside YMCA, Wilson Farms, numerous bars, and Lind Welding. The suspect foolishly committed his final burglary after a recent snow fall that allowed officers to track him to his hideout. The suspect was captured hiding in a closet in a Barrows St. residence on top of a bag of goods he stole from Wilson Farms. The suspect is currently incarcerated in the Chautauqua County jail awaiting court proceedings.



- ✓ September 14, 2011 the Investigative Section received a complaint wherein an elderly woman left her wallet on the counter of Wilson Farms (E. 2nd St.) and had it stolen by a later customer. The thief stole the elderly woman's wallet and used the credit cards to purchase items at various stores in the area. Investigators used the stores surveillance video and with the assistance of the community identified the perpetrator of the crime. The thief turned himself in with the property purchased with the stolen credit cards.
- ✓ On October 19, 2011 the Investigative Section initiated an investigation at Robo Wash on E. 2nd St. where an individual attempted to steal a trailer with 2 jet skis. Investigators also tied the thief of the jet skis to the theft of a trailer from Schutts Saw and Mower on Hazeltine Ave. Total business thefts totaled over \$12,000.00. Surveillance video also aided investigators with this case and led to the arrest of a Russell, PA man. All the stolen property was recovered in these incidents.
- ✓ On November 10, 2011 the Jamestown Police Department received word from neighboring Cattaraugus County Sheriff's Office that a violent home invasion robbery had occurred wherein the residence were duck taped and beaten while their children slept in the upstairs. Cattaraugus County Sheriff's Investigators narrowed their search for the suspects using technologically advanced equipment from the Erie County Sheriff's Department. The suspects were ultimately located in hiding in 2 locations by Jamestown Police Department members, the Chautauqua County Sheriff's Office, the Cattaraugus County Sheriff's Office, and the FBI. Suspects were located in a Newland Ave. residence and a Myrtle St. home. This case demonstrates the value of inter-agency cooperation at all levels as well as the use of technological advances in policing.

- ✓ November 2011 the Jamestown Police Department's Burglary/Robbery Task Force working in concert with the New York State Police and surrounding jurisdictions investigated a series of convenience store robberies. The suspect was responsible for many store robberies within the Jamestown area and even concealed his identity by dressing as a female during one of his crimes. The serial robber was quickly identified and arrested through investigative efforts and currently awaiting court hearings in the Chautauqua County jail. This case highlights the collaboration of investigative services within the Jamestown law enforcement community.



- ✓ December 8, 2011 the Jamestown Police Department investigated a loud explosion in the area of the Q-Bar located at the corner of E. Second St. and Cherry St. Police officers learned that a rap competition got out of hand and one of the participants decided to retaliate for his failed performance by shooting a .44 caliber handgun into a crowd gathering outside the bar. Investigative follow up led to the shooters capture and seizure of the stolen firearm.



Juvenile Unit

The Juvenile Unit is responsible for coordinating and conducting investigations, arrests and/or diversions in matters involving persons under the age of 16. This Unit is also responsible for preparing cases, collecting, maintaining and disseminating information on juvenile records. The unit interacts and maintains as a liaison with family court, schools, group homes and other social service agencies to enable effective referrals involving juveniles. They participate in the coordination of investigations of sexual exploitation incidents involving children; investigate missing persons under the age of 18, and patrol places where youths gather and places that attract youths.

The Juvenile detectives conduct interviews with juveniles and their parents/guardians to follow the rules of Family Court. When interviewing or holding a juvenile, the area must be separate and secluded from public access to minimize exposure to the public and the adult detainees; and the parent/guardian must be present, but not in the interview room. They conduct public speaking assignments concerning juveniles, participate in programs aimed at the prevention of juvenile delinquency, and assist the Detective Unit on major cases.

Juvenile Unit Yearly Statistics			
	2011	2010	<u>2009</u>
Complaints Received	459	496	464
Complainants Interviewed	381	357	219
Arrests (Juveniles & Adults)	229	287	337
Suspects Interviewed	56	90	77
Reports Written by Detectives	118	261	4108
Referrals to Family Court	111	146	126
Missing Persons Returned	69	51	36

Southern Tier Regional Drug Task Force

The Southern Tier Regional Drug Task Force was instituted in 1991 as a multi-jurisdictional Task Force involving Allegany, Cattaraugus, Chautauqua, Erie and Wyoming Counties. Specially trained law enforcement officers from agencies in each of the counties work together; in an effort to suppress drug trafficking through intense police investigations and inter-jurisdictional cooperation.

The annual statistics for the Southern Tier Regional Drug Task Force only include the Jamestown and Dunkirk/Fredonia Offices of the Task Force. In 2011, the Task Force conducted 23 search warrants and seized 4 guns. There were 165 sales of controlled substances. Confidential informants were used 72 times throughout the year to assist the Drug Task Force. Roughly 62% of the Drug Task Force cases are generated from the City of Jamestown.

Drugs Seized				
	2011	2010	2009	2008
Cocaine (oz)	46.89	1.7	24.5	30.92
Crack Cocaine (oz)	9.51	13.26	13.72	5.59
Marijuana (lbs)	14.89	16.17	4.82	4.95
LSD (DU)	0	14	-	-
Heroin (Bindles & oz)	35 Bindles & 55.35 oz	2034	399	111
Pills (DU)	1232	395.5	377	1093
Methamphetamines	-	-	-	-
Mushrooms (g)	-	5.22	-	-
Ecstasy (DU)	7	-	2	3
Marijuana Plants	1634	236	488	605



Cases By Type			
	2011	2010	2009
Cocaine	63	69	107
Crack Cocaine	209	380	229
Marijuana	88	111	96
LSD	0	3	0
Heroin	40	88	99
Pills	40	145	105
Methamphetamine	1	0	0
Mushrooms	0	3	0
Ecstasy	8	0	2
Other	100	117	23
TOTAL	549	916	661

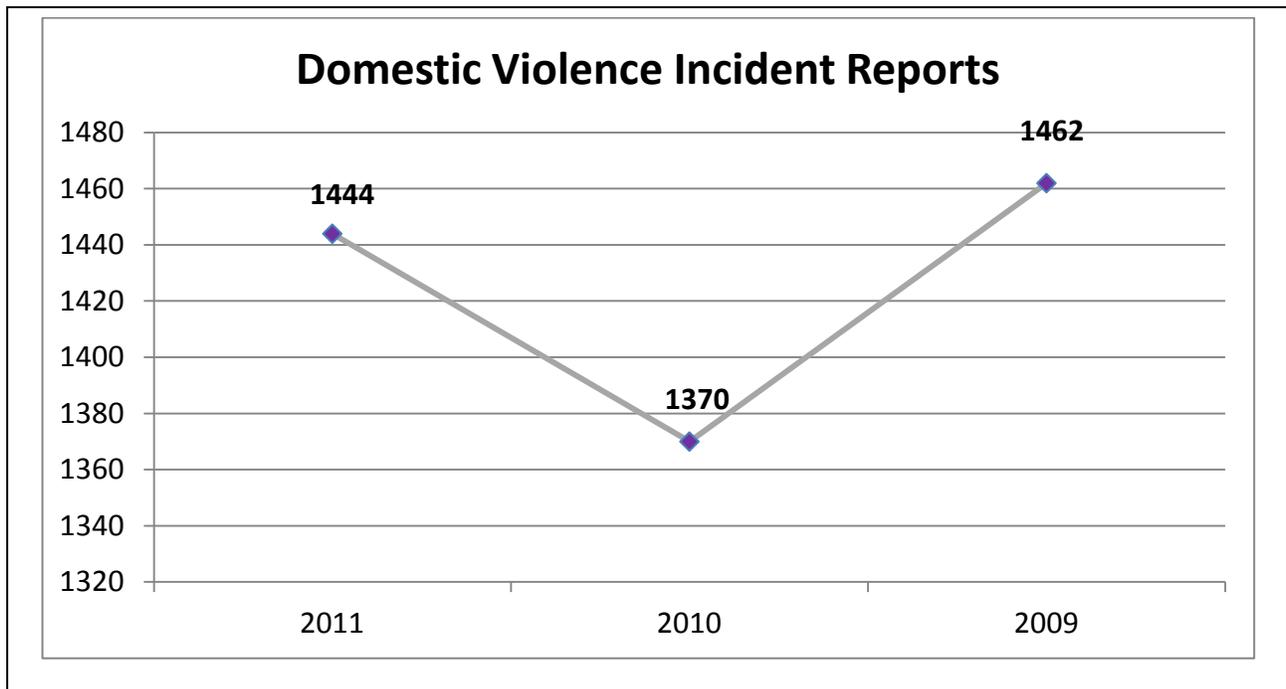
Cases By Area			
	2011	2010	2009
Jamestown	342	641	451
Dunkirk/Fredonia	116	212	189
Other	90	113	168
TOTAL	548	966	808

Domestic Violence Intervention Unit

In 2011, the Domestic Violence Intervention Unit (DVIU) received 1,444 Domestic Incident Reports that were taken by Jamestown Police Department officers. Through Project Crossroads within the DVIU, staff was able to serve 1,909 victims and provide over 4,300 referrals through the Victim and Domestic Violence Court Follow-up Programs. The Project Crossroads Domestic Violence Officer assigned over 130 cases to the DVIU with 51 clients having been assisted directly with office-based visits and several other victims with home follow-ups. Of the 134 cases assigned, the Domestic Violence Officer completed 40 Domestic Incident Reports. Staff maintained a 90% contact rate in the Victim Follow-up Program while having maintained a 59 contact rate in the Domestic Violence Court Follow-up Program.

Domestic Violence educational in-service presentations were provided to over 270 people throughout Chautauqua County. Participants include individuals from human service agencies, social service providers, health and elder care professionals, law enforcement officials, members of the clergy, business professionals, and high school staff. Over 4,900 pieces of Project Crossroads and domestic violence service provider literature were disbursed.

The DVIU is responsible for facilitating the Chautauqua County Coalition Against Domestic Violence and Sexual Assault, which implements a Coordinated Community Response system to the epidemic of domestic violence while enhancing efficient delivery of services to victims. Through the Coalition, staff has developed and implemented community awareness initiatives and events throughout Chautauqua County including domestic violence and sexual assault screenings, Silent Witness displays, the 14th Annual Walk against Domestic Violence, and the 9th Annual Unity Day Event.



Building & Court Security Unit

The Jamestown Police Department continues to operate our Municipal Building/Courthouse security program. The number of courts operating within the City Hall facilities is significant, which makes the Court/Building Security Unit an important component of the department. Courts operating within City Hall include City Court, Housing Court, Drug Court, Mental Health Court, Family Court, Surrogates' Court, Domestic Violence Court, and DWI Court.

The Court Security Unit includes two full-time Court Security Supervisors and ten part-time Court Security Officers, all of which are funded by the New York State Office of Court Administration.

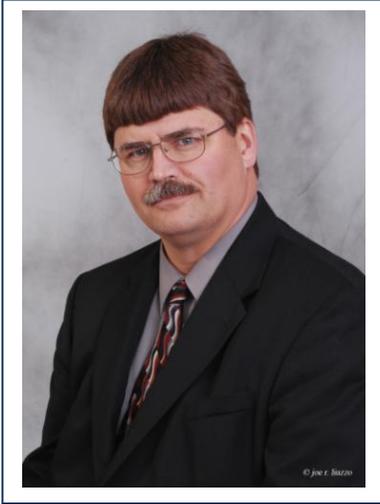
Building and Court Security follow a 100% screening policy. The number of people who entered City Hall and were screened in 2011 was 136,765.

The Building and Court Security Unit seized 3,827 prohibited items during their regular screenings of those entering the building. While this demonstrates that the vast majority of people entering the building legally possess the items they are carrying, it remains obvious that such a screening is critical to maintaining the security of the building and the courts. Those items seized and returned to their owners included 63 firearms, 2286 knives, 53 chemical agents, 152 razors, 302 scissors, 75 other weapons, and 893 other prohibited items. The items not returned to their owners were drug paraphernalia, in which 1 item was confiscated and not returned, while the other 2 items resulted in arrests.



Personnel Highlights & Achievements

Retirements



Detective D. Kohl
Over 22 Years of Service

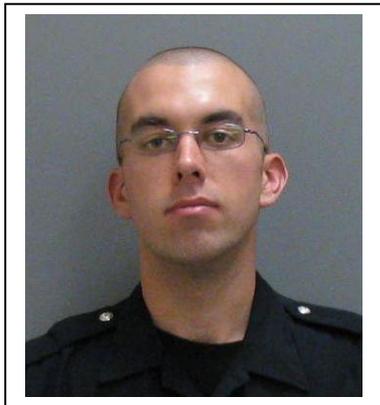


Captain B. Swanson
Over 21 Years of Service



P/O B. Maggio
Over 5 Years of Service

New Hires



P/O C. Damon
Hired May 2011



P/O K. Sorenson
Hired January 2011

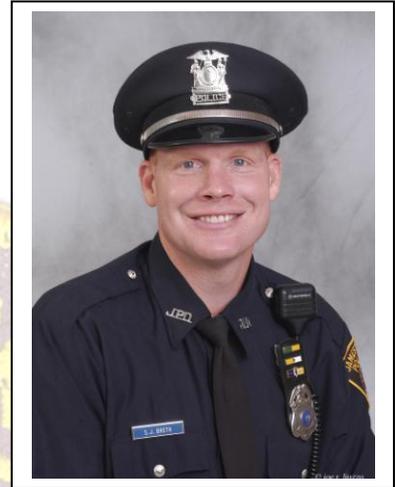


P/O D. Overend
Hired July 2011

Promotions



P/O K. Conlan to Detective



P/O S. Breth to Detective



P/O E. Kraft to K-9 Officer

JAMESTOWN FIRE DEPARTMENT

The report you hold in your hands holds the pieces to each of the 365 days in the year 2011, the 125th year of incorporation for the City of Jamestown and the 100th year in which the professional, paid fire department has protected the citizens of the City.

In the following pages you will find information on the duties of the firefighters and first responders that faithfully serve the City, as well as statistics that detail our work through charts and graphs.

You will note that the department answered 4,347 calls for service during 2011, including 215 fires involving 100 different structures and 22 intentionally-set fires. Nine civilians were injured by fire and there was one death. There was a total of 2,199 emergency medical and rescue calls, 120 of those involving vehicles and pedestrians.

2011 was a busy year. The current economy makes it imperative to continue to do the work of the Fire Department with less resources. We are committed in our efforts to give the citizens of Jamestown the best service, while seeking safer, more efficient and more cost-effective methods of operation.

During the year we purchased and put in service new Self Contained Breathing Apparatus to help safeguard our firefighters and replace old equipment. To conform to new state mandates, we purchased and are now using new firefighter self-rescue systems. Our working firefighter crews designed and built a training simulator for this equipment.

We also celebrated the 100th anniversary of the Fire Department in March and saw the retirement of five senior officers during the year. Five new recruits were hired and trained.

When you have an emergency, you can rest assured that a well-trained, professional firefighter and emergency medical technician will be on their way within seconds to respond to your call for help. From our oldest 30-year member to the newest recruit, these are people who are used to taking charge of any and all situations, whether it be a house fire, a heart attack or a motor vehicle accident. For many people, a Jamestown first responder has made the difference between life and death in an emergency.

As well as fighting fires and responding to emergency medical situations, our firefighters are also trained in hazardous materials mitigation, confined space and high angle rescues, cold and swift water rescues, mass casualty events and terrorism response. ***We are not just firefighters, we are Jamestown's professionals for incidents and hazards of all types.***

CHESTER R. HARVEY JR.
Deputy Fire Chief

COMMUNICATIONS

“KEC 503” is the Jamestown Fire Department’s call numbers on the Chautauqua County radio system. All 911 and non-emergency calls received from the City of Jamestown automatically go to the Chautauqua County Sheriff’s Department Dispatch Center in Mayville where trained dispatchers determine the problem, send the appropriate assistance and, if necessary, contact other companies such as the City of Jamestown BPU and DPW and National Fuel Gas.

Our administrative offices are located at Station One at City Hall. Our offices are open from 8 a.m. to 4 p.m., Monday-Friday for non-emergency information or help. This includes our Fire Prevention Office, Inspection and Investigative offices. Our non-emergency office number is 483-7598.

STATIONS

Fire Station 1 is at Jamestown City Hall, and houses the Department’s Ladder trucks as well as the Medic 35 unit, Ambulance 1, Marine 1 water rescue craft and the heavy-duty rescue unit. All the Department’s administrative offices are at Station 1.

Fire Station 3 is at 422 Newland Avenue. Station 3 was built in 1949 and was dedicated to Firefighter Elmer R. Berry, who was killed in action in Luxembourg during World War II. It serves the southside of the City.

Fire Station 4 serves the eastside of the City from its location at the corner of Allen and Buffalo Streets. Station 4 was built in 1930 and replaced the old Station 4 which was at 2nd & Kipp Streets as well as Station 6 at Allen near Tiffany Street.

Fire Station 5, at 192 Fairmount Avenue, serves the westside of the City. This historic building was part of Chief Wilson’s station reorganization and relocation plan in 1911. It was built in 1913 to accommodate Engine Company No. 5, which moved from West Fifth Street to this location. It was from this station that Walter H. Kastenhuber and Harold Anderson responded to the Atlantic-Richfield fire on June 19, 1934. They, along with two other firefighters and three civilians were killed as a result of this terrible fire. Many others were injured, including Chief Clifton Beatty.

MAINTENANCE DIVISION

Fire Alarm Maintenance Supervisor (FAMS) Cris Dahlgren, oversees the maintenance of all the Department's vehicles as well as the 48 miles of alarm circuits in the City.

FAMS Dahlgren is a trained mechanical engineer and he is able to repair and upgrade many of the vehicles in-house without incurring costly outside fees. He supervises two lieutenant mechanics on opposite battalions who perform mechanical work while they are on duty, and is sometimes assisted by other JFD members. He performs maintenance and upgrade work to all the City's fire stations, reducing the need for private contractors and associated costs.



FAMS Cris Dahlgren is seen working underground on one of the city alarm circuits.

In 2011, FAMS Dahlgren

- Installed new push button door locks at Stations 3, 4 and 5, eliminating the need for each department member to have keys to open the stations.
- Installed a Kussmaul battery charger, alternator and batteries on Reserve Engine 1. This work was done in-house. The battery charger will extend the life of the new alternator and batteries.
- Maintained the City's Gamewell Alarm Box System, performing several pole transfers and replacing old wires. Work was done in anticipation of the Sprague Street bridge replacement, moving the alarm wire that ran across the old Sprague Street Bridge to a location across the Chadakoin River east of the old railroad bridge.
- Patched the aprons at Stations 4 and 5.
- Oversaw outside vendor work with the replacement of leaf springs on several vehicles. Some of the springs had to be special ordered due to the age of the vehicle.
- Adjusted the packing on Engine 3's pump to fix a severe leak.
- Put new Car 4 into service. The in-house mechanic installed the sirens, light bar and radio and the old decals were removed.
- Oversaw the week-long fire hose service testing on Institute Street assisted by all working platoons.
- Arranged for annual safety testing and inspection of the four aerial devices.
- Attended fire training with other platoons, including training on the new bail-out system and maze training.
- Coordinated repairs of the carrier for the ladder nozzle on Ladder 1. The nozzle was damaged when it came unhooked and was forced by water pressure into a forward position.

FIRE INVESTIGATION REPORT

In 2011 we saw a rise in smoking- related fires. There were several fires that were caused from people smoking while on home oxygen. One person sustained serious burns to the face and had to be flown to the burn center in Buffalo. A second incident that was a result of a person smoking on home oxygen caused a fire that rapidly spread through the house leading to a large explosion of the oxygen generator and several bottles stored within the home. A police officer was in the area at the time of the fire and was able to pull the female occupant out of the house just as the fire crews arrived on scene and the house exploded. There was one smoking-related fatality in the city last year.

Again, 2011 was another year that the Police Department and Fire Department worked closely together. Several policies were created to improve the effectiveness of the Fire Investigation Team. Procedures for documentation and digital photography were established to allow for better communication and coordination between the Police Department and Fire Investigation Team. With the fire investigation team working closely with the police department, two arson suspects were arrested and charged with setting an occupied home on fire. The following is a summary of the last four years.

2008 There were 63 investigated fires, 37 were ruled arson

2009 There were 63 investigated fires, 34 were ruled arson

2010 There were 41 investigated fires, 18 were ruled arson

2011 There were 59 investigated fires, 22 were ruled arson

The Fire Investigation Team is led by Lieutenant Tim Glenn, and consists of eight investigators; seven of those are members of the Jamestown Fire Department and one member from the Jamestown Police Department. At the end of 2011, three investigators were New York State Level II certified, two investigators were Level II trainees and three investigators were New York State Level I certified. Three investigators have passed the Fire Investigation National Board of Fire Service Professional Qualifications exam and are entered into the National Registry of Fire Investigators.

The Fire Investigation Team investigated 59 fires in the year 2011. There was one fire fatality that occurred in a residential apartment building. The fatality occurred on June 3 at approximately 03:22 AM. It appeared the fire victim fell asleep while smoking a cigarette. The apartment was equipped with a smoke detector, but the occupant was unable to get all the way out of his apartment.

Causes of fire:

Incendiary (arson) - 22

8- Vacant houses

6- Garages

3- Occupied homes

1- Parked car

1- Dumpster trailer

1- Combustibles next to a commercial building

- 1- Combustibles in yard
- 1- Combustibles in roadway

Accidental- 27

- 10 - Smoking/Cigarettes
- 5 - Electrical
- 4- Cooking
- 3 - Combustibles too close to an ignition source
- 2 - Microwave malfunction
- 1 - Overheated attic fan
- 1- Gas leak
- 1- Illegal burning of recyclables that spread to combustibles

Undetermined- 10

Open/several possible causes



Two-car accident, Pratt & Buffalo Streets, April 6, 2011



Car fire on Forest Avenue, January 2011

FIRE SAFETY EDUCATION

Many school children as well as adult care clients toured the City Fire Stations in 2011. Programs are personalized for each group, and fire safety is emphasized so that each participant, no matter how old, can be reminded of what they need to do in the event of a fire.

Fire crews also visited many schools and public events during the year, and especially during Fire Prevention Month in October to talk about fire safety and distribute safety materials.

The following businesses and organizations are among those that received fire safety education from the Jamestown Fire Department in 2011:

- Jamestown-area Cub & Tiger Scouts
- Jamestown-area Girl Scouts
- Heritage Park Day Care
- Love Elementary School Pre-K
- Bush School After-School Program
- Grant Street Block Party
- Lincoln School Fun Day
- Fletcher School Students
- A Children's Place Daycare
- Community Fair at Big Lots
- Ellis Avenue Annual Block Party
- Hillcrest Baptist Preschool
- Seventh-Day Adventist Church School
- Just My Imagination Day Care
- Rogers School Pre-K
- Royal Avenue Block Party
- Home-Schoolers
- Bush School, K-4th Grade
- Rogers Elementary School students
- Fletcher Elementary School students
- Ring Elementary School students
- Love Elementary School students
- Lincoln Elementary School students
- The Catholic Academy of the Holy Family students



Lt. Mike Garvey along with Firefighters Milt Johnson and Bob Bailey, from the 2nd Platoon visit Hillcrest Baptist Church Preschool.

Photo courtesy of Hillcrest Baptist Preschool

CODE ENFORCEMENT OFFICE



The Office of Fire Prevention & Code Enforcement is staffed by Code Enforcement Officer Shawn D. Tibbitts. During the year, Officer Tibbitts handles many complaints and questions covering a wide range of topics. Some of these are:

- Smoke detector placement and lack of smoke detectors
- Blocked emergency exits
- How to store flammable liquids
- Acceptable building materials
- Illegal burning
- Carbon monoxide detectors
- Inspection of public assemblies
- Chimney, fireplace and woodstove inquiries
- Portable heating units
- Electrical problems
- Fire extinguisher use
- Obstructed or blocked fire hydrants
- Responding to general fire code questions from city residents

The Fire Prevention Bureau/Code Enforcement Office is mainly responsible for the enforcement of the New York State Uniform Fire Prevention and Building Code and Jamestown City Building Codes. The primary goal is protecting the public's safety through education of safe practices and the enforcement of State and City building codes.

The Fire Prevention Bureau/Code Enforcement Office worked on these special projects during 2011:

- Worked with the City's Department of Development to develop a plan for the safe demolition of the former Dahlstrom's site.
- Final inspection of JCC's new Science Building as well as two new resident living facilities at the Lutheran Social Services complex on Falconer Street.
- Conducted the yearly fire safety inspections of the GA School, Seventh Day Adventist School and multiple preschool facilities in the City.
- Conducted multiple inspections during the completion/renovation of the Wellman Building and the Erie-Lackawanna Train Station.
- Responded to multiple complaints from the general public and conducted follow-up investigation regarding Building and Fire Code violations.
- Conducted inspections of all food vendors during downtown functions such as Taste of Jamestown, Lucy Celebration, Downtown Cruise-In and Thunder in the Streets.
- Conducted public assembly inspections of all arenas and theaters before large venues.
- Conducted monthly Fire Safety classes for new employees at The Resource Center.

- Conducted Fire Safety presentations to area school children during Fire Prevention Month in October.

Officer Tibbitts also participated in several seminars and training sessions during the year:

- NYS Code Enforcement Training
- NYS Code Enforcement seminar for inspection public assemblies
- Monthly meetings of the City of Jamestown Electrical Board



Ladder One

2011 NOTABLE FIRES & INCIDENTS



248 Barrows Street: An early morning blaze on January 10 destroyed a multi-family home. When firefighters arrived the rear of the house was heavily involved in fire. Careless smoking was the cause of this blaze.

121 Fulton Street: This home was declared a total loss after being destroyed by fire on March 13. It took firefighters about 90 minutes to bring the blaze under control. The home was occupied by three adults and two children. The cause was found to be electrical.

621 W. 8th Street: A fire that was ruled incendiary began late in the evening of March 26 at this 110-year-old home. The building was vacant at the time of the blaze.

165½ Barrett Avenue: A fire destroyed this home on May 22. The fire was found to be intentionally set.



507 W. 4th Street: A 52-year-old man on the second floor of this home died in this early-morning fire on June 3, which was discovered by the city's street-sweeping crew. The cause was found to be careless smoking.

114 McKinley Avenue: This fire on June 5 injured one of the occupants of the building who was smoking while using home oxygen. While fighting the blaze, firefighters could hear oxygen tanks exploding inside the structure.



232 S. Main Street: On June 17, this early-morning fire was set by arsonists. The blaze destroyed the vacant house.

49 W. 14th Street: A garage at this address was destroyed by fire on June 23. The cause was found to be arson.



176 Barrows Street: This late afternoon blaze on August 18 was first reported to be a porch fire. When firefighters arrived they found the front of the structure ablaze. Damage was confined to the front of the home. The cause of this fire is still under investigation.



110 W. Third Street, Apartment 803: The Hotel Jamestown Apartments had to be evacuated during the mid-morning hours of August 25 after a couch in an apartment on the 8th floor caught fire. The cause of the fire was careless smoking while using home oxygen.

215 Baker Street: Careless discard of smoking materials was the cause of a fire that was quickly extinguished on September 21. The fire started in a basement window well that was directly below a first-floor bedroom window where the occupant had emptied his ashtray earlier in the evening. The window well was used for storage for kindling for an indoor fireplace.

292 Harrison Street: Another arson fire gutted a vacant building at this address on September 28. The structure housed the former Jeremy's Pub. What was left of the building was razed immediately after the fire was extinguished.



Halloween Night Fires: An electrical fire at 22 W. 14th Street damaged a second-floor apartment. Minutes after this first alarm, a second fire was reported at 748 E. Second Street where the arriving off-shift crew responded to a garage fire. The garage fire was ruled as incendiary.



22 Jeffords Street: First-arriving fire crews found heavy smoke and fire coming from the back of this structure after a dryer fire was reported in the late morning hours of November 4. Firefighters rescued one of the building's tenants from a second-floor porch. The cause of the fire was electrical.

OTHER SIGNIFICANT INCIDENTS:

On May 23, a call was received that a commercial garbage truck was on fire on Chandler Street. The driver confirmed that there was a 3-foot load of garbage in the truck. Under Fire Department escort, the vehicle was driven to the nearby Taylor Training Grounds on Harrison Street where the engine connected to a fire hydrant and extinguished the blaze with the engine's aerial water source.



On the afternoon of June 22, 20-25 gallons of athletic field paint fell from the back of a pickup truck at the busy intersection of North Main and 8th Street. The owners of the vehicle cleaned up the paint using squeegees and shovels.



On a busy Friday night in downtown Jamestown on July 29, city firefighters were called to Brooklyn Square at the Chadakoin River crossing where they found some type of fuel oil coming from a large viaduct underneath the railroad tracks. Firefighters called in assistance from the Chautauqua County Hazmat Team to contain the leaking fuel and they placed containment booms at the culvert and downstream. Firefighters spread out throughout the downtown area to try to locate the source of the contamination. Initial efforts to find the source were unsuccessful; however, the source was later determined and the leak was stopped. With the assistance of the Department of Environmental Conservation, storm water discharges were cleaned by licensed contractors.



On August 20, a semi-truck making a delivery to a Washington Street grocery store sideswiped a protective barrier causing its gasoline tank to rupture. The accident occurred just after 6 a.m., but was not reported until after 9 a.m., giving the gasoline time to work its way through the storm sewer system into the wetlands behind the City Dump on Fluvanna Avenue. The Chautauqua County Hazmat Team as well as DEC officials assisted in the cleanup of the spill. The trucking company was held liable for the event and reimbursed the City for its expenses of cleanup.

As the walls and floors of Jamestown’s City Hall began to shake on a bright sunny afternoon on August 23, the evacuation alarm went off, signaling for everyone to get out of the building. City firefighters immediately responded to Tracy Plaza and the interior of City Hall to assist with the evacuation and help City’s Maintenance Department assess the damage. The 5.9 magnitude earthquake was centered near Richmond, Virginia and was felt as far away as Rhode Island.



City workers on Third Street after a 5.9 magnitude earthquake shook City Hall on August 23.

A house at the intersection of Willard and Sciota streets had to be condemned after it was hit by a vehicle traveling down Sciota Street at a high rate of speed in the early afternoon of September 12. City fire officials worked with housing officials to determine the best way to remove the vehicle after the structural stability of the house was confirmed.



The Foote Avenue Burger King Restaurant was damaged on September 13 after a vehicle driven by an elderly woman crashed into one of its walls. The vehicle was pulling into a handicapped parking space next to the building when the driver accelerated instead of braked. The vehicle jumped the curb and went into the building.



A natural gas leak in the Fenton Building at East Second and North Main Streets on September 13 caused the evacuation of the building and isolation of the surrounding city block for a time until the gas could be shut off.



City rescue crews responded to Pine Street between Second and Third streets in the early evening of September 15 after an electrical short burned a City BPU worker who was working in a manhole. The worker had to be extricated from the manhole before treatment could begin. He was taken to WCA Hospital and later transferred to the Erie County Medical Center.



Just after noon on November 15, a vehicle veered off Fairmount Avenue and ran into the house at 245 Fairmount, shearing off the gas line where it entered the house. Neighboring houses had to be evacuated, and National Fuel Gas representatives were called to shut off the gas. It took over an hour for the gas to be shut off after the gas company workers had to dig up the line in order to find the shut-off. The driver of the vehicle was flown to the Erie County Medical Center. There were no other injuries.



On December 7 a two-vehicle rollover accident was reported at Fourth and Main Street in downtown Jamestown. The investigation revealed that one of the vehicles had gone through the red light and “t-boned” the second vehicle. There were no serious injuries. The driver of the van had to be extricated through the rear door of the vehicle.



Battalion Chief Matthew Russo directing emergency operations at a roll-over accident at 4th & Main Streets.

TRAINING

One constant in the life of any firefighter is training. New York State laws mandate a total of 100 hours of training per year for each professional firefighter. Training classes are held frequently in every fire station and at the company level. Topics routinely covered include fire behavior and fire protection, personnel safety, which includes topics such as ropes and knots, tools and equipment, ladder safety, hose practices, forcible entry, ventilation and rescues, equipment training including fire pumps and aerial ladders, hazardous materials handling, first aid and CPR, the cause and origins of arson fires, driving and apparatus maintenance and sprinklers and fire alarms.

Specialty classes are held on various types of rescues and equipment, as well as confined space training and hazardous materials, flammable gasses, high angle rescue, ice water rescue and emergency vehicle operations.



3rd Platoon Instructor Brock Wadsworth teaching a unit on Confined Space Extrication and High Angle Rescue.



River Rescue Training, May 2011



Aerial Ladder Training at City Station



Firefighter Safety & Survival "Bailout" Training.

JAMESTOWN FIRE DEPARTMENT CELEBRATES 100 YEARS

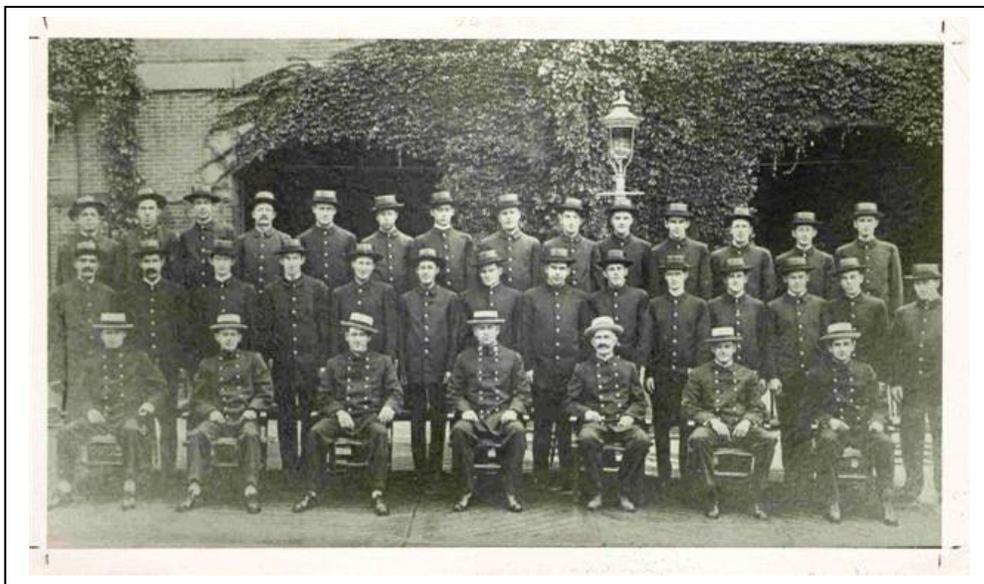
On Saturday evening, March 5, 2011, 300 current and retired members of the Jamestown Fire Department and invited guests gathered at the Hotel Jamestown's Crystal Ballroom to celebrate the 100th anniversary of the formation of the professional fire department in the City of Jamestown.

Deputy Chief Chester R. Harvey Jr. opened the ceremonies before dinner as the fire bell was tolled in remembrance of the nine firefighters who were killed in the line of duty, and the 96th Highlanders Pipes and Drums performed several selections.

The after dinner program included remarks by New York State Senator Cathy Young and Assemblyman Andy Goodell and Jamestown Mayor Sam Teresi. Retired Lt. Leo Duliba, Department Historian, presented a framed photograph of the members of the original paid fire department from 1911. Retired Lt. Brian J. Boehm presented a slide show of historical photographs.

Jamestown had been protected by a volunteer fire department since 1829. After the disastrous and deadly Gokey Fire in March 1910, Chief Fred Wilson became an advocate of organizing a paid fire department. The Jamestown Common Council adopted a resolution in January 1911 that provided for the disbandment of the volunteer force and the establishment of a paid department as of March 1, 1911.

That first professional department consisted of 37 men, made up of the "best volunteer men," according to Lt. Duliba's book *A Transition In Red*. They replaced 200 volunteers, and proved to be far more efficient and effective in firefighting because of proper training and controlled teamwork.



Members of the first paid department
March 1911

JAMESTOWN CELEBRATES LUCILLE BALL'S 100TH BIRTHDAY



The Jamestown Fire Department was part of the parade to celebrate Lucille Ball's 100th birthday in August 2011. Lt. Andrew Finson drove the Department's 1937 Stewart Fire Engine, re-creating an event from February 1955 when Desi Arnaz rode down Washington Street on the back of a city fire engine when he and Lucille were in Jamestown for the premiere of their film *Forever Darling*. Retired Firefighter John M. Rishell of Jamestown rode with Lt. Finson in the parade. FF Rishell said he gave his rubber firefighter coat to Desi Arnaz on that cold, rainy February day to keep him from getting wet.



Lucille Ball re-enactor

10th ANNIVERSARY OF 9/11

On Sunday morning, September 11, City firefighters led a Memorial Service on Tracy Plaza to commemorate the 10th anniversary of the 9/11 attacks. Mayor Teresi was joined by State Assemblyman Andy Goodell, members of the Chautauqua County legislature and City Council members. "I have one hope, I have one prayer today," Teresi said. "... that simple prayer is this: that the leaders of our nations, the leaders of our world and most importantly all of us in our hearts and our minds, continue to seek that unity, cooperation and that cause of love that was on display later in that day and in the days and weeks following. May we somehow find that and display that in our daily lives."



9/11 Ceremony on Tracy Plaza

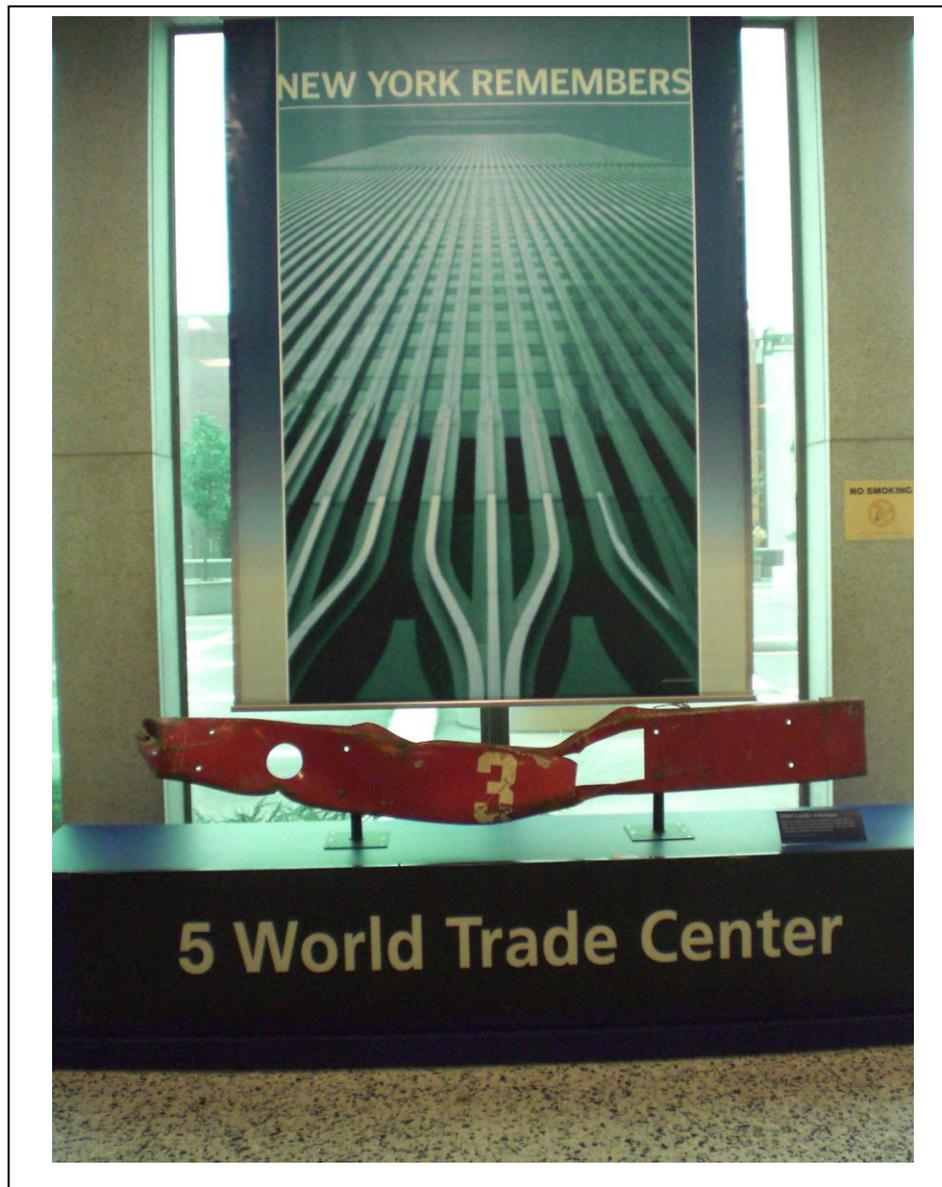


In the days before September 11, Governor Andrew Cuomo announced that Jamestown's City Hall would be one of the locations for "New York Remembers," an exhibit that was organized state-wide to commemorate the 10th anniversary of the terror attacks.

Many of the artifacts being distributed by the museum agencies had never been seen by the public, including: the trailer used by families visiting Ground Zero that included photographs

and messages; damaged emergency vehicles and other vehicle parts; aluminum and glass from the buildings; religious "symbol steel" created by the workers at the site; and airplane fragments including landing gear and engine parts. The stories behind all the artifacts were told as part of the exhibitions.

Members of the First Platoon ceremoniously escorted Jamestown's artifact – the bumper from NYFD Ladder 3 -- into the lobby of City Hall. One of the first-responding units to the terror attacks, it had been parked at 5 World Trade Center. The display was accompanied by timeline banners.



"New York Remembers" Display in the City Hall Lobby.

COMMAND STAFF



From left: Battalion Chiefs Sam Salemm and Don Woodfield; Deputy Chief Chet Harvey; Battalion Chiefs Matt Russo and Roger Sigular. Missing from photo: Battalion Chief Bill Johnston

OFFICE STAFF



Secretary
Cynthia Dustin

PLATOON PHOTOS



1st Platoon

Back: FF Brian Achterberg, FF Chris Jackson, BC Matt Russo, Lt. Andrew Finson, FF Peter Volpe, FF Vinny Capizzi, FF Gary Ingerson, Lt. Eric Thompson, FF Nate Alm, FF Josh Benson.

Front: FF Russ Ferraloro, FF Ben McLaughlin, Lt. Matt Coon



2nd Platoon

Back: FF John Johnston, FF Mark Federko, Lt. Don Mowry, FF Bob Bailey, FF Jon Winchester, FF Ryan Roush, BC Sam Salemme.

Front: FF Shawn Shilling, FF James Russo, FF Andrew Caruso, FF Milt Johnson, Lt. Wendell Berg, Lt. Mike Garvey.



3rd Platoon

FF Paul Volpe, FF Alex Clifford, FF Ben Sample, FF Brock Wadsworth, BC Don Woodfield, Lt. Paul Williams, FF Tony Gullo, FF Chris Swanson, Lt. Keith Olson, FF George Schwob, FF Chris Hendrickson, Lt. Tim Glenn, FF Steve Johnston.



4th Platoon

Back: FF Dan Balling, FF Jason Winchester, FF Nick Grunert, FF Bob Walburg, FF Eric Herman, Lt. James Gatto, BC Roger Sigular.
Front: Lt. Bruce Sheldon, FF Dan Mangione, FF Ryan DiDomenico, Lt. Phil Hanlon, FF Kyle Sholl.

HELLO & GOODBYE

The Jamestown Fire Department said goodbye to five long-time employees who retired in 2011. The four lieutenants and one captain had a total of 130 years of firefighting experience.

Capt. Brian Wiles retired on April 15 after 28 years of service.

Lt. Jeff Stanford retired on January 21 after 27 years of service.

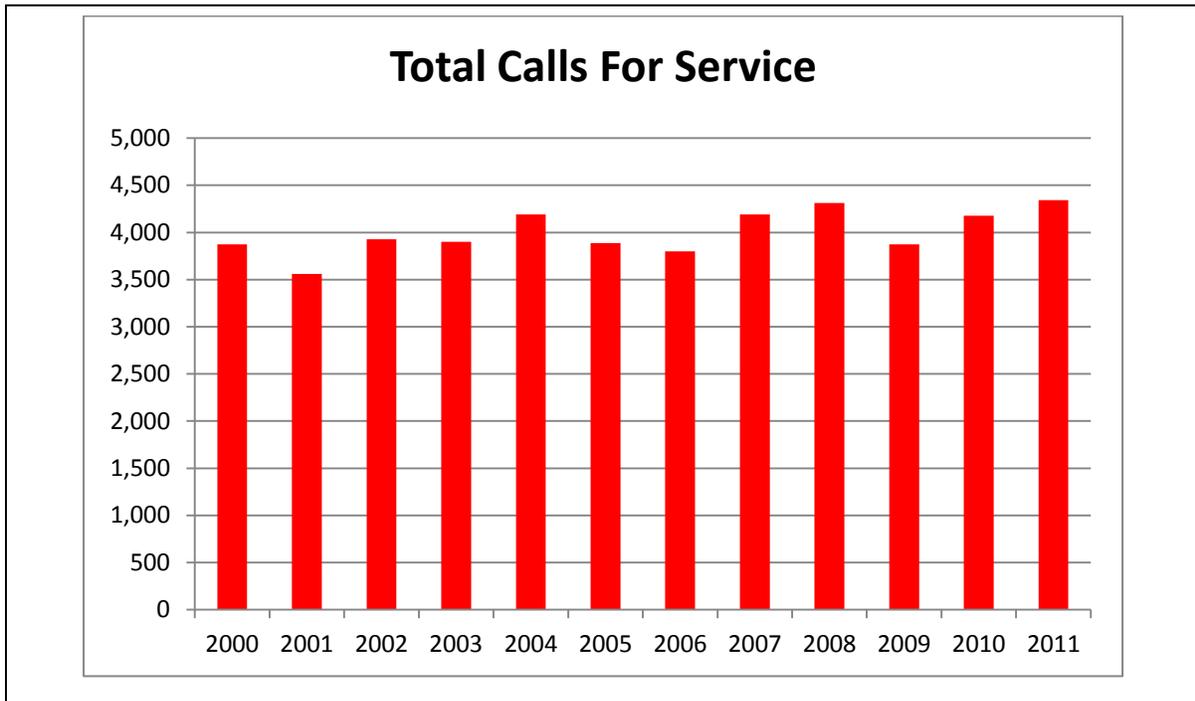
Lt. Frank Martinelli retired on April 29 after 30 years of service.

Lt. Bruce D. Anderson retired April 1 after 24 years of service.

Lt. John Gatto retired on April 29 after 21 years of service.

FF Keith Olson was promoted to Lieutenant on October 15, 2011. Lt. Olson has been with the department since 2005.

CALLS FOR SERVICE



2011 RUN STATISTICS

